Administrative Staff Council (ASC)
Meeting Minutes
September 5, 2019
202 Sebo Athletic Center

Deb Lucio (CSC), Laura Arnold (Retirees)

Substitutes: Jason Dunn (Terra Cramer)

Absent: Todd Glick, Sharon McIntosh, Jennifer Sayre, Travis Sheaffer, Cindy Valentine, Dennis Voss

Call to Order: Rebecca Lyons, Chair of ASC, called the meeting to order at 1:35 pm.

Guest Speaker: President Rodney Rogers
- Focus on the Future Progress (Flyer Attached)
  - Three Imperatives
    - Redefining success for undergraduate students (Priority Initiative #1)
      - With the changing demographic of students of the future, we need to rethink what it means to be successful.
      - The demographic shift effects not only Ohio, but all of the areas that we pull enrollment from as well.
      - We need to be intentional in linking our career and educational paths to allow for student success.
    - Enhance culture to support diversity and belonging (Priority Initiative #7)
      - The world is diverse and we need to prepare our students for working in a diverse work environment.
    - Achieving excellence and efficiency through practices and reconfiguration (Priority Initiative #12 and #14)
      - There is a great change in higher education, not a massive amount of money coming in. We need to be more creative and rethink what we currently do.

- Upcoming Events
  - State of the University Address – September 11, 2019 at 10:30 in the Lenhart Grand Ballroom BTSU.
  - All Campus Picnic – September 11, 2019 – 11:30 – 1:30 Bowen-Thompson Quadrangle.
  - Homecoming – September 14, 2019
    - Falconland – Explore over 20 featured points of interest.

Chair’s Report:

HR Meeting:
- Met with Viva and Sandy Heck. Talked about upcoming ARP changes and invited them to speak regarding insurance and benefit changes.
- Presented Parental Leave Policy and discussed the process from this point forward.

Meeting with President Rogers:
- Presented Parental Leave Policy-he had some questions about data and wanted to look at the numbers.
- Talked about Focus on the Future and how we as ASC can assist in that matter.
Tri Chairs Meeting:
- First meeting will be on Sept. 19
- Asked about adding USG and GSS to the meetings

Hearing of the Public – Opportunity for guests to address the council: none

Full ASC Representative Discussion: none

Treasurer’s Report: 2019-2020 Budget was presented during New Business.

Secretary’s Report: A motion to approve the minutes of the June 6, 2019 meeting was made by J. Spradlin and seconded by J. Cravens. Motion carried.

Committee Reports:

Amendments & Policies: Andrea Boehme will serve as chair of committee.

Awards & Recognitions: Lona Leck, Cordula Mora, and Jacquie Nelson will serve as tri-chairs of committee.

Outreach & Activities: Meghan Horn and Teri Gentry will serve as co-chairs of committee.

Personnel Welfare & Compensation: Stephanie Brinkman and Sophia Jackson will serve as co-chairs of committee.

Professional Development: Leslie Galan will serve as chair of committee.

Student Scholarships: Maite Hall and Emily Garcia will serve as co-chairs of committee.

Liaison Reports:

Classified Staff Council: 1st CSC meeting will be held on September 18th. CSC plans to present new classified staff with a mug and a welcome upon being hired at the University.

Faculty Senate Representative (Margo Kammeyer): next meeting will be in October

Retiree Association (Laura Arnold): Nothing to report at this time. They have not had their first meeting yet.

Ombuds Update (Chris Bullins and Jessica Turos): no report.

ASC Historian (Emily Gattozzi): All ASC historical documents are loaded in Scholarworks. (https://scholarworks.bgsu.edu/asc/)

University Committee Reports:

PACWI: no report

Professional Affairs: no report

CIO: no report

Public Safety Advisory Committee: no report

EEOC: no report
Old Business: none.

New Business:
- A motion to move the 2019-2020 budget discussion up in the agenda order was made by A. Boehme and seconded by L. Miller. Motion carried.
- 2019-2020 Proposed Budget was presented with changes to the allocated amounts.
- A motion to vote on the budget as presented was made by A. Boehme and seconded by J. Twu.
- Motioned passed per vote.

Upcoming Dates:
- Next ASC meeting will be October 3, 2019 BTSU 308 1:30-3:00

Good of the Order:
- Black Swamp Arts Festival – September 6th, 7th, and 8th
- BGSU Homecoming – September 14th

Adjournment: A. Boehme moved that the meeting be adjourned and was seconded by S. Jackson.