

**Monthly Meeting Agenda (via Zoom)
May 6, 2021**

In Attendance: Adam Arthur, Paul Bezdicek, Andrea Boehme, Becky Cogswell, Jordan Cravens, Gabe Dunbar, Todd Glick, Meghan Horn, Sophia Jackson, Jeremy Joseph, Cordula Mora, Stephanie Dalmacio, Jennifer Sayre, Victor Senn, Kari Storm, Jennifer Twu, Dennis Voss, Kaitlyn Kuch, Rebecca Lyons, Mark Fox, Jaci Calderon, Jenna Pollock, Beth Ash, Kacee Ferrell Snyder, Jacquie Nelson, Maite Hall, Cindy Valentine, Lona Leck, Jamie Wlosowicz, Travis Sheaffer, Stephanie Brinkman

Absent: Emily Hubbell-Staeble, Kerrie Turner, Shannon Tyler, Teresa Earl, Katrina Heilmeier, Taylor Jefferson, Sandie Smetzer (CSC), Chris Frey (Faculty Senate)

Welcome/Get to know 2 new admin staff

- Substitutes-Please type in chat box

Guest Speakers

- Betty Montgomery, Chair; BGSU Board of Trustees
- David O'Brien, Vice-Chair; BGSU Board of Trustees

Chair's Report

- Meetings with President Rogers and HR; main focus areas included Academic Advising transitions; safety in the workplace; return to work
- Asked for review of employee and dependent fee waiver
- ASC Awards Video – a highlight of tremendous work of administrative staff and a reminder of why our work is important.
- Encouraged nominations for ASC. Deadline May 14, 2021.
- Going on parental leave May 18-June 28. Victor will step in early.

Open Forum (20 minutes)**Secretary's Report**

- On 4/7/21 the meeting minutes from the 4/1/21 meeting was sent to ASC. There were not changes or adjustments made.
- Nominations for 2021-2022 ASC are open!
 - o If your term is up in 2021, I have notified you – if you have any questions, please let me know.
 - o Make sure you [self nominate or nominate](#) someone else for ASC or an officer position!
 - o Please make sure that you are aware of when your term ends and encourage folks to get involved!
 - o Nominations are open until 4/14/21

Treasurer's Report

- Expense Report attached

Liaison Reports

- Classified Staff Council-Sandie Smetzer and Victor Senn-Liaison
 - o No report.
- Faculty Senate Representative-Chris Frey and Rebecca Lyons-Liaison
 - o No report.
- Retirees-Laura Arnold
 - o Working on planning for next year.
- Ombuds Update
 - o No report.
- ASC Historian
 - o No report.

ASC Committees

- Amendments & Policies
- Awards & Recognitions
 - o [ASC Celebrates 2020-21 Award Winners](#)
 - o Monthly spirit awards will continue over the summer!
- Outreach & Activities
 - o There is one more "meet and greet" for the 2020-2021 academic year.
- Personnel Welfare & Compensation
 - o Currently working on a follow-up e-mail to send over to Higher Administration, in regards to the Compensation Request FY22. This follow-up is to inquire about gaining some additional information on what decisions and/or next steps may be going occur. It is our hope that we would be provided with an outline of what requests were accepted or denied, as well as any compromise that may be made, with regards to the request.
 - o The committee has drafted an ASC survey to gain some additional insight and information from the Administrative Staff, to help us advocate and serve Administrative staff better in the years to come. (This survey is currently being reviewed in order to continue with the process).
- Professional Development
 - o No report.
- Student Scholarships
 - o All (6) scholarship recipients have accepted the awards and have sent thank you emails. Committee has begun brainstorming ideas for a summer fundraiser.
- Diversity and Belonging Ad hoc Committee
 - o No report.

University Committee Reports

- Public Safety Advisory Committee
 - o Officer hiring process is being reviewed at a national level versus just throughout Ohio.

Old Business**New Business**

- Feedback requested on [PWC Survey](#)

Upcoming ASC Dates

- June 3 @ 1:30 p.m. –Final ASC meeting

Good of the Order

- [Academic Enrichment Camps](#) and [Summer Camps and Programs](#) - 2021 Summer
- Recreation and Wellness Summer [Programming](#)
- BGSU OneDay we raised over 1.4 million dollars for BGSU students.

Adjourn

- Meeting ended at 2:50pm.