

Administrative Staff Council Meeting Minutes  
September Minutes, 1998

Members Present:

Shelley Appelbaum, William Blair, Joyce Blinn, Deborah Boyce, Marilyn Braatz, Deb Burris, Sidney Childs, Claudia Clark, James Elsasser, Mike Failor, Pat Green, Linda Hamilton, Sharon Hanna, John Hartung, Keith Hofacker, Sandra LaGro, Paul Lopez, Gene Palmer, Mary Lynne Pozniak, Cheryl Purefoy, Jan Ruffner, Bonita Sanders- Bemby, Jane Schimpf, Robin Veitch, Laura Waggoner, Matt Webb, Deb Wells, Calvin Williams, Mary Beth Zachary, Duane Whitmire.

Members Absent:

Craig Bedra, Dianne Cherry, Judy Donald, Dawn Mays, Penny Nemitz, Tim Smith, Kurt Thomas.

Substitutes:

Ann Saviers is substituting for Jan Peterson for the 1998-99 academic year.

Guests:

Scott Borgelt, Monitor

Call to order: The meeting was called to order by the Chair, Deborah Boyce 1:30 p.m.

Approval of minutes: The minutes were approved.

Chair Report: Information about the Fall Reception dates was sent to President Ribeau. The Administrative Staff Council will be informed when he selects a date. Invited guests will include the past ASC Chair, past Secretary, and the ASC student scholarship recipients.

Chair-Elect Report: No report

Secretary Report: No report

Committee Reports:

Amendments: (Mary Beth Zachary, Chair) no report

Awards and Special Recognition: (Deb Burris, Chair) no report

External Affairs: (Marilyn Braatz, Chair) no report

Internal Affairs: (Linda Hamilton, Chair) no report

Personal Welfare: (Pat Green, Chair) working on defining merit, developing placement mechanism, progression through grades/ ranges and other issues.

Professional Development: (Jane Schimpf, Chair) no report

Salary: (Calvin Williams, Chair) no report

Scholarship: (Jim Elsasser, Chair) no report

Old Business: No old business

#### New Business:

A meeting was held in August ('98) with past and current ASC Executive Committee members who discussed the 1998-99 ASC goals. These discussions concerning ASC goals were the New Business for the Sept. ('98) meeting. Below is a list of proposed possibilities:

(It is understood that Eileen Sullivan is currently serving as the liaison between constituent groups and President Ribeau).

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- The possibility of establishing a new constituent group composed of representatives from the Faculty Senate, Classified Staff Council, USG, and GSS was discussed.
- There was also discussion about how salary levels at BGSU compare with BGSU's sister institutions in Ohio. CUPA data collected in previous years is used to form the basis for the comparison. Gene Palmer made a motion to have as an ASC goal to continue to define salary levels for administrative staff compared to BGSU's sister institutions. The motion was seconded by Duane Whitmore. The motion was passed by a voice vote.

Mary Beth Zachary made a motion to accept the ASC 1998-99 Goals. Jan Ruffner seconded the motion. The motion was passed by a voice vote.

#### Other Business:

##### ? 1998-99 Constituent Lists

Joe Luthman was thanked for compiling the constituent lists which were then distributed to the committee. Deborah Boyce asked representatives to think about how they should communicate with their constituents, i.e. listserv. e-mail.

##### ? Proposed Resolution on Off-Campus Internet Access

There was discussion about the resolution. Some issues discussed included the cost to off-campus students, the need for some employees to work on their jobs at home, and the need for dialogue to occur among all constituent groups before decisions affecting the entire university are made.

It was proposed that "Whereas a monthly per-user fee may encourage the use of an individual account by multiple users; and therefore, compromise the integrity of the system..."

It was proposed that "before decisions that affect the entire university are made, constituent groups need to be included in the input process."

The resolution was passed and amended by a voice vote.

#### Good of the Order:

Deborah Boyce informed representatives of a kick-off on Sept. 15, 1998 with the University of Toledo at their Book Depository in anticipation of the BGSU-University of Toledo game.

The meeting was adjourned at 3:00 p.m.

Next meeting: Thursday, Oct. 1, 1998 at 1:30 p.m. in the Alumni Room, University Union.

Submitted by Joyce Blinn, Secretary ASC