

**RULES FOR PROVISIONAL AND REGULAR GRADUATE FACULTY MEMBERSHIP
IN THE DEPARTMENT OF BIOLOGICAL SCIENCES**

- A. Each new faculty member in the Department of Biological Sciences will be recommended by the Graduate Committee to the Dean of the Graduate College for Provisional Graduate Faculty appointment if:
1. that person had earned a Ph.D. degree; and
 2. that person holds a full-time teaching/research appointment in this department.

Appointment as a Provisional Graduate Faculty member will afford that person full voting privileges in matters that concern the entire graduate faculty of the department and permits that person to serve as the chairperson of committees for students seeking a Master of Science degree and to serve on doctoral committees. Appointment also authorizes the person to teach graduate level courses. The normal term of appointment will be five (5) years. A Provisional Graduate Faculty member may, however, apply for Regular Graduate Faculty after three years if he/she has obtained the appropriate credentials.

- B. The Departmental Graduate Committee will evaluate the credentials of Provisional Graduate Faculty (usually in the fifth year). Recommendation for appointment to Regular status will be based on having met the criteria listed below while on Provisional status. The Departmental Graduate Committee will also evaluate the credentials of each Regular Graduate Faculty member in the fifth year of each five-year term. Recommendation for reappointment to a new five-year term will be based on having met the criteria listed below during the current five-year term:

Criteria for promotion and reappointment to Regular Graduate Faculty:

1. Effective teaching of graduate courses. Evidence shall include student/peer evaluations and other materials provided by the candidate; AND
2. An active research program, as evidenced by such things as advising/co-advising M.S. Plan 1/Ph.D. students, submission of extramural grant proposals, presentation of papers/posters at scientific meetings, published abstracts; reviewing/refereeing journal manuscripts/grants submitted, organizing/chairing science meetings, serving as editor/editorial assistant/editorial board member of science journal, serving as a science consultant to government/university/private agency; AND
3. Research published, or in press, in refereed journals, edited books, and monographs. These publications must represent significant contributions to the knowledge base of the field of study.

Final recommendation for promotion or reappointment will require a simple majority vote of the Regular Graduate Faculty of the Department.

- C. Any departmental faculty whose membership on the Regular Graduate Faculty has been discontinued may petition for reinstatement if they show evidence of correcting prior Graduate Faculty deficiencies.

D. Only provisional and Regular Graduate Faculty members may vote in department graduate matters.