# Canvas Instructor Guide: Managing the Course Calendar and Settings

## ****Calendar****

* [How do I use the Calendar as an Instructor?](https://community.canvaslms.com/docs/DOC-12911)
(https://community.canvaslms.com/docs/DOC-12911)
* [How do I filter the Calendar view by course as an instructor?](https://community.canvaslms.com/docs/DOC-12866-4152719667)
(https://community.canvaslms.com/docs/DOC-12866-4152719667)
* [How do I add an event to a course Calendar?](https://community.canvaslms.com/docs/DOC-12797)
(https://community.canvaslms.com/docs/DOC-12797)
* [How do I duplicate an event in the Calendar as an instructor?](https://community.canvaslms.com/docs/DOC-12944)
(https://community.canvaslms.com/docs/DOC-12944)
* [How do I edit an event or assignment in the Calendar?](https://community.canvaslms.com/docs/DOC-13061)
(https://community.canvaslms.com/docs/DOC-13061)
* [How do I view the Calendar iCal feed to subscribe to an external calendar as an instructor?](https://community.canvaslms.com/docs/DOC-12794-4152719671)(https://community.canvaslms.com/docs/DOC-12794-4152719671)
* [How do I subscribe to the Calendar feed using Outlook as an instructor?](https://community.canvaslms.com/docs/DOC-12867-4152719668)
(https://community.canvaslms.com/docs/DOC-12867-4152719668)
* [How do I subscribe to the Calendar feed using Google Calendar as an instructor?](https://community.canvaslms.com/docs/DOC-12793-4152719670)
(https://community.canvaslms.com/docs/DOC-12793-4152719670)

## ****Course Navigation****

* [How do I manage Course Navigation links?](https://community.canvaslms.com/docs/DOC-12933)
(https://community.canvaslms.com/docs/DOC-12933)
* [What layout options are available in the Course Home Page as an instructor?](https://community.canvaslms.com/docs/DOC-12816)
(https://community.canvaslms.com/docs/DOC-12816)
* [How do I change the Course Home Page?](https://community.canvaslms.com/docs/DOC-13012)
(https://community.canvaslms.com/docs/DOC-13012)

## ****Course Settings****

* [How do I change the start and end dates for a course?](https://community.canvaslms.com/docs/DOC-12907)
(https://community.canvaslms.com/docs/DOC-12907)
* [How do I restrict student access for a course before or after the course dates](https://community.canvaslms.com/docs/DOC-12717)?
(https://community.canvaslms.com/docs/DOC-12717)
* [How do I disable announcement replies for an entire course?](https://community.canvaslms.com/docs/DOC-9994)
(https://community.canvaslms.com/docs/DOC-9994)
* [How do I view course statistics?](https://community.canvaslms.com/docs/DOC-12967)
(https://community.canvaslms.com/docs/DOC-12967)
* [How do I view a course using a test student?](https://community.canvaslms.com/docs/DOC-13122)
(https://community.canvaslms.com/docs/DOC-13122)

## ****Profile and User Settings****

* [How do I add contact methods to receive Canvas notifications as an instructor?](https://community.canvaslms.com/docs/DOC-13113-4152719736)
(https://community.canvaslms.com/docs/DOC-13113-4152719736)
* [How do I set my Canvas notification preferences as an instructor?](https://community.canvaslms.com/docs/DOC-13111-4152719738)
(https://community.canvaslms.com/docs/DOC-13111-4152719738)
* [How do I add an additional email address as a contact method in Canvas as an instructor?](https://community.canvaslms.com/docs/DOC-13118-4152719739)
(https://community.canvaslms.com/docs/DOC-13118-4152719739)
* [How do I add a text (SMS) contact method in Canvas as an instructor?](https://community.canvaslms.com/docs/DOC-13045-4152719742)
(https://community.canvaslms.com/docs/DOC-13045-4152719742)

If you require this document in an alternative format, such as large print or a different background color, please contact Rita Pool at ritap@bgsu.edu.