

**Summary of Administrative Staff Council 2010/2011 Meeting
September 2, 2010**

ASC Website: <http://www.bgsu.edu/organizations/asc/>

Guest

Doreen Bateson, Athletics – Upcoming Events
Jeanne Langendorfer, University Libraries – Quilt Fundraiser

Co-Chair's Report

Parking
Salary Increases
Domestic Partners Benefit Coverage
Savings Bonds
President and Leadership Meeting – *send your questions*
Upcoming Guests

Committees

Committee Chairs
Ad Hoc Committee

Administrative Staff Council 2010/2011 Minutes: September 2, 2010

Members Present:

First Name	Last
Adam	Bohland
Nora	Cassidy
Kelly	Cusack
Jason	Dunn
Laura	Emch
Kerry	Fisher
Kimberly	Fleshman
Thomas	Gorman
Michael	Hachtel
Lisa	Ingram
Stephen	Kendall
Ryan	Miller
Connie	Molnar
Emily	Monago
Sherri	Orwick Ogden

First Name	Last
Steven	Overholt
Tim	Parish
Heidi	Popovitch
Marlene	Reynolds
Anthony	Short
Thomas	Siebenaler
Cheryl	Snider
Beverly	Stearns
David	Steen
Kurt	Thomas
Jennifer	Twu
Nancy	Vanderlugt
Mary Beth	Zachary
Sara	Zulch-Smith
Karen	Schwab, CSC

Co-Chair Anthony Short called the meeting to order.

Introduction of Subs: none

Guest: Doreen Bateson, Athletics ([Back to top](#))

- BGSU Athletes have a 3.07 GPA overall – highest in the Mid-American conference.
- The BGSU football ESPN Bleacher poster won 3rd in the nation.
- There is an \$8/ticket offer for Family Weekend
- March 5, 2011 is the closing party for Anderson Arena. Athletics will move to the Stroh Center beginning April.
- The ice has been installed in the remodeled ice arena.
- Athletic passes for kids are available. \$25 each for a t-shirt and free admission to any game. Contact the ticket office for more information.

Guest: Jeanne Langendorfer, University Libraries ([Back to top](#))

- The library is hosting a fund raiser selling raffle tickets for homemade centennial quilts.
- Tickets are 6 for \$5 or \$1/each.
- The quilts feature pictures of the buildings.

- Winners will be announced at a luncheon on November 9th.

Co-Chairs Report ([Back to top](#))

Parking

- Funds for parking was originally going to be added to staff paychecks September 1, 2010, however it has been delayed until January 1, 2011.
- Employees will see \$60 added to their paychecks on January 1, 2011 and \$60 added on July 1, 2011. The same amount (pre-tax) will be deducted from staff paychecks to pay for parking.
- There are concerns that the faculty may not pass this issue through their senate before January 1, 2011 especially with the upcoming unionization vote.
- Co-chairs will continue to meet with Sheri Stoll regularly to discuss this issue.
- There will be no increase in pay for parking for new employees.
- If you have not read the flyer or website regarding the parking changes, please do so. There are very important changes that affect everyone.

Salary Increase

- If a person in your department is re-classified, your department or college will pay for the cost of the increase.
- Conversations with the administration about this are planned as there are concerns this will discourage departments from reclassifying employees.

Domestic Partners Benefit Coverage

- A resolution is going to the Board of Trustees to include domestic same-sex partners in benefit coverage.
- ASC's resolution included a broader definition of domestic partners.
- If approved, this change will add approximately 15 people to the benefit coverage.

Savings Bonds

- Savings bonds can no longer be taken out as a payroll deduction. However, you can still contribute through the TreasuryDirect.gov website.

President and Leadership Meeting

- The ASC co-chairs will be meeting with Dr. Cartwright along with leaders from the other constituent groups on October 19th. Email any questions you have for Dr. Cartwright to Anthony Short, co-chair (ashort@bgsu.edu).

Upcoming Guests

- October – Sheri Stoll
- November – Human Resources regarding the health insurance open enrollment
- February – Dr. Cartwright

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Treasurer's report - no report

Chair-Elect Report

Classified Staff Meeting

- BGSU donated microscopes to Lake High School
- Supervising student workers should be considered supervision
- Domestic partners should include more than same sex partners
- Miscalculations in years of service due to temporary years and changes in classification

- Discussed possible leave bank change to allow employees to return part-time as opposed to full-time.

CSC Liaison Report

- CSC is re-designing the performance evaluation form. Dean Balzer will mentor them through this process.
- Members of CSC are participating in an exercise to educate themselves with the CSC handbook.

Secretary's Report

- June 2010 minutes were approved
- Committee Lists, Committee Goals and Objectives and an ASC calendar was emailed to all representatives.
- Minutes and other information will be sent to constituents directly. Representatives will be responsible for bringing constituent questions/issues to ASC and serving on their committees.
- Committee Chairs are asked to submit monthly reports via email to the ASC secretary no later than the Monday following the monthly ASC meeting.
- Constituent lists will be sent to all representatives via email.
- Welcome letters will be sent to all administrative staff.

Committee Reports [\(Back to top\)](#)

Committee Chairs Introduction

- Amendments – Marlene Reynolds
- Awards & Special Recognition – Nancy Vanderlugt
- External Affairs – Donna Dick
- Internal Affairs – Sherri Orwick Ogden
- Personnel Welfare and Compensation – Stephen Kendall
- Professional Development – Kelly Cusack

Ad Hoc Committee

- A new two-person committee has been established to assist committee chairs. Laura Emch and Kim Fleshman will serve a one-year term on this committee.
- Committee Chairs please send your meeting schedules and updates to Kim Fleshman and Laura Emch.

Other Committees

- A committee to work with Mercer this year has been established.
- Service Awards presentation – Kim Fleshman and Sara Zulch-Smith will assist in planning this year's event.

Amendments – no report.

Awards

Award Team: Nora Cassidy, Kim Fleshman, Lisa Ingram and Nancy VanderLugt

Over the summer we have been busy reviewing nominations for the Spirit Award and gave out three of them for June, July and August. The winners were: Lee Ann Koenigbauer (June) from

the College of Arts and Science; Sanda DiCarlo (July) from the Student and Campus Activities at Firelands; and Mark Charville (August) from the Budget and Operations office at Firelands.

There was discussion about how to advertise these awards – possibly in Zoom News.

Internal Affairs – no report.

External Affairs – working with CSC to participate in this year's parade.

Personnel and Welfare - no report.

Professional Development – no report.

Scholarships – no report.

Old Business [\(Back to top\)](#)

None to report.

New Business [\(Back to top\)](#)

- Please send us any ideas you have for a Professional Development event.

Next meeting is October 7th, 2010. Sheri Stoll will be our guest.

Motion to adjourn by Kurt Thomas. Seconded by Heidi Popovitch.

Respectfully submitted by,
Sherri Orwick Ogden
Secretary