Please see the [Graduate College website](#) for full definitions of each position (RAI, RAI, TA, TI).

**GRADUATE ASSISTANT POSITION**

**Hiring Unit/Office:** Department of English/TESOL Program

**Type of Graduate Assistant Position (RAII, RAI, TI, TA):** RAI Research Assistant for Dr. Sheri Wells-Jensen

**Hours to work (per vacancy):** 20

**Stipend rate (Note: Hiring units must pay the stipend rate associated with the student’s graduate degree program):** 11,500 (MFA/MA) or 15,500 (PhD)

**Term:** ☑ Academic Year  ☐ Fall  ☐ Winter Session  ☐ Spring Session

**Number of vacancies for this position:** 1

**Eligible Program Applicants**

Applicants must be eligible for an assistantship in the English Department and from one of the following programs:

- MA Literary & Textual Studies
- MFA Creative Writing

1. **Qualifications/preferred skills**
   - be familiar (or willing to become familiar) with basic library research
   - be able to organize your work without a lot of supervision
   - have decent computer skills
   - have an interest in TESOL and the hard sciences will be useful and appreciated
   - be efficient, friendly, ready to communicate if you have trouble

2. **Position Description (primary and secondary responsibilities)**

   Boring duties include: scanning lots of books so that they can be made electronically accessible; proofreading; filling out forms; running small campus errands; assisting with various administrative tasks many of which involve Canvas; retrieving and ordering things from the library. Non-boring duties include: conducting small scale research missions such as answering questions like: “What is Russian braille like” or “How many habitable planets are within 10 light-years of Earth” or “who is Devva Kasnitz?”; potentially assisting with the creation of videos on various topics for research or educational purposes; arts and crafts style creations for teaching purposes; and other interesting scenarios and adventures as assigned, related to linguistics, language preservation and creation, disability studies, braille and astrobiology in all combinations with a possibility of co-authorship of papers for those serious about their work

**Application Process:**

*Please indicate on the departmental preference sheet that you would like to apply for this position and provide a short description of your interests/qualifications.*

**Due date:** January 25, 2021