# Batch loading Citations in Scholarly Contributions and Creative Activities

The Import feature allows you to directly search for your citations using Medline/PubMed and Web of Science. Generic (RIS / BibTeX) allows you to import citations from a wide variety of databases and resources.

# **Export Your Citations to a BibTeX file**

### Example 1: Export citations using your profile with Google Scholar

1. Login to your Profile, and click on **My Citations** located at the top toolbar.



2. Select citations for export and click "Export." Export selected citations in the BibTeX style.

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~	Flexible oval o	duct for heating an	BibTeX EndNote RefMan	ns and method such du	cts 9	2000
2	The integrated library system: F CSV to relegation to innovation again				on 5	2005
~	Machine for slitting strips of sheet material US Patent 4,422,587				5	1983
N	A corporate library making the transition from traditional to web publishing Computers in libraries 19 (10), 58-61					1999

## Example 2: Export citations using your bibliographic management software (e.g., EndNote)

1. In EndNote: File Menu > Export. Export your library into the BibTex style.

## Example 3: Export citations using your preferred database (Scopus, IEEE XPlore, Compendex)

- 1. Search and select citations in your preferred database.
- 2. Output selected citations in the BibTeX format. (Some databases refer to this function
- as "Export" and some refer to this function as "Download.")

#### Import the file of BibTeX citations into Faculty 180

- 1. Click on "Add" button in the Scholarly Contributions section.
- 2. Select "Import" with "Generic (RIS/BibTeX)" and click Continue.



3. Import a selected file in the BibTeX format.

Select the file, and click on Save.

4. Select those citations to save and click on

"Sav	e Sel	lecte	<b>d</b> ."

1 Citation Format							
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2 Citation Data							
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#### **General Tips**

• Validate the data imported into the Scholarly Contributions section and edit as needed (click on the pencil to edit a record).

▼ Scholarly Contributions and Creative Activities								⑦ Help		
Type ≎	Title \$	Outlet	\$	Year Pub	Status \$	Term \$	Source of Data		Actions	
Article	US State-Level Policy Responses to the Ebola Outbreak, 2014-2015	Journal of Public Health Management and Practice		2016	Completed/Published	Fall 2016		E CE	Edit S	•

• Questions? Contact <u>faculty180@bgsu.edu</u>