

## Batch loading Citations in Scholarly Contributions and Creative Activities

The Import feature allows you to directly search for your citations using Medline/PubMed and Web of Science. Generic (RIS / BibTeX) allows you to import citations from a wide variety of databases and resources.

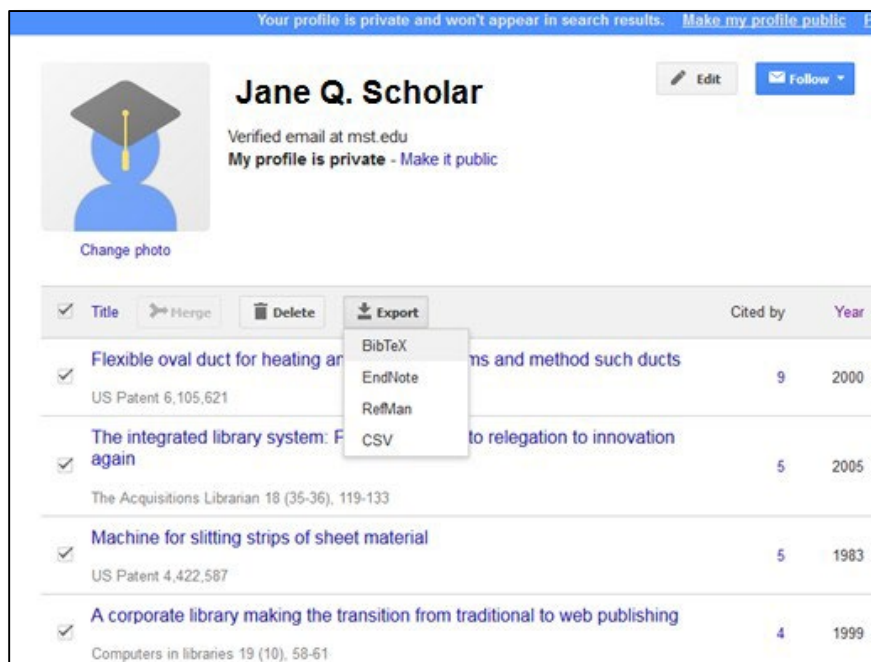
## Export Your Citations to a BibTeX file

### Example 1: Export citations using your profile with Google Scholar

1. Login to your Profile, and click on **My Citations** located at the top toolbar.



2. Select citations for export and click "Export." Export selected citations in the BibTeX style.



### Example 2: Export citations using your bibliographic management software (e.g., EndNote)

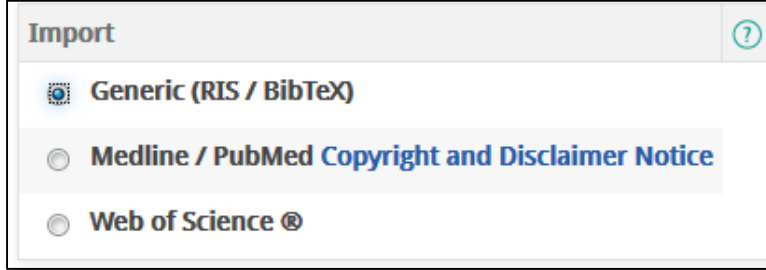
1. In EndNote: File Menu > Export. Export your library into the BibTeX style.

### Example 3: Export citations using your preferred database (Scopus, IEEE Xplore, Compendex)

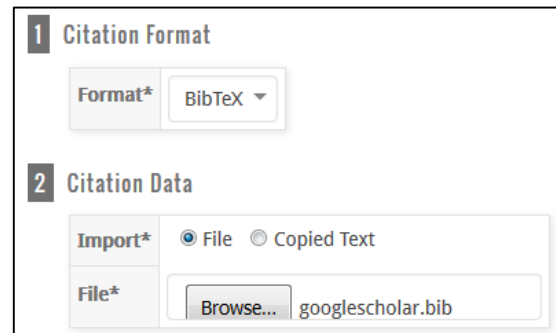
1. Search and select citations in your preferred database.
2. Output selected citations in the BibTeX format. (Some databases refer to this function as "Export" and some refer to this function as "Download.")

## Import the file of BibTeX citations into Faculty 180

1. Click on **“Add”** button in the Scholarly Contributions section.
2. Select **“Import”** with **“Generic (RIS/BibTeX)”** and click Continue.



3. Import a selected file in the BibTeX format. Select the file, and click on Save.
4. Select those citations to save and click on **“Save Selected.”**



## General Tips

- Validate the data imported into the Scholarly Contributions section and edit as needed (click on the pencil to edit a record).

Scholarly Contributions and Creative Activities								Help
Type	Title	Outlet	Year Pub	Status	Term	Source of Data	Actions	
Article	US State-Level Policy Responses to the Ebola Outbreak, 2014-2015	Journal of Public Health Management and Practice	2016	Completed/Published	Fall 2016		   Edit	

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