2021 - 2022
College of Arts & Sciences
Deadlines and Events
All dates are subject to change.

Color Key:  Office of Resources and Operations (371 Central)
Office of Faculty Advancement/Curriculum/Graduate Studies (371 Central)
Recruiting Events
Records and Registration/University Calendar
Holidays
[BOLD indicates deadline dates]

Spring Semester: January 10 – April 29, 2022

JANUARY

Elections: Undergraduate Council, A&S Council, Diversity & Inclusion Committee, PTRC, CCOP, C/D Steering, Distinguished Teaching Award Committee (1/18 - 5/13)

Week 1

New Year’s Day – University Closed (1/3)
Call for Emeritus recommendations and Intent to Retire letters

Week 2

Spring Session begins (1/10)
Schedule development for Summer 2022 – Phase 2 due 1/10

Week 3

Last day to add classes without college permission for Spring Session (1/16)
Martin Luther King Day – University closed (1/17)
Merit notification to Faculty (1/18)
APRs for QRF in year 1 submit dossier through Faculty 180/RPT (1/18)
Last day to apply for May graduation, undergraduate (1/21)

Week 4

Last day to drop/change grading option w/o college permission for Spring Session (1/23)
Schedule development for Fall 2022 (1/24 – 2/4)
APRs for probationary TTF submitted through Faculty 180/RPT (1/31)

FEBRUARY

Call for the nominations for the Diversity Award
Call for nominations for Distinguished Teaching Award

Week 1

Notification of renewal letters sent to QRF in years 4-6 (from Provost by 2/1)
Last Day to Apply for May Graduation, graduate students (2/4)
Schedule development for Fall 2022 ends (2/4)
Week 2  
**Notification of faculty intent to retire at end of academic year due to the College Office (2/10)**  
**Fall schedules due in the College Office (2/11)**  
**Faculty emeritus recommendations due in College office (2/11)**

Week 3  
**Summer class registration begins (2/14)**  
**APRs for QRF in year 1: Unit recommendations to College submitted via Faculty 180/RPT (2/15)**

Week 4  
**Recruiting Presidents’ Day (2/21)**

**MARCH**

Week 1  
**Call for evaluation of Chairs and Directors (due 4/15)**  
**Application for Distinguished Teaching Award due in College Office (due 3/1)**  
**Diversity Award Nominations due (3/1)**

Week 2  
**Spring Break (3/7-11)**  
College sends summer worksheets to departments for verification

Week 4  
**Fall class enrollment begins (3/21)**  
**Workshops to be held for faculty seeking promotion, tenure, or reappointment**  
**Chair/Director Recommendations for TTF APRs submitted via Faculty 180 (3/31)**

**APRIL**

Week 1  
**Notification of renewal sent to QRF in years 1-3 (from Provost by 4/1)**  
**Summer school worksheets and Project Director forms due to the College Office (4/1)**  
**Last day to withdraw, undergraduates w/college permission; graduates w/coordinator approval (4/8)**

Week 3  
**Chair/Director evaluations due to College office submitted via college on-line portal (4/15)**  
**Last Day of classes, Spring session (4/22)**

Week 4  
**Exam week (4/25-4/29)**  
**Graduate Commencement (4/29)**  
**Undergraduate Commencement (4/29-4/30)**

**MAY**

Week 3  
**First 6-week summer session begins (5/16-6/24)**  
**First 8-week summer session begins (5/16-7/8)**  
**12-week summer session begins (5/16-8/5)**
Week 4  
Last Day to apply for August Graduation, Undergraduates (5/23)  
**Classified/Administrative Staff annual evaluations due to Human Resources**  
Memorial Day – University closed (5/30)

---

**Summer session, 1st 6-week session – May 16 – June 24, 2022**  
Summer session, 1st 8-week session – May 16 – July 8, 2022  
**Summer session, 2nd 8-week session – June 13 – August 5, 2022**  
Summer session, 2nd 6-week – June 27 – August 5, 2022

---

**JUNE**  
**Week 2**  
Second 8-week summer session begins (6/13-8/5)  
Last Day to apply for August Graduation, Graduates (6/17)  
**Week 3**  
Juneteenth – University closed (6/20)  
Last day of the first six-week session (6/24)  
**Week 4**  
Second 6-week summer session begins (6/27-8/5)

---

**JULY**  
**Week 1**  
Independence Day – University closed (7/4)  
Last Day of first eight-week session (7/8)  
**Week 3**  
Contract requests due for adjunct faculty for Fall 2022 (7/15)

---

**AUGUST**  
**Week 1**  
Last Day of the second six-week session (8/5)  
Last Day of the second eight-week session (8/5)  
Last Day of the twelve-week session (8/5)  
Summer Commencement (8/6)  
**Week 2**  
Full-time Faculty academic year contract begins (8/10)  
**Week 4**  
Fall semester begins (August 22 – December 9)