

# Overload Appeal

\_\_\_\_\_  
 Student's Name

\_\_\_\_\_  
 Student's ID #

\_\_\_\_\_  
 Local Address (City, State, Zip)

\_\_\_\_\_  
 Phone Number (Cell or Local)

\_\_\_\_\_  
 Email Address

The total number of hours requesting to be enrolled in \_\_\_\_\_ Current Cumulative GPA \_\_\_\_\_

For the semester following semester: Fall of \_\_\_\_\_ Spring of \_\_\_\_\_ Summer of \_\_\_\_\_

Please indicate you schedule in the table below. Please place the course that will be taking you over 18 credits with a star beside it.

Subject & Catalog #	Credit Hours	Subject & Catalog #	Credit Hours
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Brief Explanation /Rationale for the Overload Request: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I understand that this academic load is hours over the maximum allowed and that I have been advised the overload may prove detrimental to my accumulative grade point average. I sign this agreement with full knowledge that if my request is denied, or if I later choose to drop one of the courses creating the overload, I must withdraw from the course within the time stated in the University's Undergraduate Catalog or be withdrawn-failing (WF).

All hours beyond 18 are charged an extra fee by the Bursar.

An entering freshman is restricted to a maximum of 18 hours. After the first semester, the college office receives more than the maximum may be carried if the accumulative GPA warrants it and approval. As a guide, approval **will** be granted based on the following criteria:

- 15-16 hours on warning or probation
- 19 hours 2.5 GPA (or 2.0 if 19<sup>th</sup> hour is HPE)
- 20 hours 3.0 GPA
- 21 hours 3.5 GPA
- 22 + hours needs Associate Dean's approval

\_\_\_\_\_  
 Student Signature

\_\_\_\_\_  
 Date

**Office Use Only**

Approved  Denied

\_\_\_\_\_  
 College Dean or Designee, College of Arts & Sciences Date