

Journal Impact Determination and Review Policy
College of Business, Bowling Green State University

1. The BGSU College of Business faculty recognize the most current Association of Business Schools (ABS) Academic Journal Guide 2015 list as the means of assessing the impact of faculty research. The list is thereafter referred to as the College of Business Journal List (CoBJL). However, if a faculty member believes that a particular non-CoBJL journal he/she has published in after this policy has been adopted has significant impact to warrant inclusion, the faculty member may petition to have a journal recognized at a specified level comparable to the CoBJL classifications.
2. The general guidelines the impact for faculty research published in journals not include in the CoBJL are:
 - a. A College Journal Review Committee will be in charge of determining the suitability of inclusion into the CoBJL of a petition. Each department chair will appoint one tenure-track, actively research-engaged faculty member to serve on the committee for a two-year term. One alternate from each department will also be assigned to serve when and if a committee member submits a journal for review. The Associate Dean of Graduate Studies will also serve on the committee as an ex-officio.
 - b. The College Journal Review Committee will consider inclusion to the initial CoBJL the departments' journals which the college faculty have published in from 2013-2017, and which are not listed on ABS list but listed on Cabell's Whitelist, with each journal assigned a rating similar to those on the ABS list in the same discipline with comparable qualities.
 - c. The standard measure of comparison will be the CoBJL.
 - d. Predatory journals or those published by predatory publishers, as defined in the College Predatory Journals and Publishers Policy, will not be considered for inclusion.
 - e. The faculty member is required to seek a determination as to the impact of the research outlet after the paper has been officially accepted for publication, if the outlet is not already on the CoBJL. For faculty who are not employed by the College of Business at BGSU for up to two years prior to publication in a non-CoBJL listed journal, post-submission review is allowed. Post-submission review may also be sought in other extenuating circumstances such as co-authorship with external researchers or a dissertation-related research published in a journal determined by the dissertation advisor.

- f. The faculty member must specify the equivalent rating of the CoBJL (rating 1-4) of the journal under consideration; however, the Committee may approve the journal at a lower rating.
 - g. The determination of impact is attached to the specific journal, rather than to the specific research or faculty member.
 3. For a journal to be considered for inclusion to CoBJL, the faculty member shall provide documentation that the journal to be considered is comparable to journals on the CoBJL list in the faculty member's discipline. The faculty member shall provide documented evidence that the paper is peer-reviewed and is publicly disseminated. However, peer-reviewed and publicly disseminated is merely a minimum threshold to be met before a petition and by no means guarantees acceptance of the journal. Additional evidence must be provided to justify the acceptance of inclusion the petitioned journal into the CoBJL at the proposed rating.
 - a. Documentation that the paper is/was peer-reviewed may include:
 - i. Peer review comments;
 - ii. An email or letter from the journal editor stating that the paper was peer reviewed;
 - iii. Documented evidence that the journal is listed on a recognized peer-reviewed journal list;
 - iv. Peer review includes journals published by research centers and law reviews, even though the reviewers may not have academic faculty status.
 - b. Documentation that the research is publicly disseminated includes articles that are:
 - i. available for free or at a nominal reprint cost from a public or publicly-available source, and;
 - ii. available without a requirement of membership in an organization or association, and;
 - iii. available in English.
 - c. Criteria to be provided to justify inclusion of a journal at the proposed rating may include (at least 4 must be provided):
 - i. Journal Impact Factor (Cabell's whitelist and others such as SSCI).
 - ii. Aggregated Altmetrics Score (Cabell's whitelist).
 - iii. Cabell's Classification Index (Cabell's whitelist).
 - iv. Difficulty of Acceptance (Cabell's whitelist).
 - v. Acceptance Rate.
 - vi. Eigenfactor.
 - vii. Harzing.com.

- viii. Comparison of indices such as H-index or F-index to similarly ranked journals in the author's discipline on the CoBJL.
 - ix. Citation rate to similarly ranked journals on the CoBJL list in the author's discipline.
 - x. A ranking of the journal on a journal list comparable to the CoBJL at two or more College of Business peer or aspirant universities in the author's discipline.
 - xi. A ranking (or rating) of the journal on a discipline-based journal ranking (or rating) list recognized by the peer-reviewed publication.
 - xii. Reputation of the journal's editorial review board.
 - xiii. List of authors and their affiliations who have published in the journal in the last three years.
- d. The list of criteria listed above is not intended to be exhaustive. Other relevant documentation may be presented. Further, the Journal Review Committee may request additional information from the faculty petitioning an inclusion of a journal to the CoBJL.
- e. A faculty member may also petition for a rating of a CoBJL journal to be re-considered for a higher rating. The process is the same as petitioning for inclusion of a non-CoBJL journal.

*Adopted by the College of Business
Bowling Green State University
December 6, 2017*