

BGSU Firelands

Spring 2018 Bookkeeping

One-Year Certificate Program

Students are responsible for adhering to all college and university requirements and policies as stated in the BGSU Undergraduate Catalog. Pre-requisites shown below are for reference only.

Communication Pre-Req			Cr	T	G
GSW 1120 is required. Based on placement scores, GSW 1100 or GSW 1110 may also be required. No more than 6 hours of GSW 1100/1110/1120 count toward graduation. BA 2030 is also required.					
GSW 1100	Developmental Writing	placement	5		
GSW 1110	Introductory Writing	placement	3		
GSW 1120	Varieties of Writing	placement	3		
BA 2030	Business Communication	GSW 1120	3		

Basic Courses (6 hour min)					
Based on placement tests, MATH 90 and/or MATH 95 may be advised. MATH 90 and MATH 95 do not count toward graduation.					
MATH 90	Elementary Algebra	placement	3		
MATH 95	Intermediate Algebra	placement	3		
MATH 1220/1200 or BUSE 1010	College Algebra/College Algebra II Business Mathematics	placement	3 or 5 3		
MIS 2000 or CS 1000	Intro to Management Information Systems Computer Basics		3		

Technical Courses (18 hour min)					
BAT 1020 or BA 1020	Introduction to Business Technology Introduction to Business		3		
ACCT 2210	Accounting and Business Concepts I	soph standing*	3		
ACCT 2220	Accounting and Business Concepts II	ACCT 2210	3		
ACT 2310	Financial Accounting	ACCT 2210	3		
ACT 2410	Cost Accounting I	ACCT 2220	3		
ACT 2510	Federal Income Tax		3		

*or consent of program director/instructor

Student Name _____

BGSU ID _____

Student e-mail _____

Advisor: Dr. Cynthia Miglietti

e-mail: cmiglie@bgsu.edu

office: 329A West

Suggested Schedule for Part-time Students

Year One

FALL

BAT/BA 1020 (3)
MATH 1200/1220 (3-5)

SPRING

ACCT 2210 (3)
GSW 1100/1110 (5/3)

SUMMER

ACCT 2220 (3)
GSW 1120 (3)

Year Two

FALL

ACT 2410 (3)
ACT 2510 (3)

SPRING

ACT 2310 (3)
BA 2030 (3)

SUMMER

MIS 2000/CS 1000 (3)

Upon successful completion of all the courses with a cumulative grade point average of 2.00 or higher AND formal admission to Bowling Green State University, the student will be awarded a one-year technical certificate. All coursework in the program may apply toward a future associate degree in a related area. If you are interested in continuing on to an associate degree and/or a bachelor degree program, please consult with your advisor.

Students are responsible for adhering to all college and university requirements and policies as stated in the BGSU UNDERGRADUATE CATALOG at: www.bgsu.edu/catalog