

**Spring 2020**  
**Management and Supervision**  
**One-Year Certificate Program**



**General Requirements**

Students are responsible for adhering to all college and university requirements and policies as stated in the BGSU Undergraduate Catalog. Prerequisites shown below are for reference only.

**English Composition and Oral Communication**

WRIT 1120 is required. Based on placement scores, WRIT 1010 and/or WRIT 1110 may also be required. COMM 1020 or 2010 or 3060 are also required.

Hrs	Grade	
3	_____	WRIT 1110 Seminar in Academic Writing
3	_____	WRIT 1120 Seminar in Research Writing
3	_____	COMM 1020 Introduction to Public Speaking <b>or</b> COMM 2010 Communication Theory <b>or</b> COMM 3060 Interpersonal Comm for Non-Majors

**Basic Courses (9 hrs)**

3	_____	IS 2000 Introduction to Information Systems <b>or</b> CS 1000 Computer Basics
3	_____	Elective _____
3	_____	Elective _____

Choose from Social & Behavioral Sciences (S or SI), Natural Sciences (N), Humanities & Arts (H or HI), Cultural Diversity (C). Choose courses from the BG Perspective Curriculum found in the BGSU Undergraduate Catalog.

**Technical Courses (18 hour minimum)**

3	_____	ACCT 2210 Accounting and Business Concepts I
3	_____	BA 2030 Business Communication
3	_____	BAT 2010 Human Resource Management
3	_____	BAT 2050 Total Quality Leadership or QS 3550 Foundations of Lean
3	_____	BAT 2090 Management and Supervision
3	_____	BAT 2900 Studies in Business or Technical Elective: Choose from any ACCT, BAT, CS, CST, LEGS, MGMT, ECON 2030, FIN 2000, or ENG 3880.

Upon successful completion of all the courses with a cumulative grade point average of 2.00 or higher AND formal admission to Bowling Green State University Firelands, the student will be awarded a one-year technical certificate. All coursework in the program may apply toward a future associate degree in a related area. If you are interested in continuing on to an associate degree and/or a bachelor degree program, please consult with your advisor.