

BGSU Firelands

Spring 2018 Small Business Management

One-Year Certificate Program

Students are responsible for adhering to all college and university requirements and policies as stated in the BGSU Undergraduate Catalog. Pre-requisites shown below are for reference only.

| Communication | Pre-Req | Cr | T | G |
|---|-----------|----|---|---|
| GSW 1120 is required. Based on placement scores, GSW 1100 or GSW 1110 may also be required. No more than 6 hours of GSW 1100/1110/1120 count toward graduation. COMM 1020 OR 2010 OR 3060 is also required. | | | | |
| GSW 1100 Intensive Intro. to Academic Writing | placement | 5 | | |
| GSW 1110 Introduction to Academic Writing | placement | 3 | | |
| GSW 1120 Academic Writing | placement | 3 | | |
| COMM 1020 or Speech Communication | | 3 | | |
| COMM 2010 or Human Communication | | | | |
| COMM 3060 Interpersonal Communication | | | | |

| Basic Courses (9 hour min) | | | | |
|---|-----------|---|--|--|
| BUSE 1010 is required. Based on placement tests, MATH 90 and/or MATH 95 may be advised. MATH 90 and MATH 95 do not count toward graduation. | | | | |
| MATH 90 Elementary Algebra | placement | 3 | | |
| MATH 95 Intermediate Algebra | placement | 3 | | |
| BUSE 1010 Business Mathematics | | 3 | | |
| MIS 2000 or Intro to Management Information Systems | | 3 | | |
| CS 1000 Computer Basics | | | | |
| Elective | | 3 | | |
| Choose from Social & Behavioral Sciences (S or SI), Natural Sciences (N), Humanities & Arts (H or HI), Cultural Diversity (C). Choose courses from the BG Perspective Curriculum found in the BGSU Undergraduate Catalog. | | | | |

Student Name _____

BGSU ID _____

Student e-mail _____

Adviser **Dr. Cynthia Miglietti**

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office **329A George Mylander Hall**

| Technical Courses (18 hour min) | Pre-Req | Cr | T | G |
|---|----------------|----|---|---|
| ACCT 2210 Accounting and Business Concepts I | soph standing* | 3 | | |
| BA 2030 Business Communication | GSW 1120 | 3 | | |
| BAT 2080 Advertising | | 3 | | |
| BAT 2090 Management and Supervision | | 3 | | |
| BAT 2800 or Retail Management | | 3 | | |
| BAT 2010 Human Resource Management | | 2 | | |
| BAT 2900 or Studies in Business | soph standing* | 3 | | |
| Technical Elective: | | | | |
| Choose from any ACCT, BAT, BUSE, CS, CST course; or LEGS 3010, MGMT 3000, BAT 2030, ECON 2030, ENVT 2700, ENG 3880, IPC 2010, IPC 3060. | | | | |

*or permission of instructor

Upon successful completion of all the courses with a cumulative grade point average of 2.00 or higher AND formal admission to Bowling Green State University, the student will be awarded a one-year technical certificate. All coursework in the program may apply toward a future associate degree in a related area. If you are interested in continuing on to an associate degree and/or a bachelor degree program, please consult with your advisor.

| Small Business Management One-Year Certificate Program | | |
|---|---------------------------|--------------------------|
| <i>Suggested Sequence of Courses</i> | | |
| FALL | SPRING | SUMMER |
| GSW 1120 (3) | BA 2030 (3) | ACCT 2210 (3) |
| COMM 1020 (3) | MIS 2000/CS 1000 (3) | |
| BAT 20XX (3) | BAT 20XX (3) | |
| BAT 20XX (3) | BUSE 1010 (3) | |
| Elective (3) | BAT 2900 (3) | |
| <i>Total credits (15)</i> | <i>Total credits (15)</i> | <i>Total credits (3)</i> |

30 hours minimum AND a minimum cumulative GPA of 2.0 or higher required for graduation with a certificate.

**Students are responsible for adhering to all college and university requirements and policies as stated in the on-line BGSU UNDERGRADUATE CATALOG at:
www.bgsu.edu/catalog**

ADVISOR'S NOTES: