Faculty Associate Program Overview

The Center for Faculty Excellence (CFE) seeks three Faculty Associates who are passionate about teaching, learning, and sharing their knowledge with other faculty, instructors, graduate students, and staff. The Faculty Associate program is designed to give full-time faculty (tenure-track and QRF) and adjunct faculty the opportunity to serve in a leadership role in a professional development area of their choosing. The expectation of the program is that the selected Associates will serve as a mentor/support for other faculty within their chosen topic, develop Learning Communities related to their topic, and when necessary, assist the CFE in the facilitation of campus-wide workshops and the development of resources. The term of service for the program is one academic year.

In this document, you will find descriptions of Faculty Associate responsibilities, compensation, and the application process.

# What are FAs responsible for?

### Design & Facilitate Learning Communities

Associates will be expected to identify a professional development theme for their year of service (e.g., researching teaching and learning, Scholarship of Teaching and Learning (SoTL), effective techniques for large lecture classes, online teaching and learning, teaching strategies for difficult courses, peer observation of teaching, peer review, mid-career faculty development, etc.).

Using their chosen theme as a guide, Associates will design two Learning Community experiences (one per semester) in which participants work toward producing a deliverable to document their learning (e.g., manuscript, blog post, infographic, white paper, conference presentation, Teaching & Learning Summit presentation, resource for the CFE website, etc.). Once designed and approved by the CFE team, Associates will help recruit participants and facilitate regular Learning Community gatherings throughout the semester.

### CFE Advisory Board Member

During their tenure, Associates will serve on the CFE Advisory Board and assist with long-term initiative development and strategic planning. The Advisory Board meets two times per academic year—once in the fall and once in the spring.

### Facilitate CFE Workshops & Create Asynchronous Resources

Faculty Associates will also be expected to assist with the design and facilitation of a small number of CFE workshops depending on the need each semester. Additionally, Associates may be asked to develop asynchronous resources (e.g., videos, guides, tutorials, etc.) to post on the CFE website as needed.

# Compensation

Faculty who participate as Associates with the CFE will receive a stipend or professional development fund disbursement of up to $5,000. Stipends and/or PD funds are to be disbursed at the end of the academic year, pending review and approval by the Associate Director.

# Application & Selection

### Application

To be considered for the Faculty Associate program, applications must include the following components:

1. Statement of Interest
2. Professional Development Theme
3. Learning Community Proposal
4. Learning Objectives
5. Teaching Philosophy
6. CV
7. Letter of Support

The application for the program can be found on the [CFE website](https://www.bgsu.edu/center-for-faculty-excellence/meet-the-cfe/faculty-associates.html).

### Selection

Applications will be reviewed by the CFE team following the deadline. The team will evaluate applications based on the following criteria:

1. Alignment of the professional development theme to the needs of faculty
2. Alignment of the professional development theme to BGSU’s strategic initiatives
3. Clearly stated and purposeful plan for the proposed Learning Community deliverable
4. Specific and actionable Learning Community learning objectives
5. Evidence of a commitment to inclusive, engaged, and student-centered pedagogies in the teaching philosophy
6. Evidence of expertise related to the chosen professional development theme