

BGSU Firelands

Spring 2019 Bookkeeping

One-Year Certificate Program

Students are responsible for adhering to all college and university requirements and policies as stated in the BGSU Undergraduate Catalog. Pre-requisites shown below are for reference only.

Student Name _____

BGSU ID _____

Student e-mail _____

Advisor: _____

e-mail: _____

office: _____

Communication		Pre-Req	Cr	T	G
GSW 1120 is required. Based on placement scores, GSW 1100 or GSW 1110 may also be required. No more than 6 hours of GSW 1100/1110/1120 count toward graduation. BA 2030 is also required.					
GSW 1100	Intensive Intro. to Academic Writing	placement	5		
GSW 1110	Intro. to Academic Writing	placement	3		
GSW 1120	Academic Writing	placement	3		
BA 2030	Business Communication	GSW 1120	3		

Basic Courses (6 hour min)					
IS 2000 <i>or</i>	Intro to Information Systems	placement	3		
CS 1000	Computer Basics		3		
Elective			3		

Technical Courses (18 hour min)		Pre-Req	Cr	T	G
BAT 1020 <i>or</i> BA 1500	Introduction to Business Technology Overview of Business Administration		3		
ACCT 2210	Accounting & Business Concepts I		3		
ACCT 2220	Accounting & Business Concepts II	ACCT 2210	3		
ACT 2310	Financial Accounting	ACCT 2210	3		
ACT 2410	Cost Accounting I	ACCT 2210	3		
ACT 2510	Federal Income Tax		3		

Upon successful completion of all the courses with a cumulative grade point average of 2.00 or higher AND formal admission to Bowling Green State University Firelands, the student will be awarded a one-year technical certificate. All coursework in the program may apply toward a future associate degree in a related area. If you are interested in continuing on to an associate degree and/or a bachelor degree program, please consult with your advisor.