CAREER ADVANTAGE:

Want to give your career an edge while here at BGSU?

Then consider a minor in Management from BGSU’s College of Business Administration.

This new minor is for all non-business students interested in learning how to effectively manage and lead people.

No matter what your major is, you will likely be working in an organization with a variety of people.

Understanding how to interact, manage, and lead your co-workers is a valuable skill required in almost any job you might pursue.

YOU WILL LEARN HOW TO:

- Apply general personnel management practices.
- Attract, select, develop, and retain talented employees to meet organizational goals.
- Recognize how diversity and global issues impact management.
- Successfully lead organization change initiatives.
- Consider ethical issues in decision making.
- Effectively communicate to your co-workers.
- Build and lead effective work teams.

WHERE TO SIGN UP FOR THE MINOR IN MANAGEMENT?

You can sign up for your minor in your college office (the college office of your major).

It is generally recommended that you check after a few weeks to make sure the minor declaration has been processed.

COLLEGE OF BUSINESS ADMINISTRATION:

- Among top 10% of Undergraduate Business Programs by Bloomberg Businessweek
- Best Business Schools for nine consecutive years by The Princeton Review.
- Rated #2 among business colleges in Ohio for student academic experience and selectivity.

If you are interested in learning more about the Management minor, please contact the Department of Management: Dr. Amelia Carr, Chair (419) 372-2946 or ascarr@bgsu.edu Room 3018 Business Administration Annex (BAA)
Specific requirements for the minor are as follows:

- You must meet prerequisites in effect at the time of course enrollment.
- All courses in the minor must be taken for a letter grade.
- Substitute courses must be approved by the department.
- You must earn a C or higher in all courses taken for the minor.
- You must complete at least 15 credit hours toward the minor that are not counted in your major or in another minor.

### Courses

<table>
<thead>
<tr>
<th>Courses</th>
<th>Course Name</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGMT 3050 or</td>
<td>Principles of Organization and Management, or</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 3600</td>
<td>Organizational Theory and Behavior</td>
<td></td>
</tr>
<tr>
<td>MGMT 3610</td>
<td>Human Resource Management</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 4540</td>
<td>Managing the Employment Process</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 4650</td>
<td>Managing Change in Organizations</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 4700</td>
<td>Leading for Success</td>
<td>3</td>
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</tbody>
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Plus one course from:

- ACCT 2000     Accounting Concepts for Nonbusiness Students
- BA 2030      Business Communication
- BA 3250       Organization and Structure of Health Care Industry
- BA 3900       Business in the Global Arena
- BA 4400       Global Management
- ECON 2000     Introduction to Economics
- FIN 2000      Personal Finance
- LEGS 3010     Legal Environment of Business
- LEGS 4250     Health Care Law
- LEGS 4290     Employment Law
- MGMT 3000     Integrated Operations and Supply Chain Management
- MGMT 3300     Supply Management
- PSYC 3500     Survey of Industrial and Organizational Psychology

For more information online, visit:
www.bgsu.edu/business.html