

Administrative Staff Council 2006 – 2007
Minutes: October 5, 2006
207 BTSU

Call to Order: Chair Steve Kendall called the meeting to order at 1:39 p.m.

Members Present: Dave Crooks, Kim Fleshman, Dermote Forde, Michael Ginsburg, Chris Haar, Paul Hofmann, Ann Jenks, Steve Kendall, Lona Leck, Paul Lopez, Connie Molnar, Pa'Trice Pettaway Day, Diane Regan, Deborah Rice, Celeste Robertson, Anne Saviers, Rachel Schaeffer, Bonnie Towe, Barbara Waddell, Mary Beth Zachary

Members Absent: Debra Beach, Jill Carr, Nora Cassidy, Tim Hoepf, Larry Holland, Sheila Irving, Ron Knopf, Susan Macias, Deb McLean, Mike McComas, Beth Nagel, Penny Nemitz, Sherri Ogden, Wendy Schortgen, Kurt Thomas, Bonnie Towe

Member Substitutes: John Eggenton for Laura Emch, Donna Dick for Denise Kisabeth, Tim Koder for Jim Beaverson

Approval of Minutes: Connie Molnar made a motion to approve the September minutes with corrections. Dave Crooks seconded the motion. The motion carried.

Guests: Glenn Egelman, Director & Physician in Chief, Student Health Services
Glenn spoke about the proposed changes for the Health Center on campus. No pediatric services at this time. Plans for a new building or addition to current Health Care Center. The services they offer do not want to become a replacement for our current primary care providers. Would like to become like an urgent care. Looking into a different funding model and offering different areas of expertise. Urgent Care's cost lower than an E.R. The Health Center was 70% funded by student fees. That is now 46%. They downsized their laboratory and got rid of radiology. Would like a separate entrance and waiting room for faculty and staff. Flu shots will be available later in October. Taking the shot too early, makes it ineffective into March and you could still catch the flu. Glenn also spoke about faculty and staff taking advantage of the Pharmacy and its ability to deliver your medicines. Glen asked to see if ASC would support the proposal of the Health Center and to share this information with our constituents. He needs feedback by our next meeting.

Chair's Report:

- 1) Human Resources 9/26/06
 - a. Retire to Rehire begins 10/06/06
 - b. Life insurance with Sun Life
 - c. Health insurance info will be on the Health, Welfare and Insurance web site
 - i. Increase less than 10%
 - ii. Spousal form will be needed
 - iii. No changes-no form
 - iv. E-mail those who have a history of failing to meet the deadline

- d. Mercer Meeting scheduled for 12/10/06
 - e. Reasonable Suspicion protocol training info soon
- 2) President's Advisory Council 9/13/06
- a. Marketing and Comm.-Update on BGSU Branding Initiative
 - b. Opening Day priorities
 - i. CTLT – improvement of teaching and learning process
 - ii. Heinz Bulmahn – maintenance of the scholarly community
 - iii. Rebecca Ferguson - commitment to the development of faculty and staff
 - iv. Mark Gromko – rigorous evaluation of program
 - v. Marcia Latta - identification of alternative sources of funding
- 3) ASC guest
- a. President Ribeau – March 1, 2007
 - b. Larry Weiss – April 5, 2007
 - c. Chris Dalton – May 3, 2007
- 4) Meeting with Linda Dobb 10/04/06
- a. Reward Policy-ASC proposals
 - b. Reasonable Suspicion Protocol
 - c. Omsbud Role – ASC White Paper
- 5) Other
- a. Ron Knopf suffered a stroke 9/15/06, returned home this week, expects to be back 10/11/06

Chair Elects Report: No Report

Secretary: No Report

Committee Reports:

Amendments: No Report

Awards and Special Recognitions: Barb Hofmann winner of Ferrari

External Affairs: Need to replace banners, 11/18/06 Holiday Parade, theme “through the eyes of a child”, Candy drop off points: Lona Leck-Ice Arena, Connie Molnar-College Park, Jill Carr-Union, and Laura Emch-Administration Bldg. Also, committee wants to help Cocoon Shelter in the spring.

Finance: No Report

Internal Affairs: No Report

Personnel Welfare/Salary: Goals: Compensatory Time Statement and definition of Omsbud person's role. Ann Jenks accepted the role of Co-Chair for this year.

Professional Development: Discussed educational workshops. Mike McComas and Bonnie

Towe are co-chairs. Discussed what was done with last years group. Will ask ITS to put a counter on the professional development web site to see if it is being utilized. Will promote the Quick Time movies from the 2005 brown bag luncheons. Will collect data to get better info for topics. Looking into changing the time of day these are held. Will meet the last Wednesday of each month.

Scholarship: No Report

Past Chair: Working on pictures of past chairs of ASC.

Faculty Senate Liaison: No Report

Classified Staff Liaison: No Report

New Business: Rewards Policy up on the web in a discussion forum. Dr. Dobb wanted feedback after today's meeting. Classified has already approved this policy. According to Dr. Dobb Administrative Staff does not have to participate. Diane Regan moved that we table the discussion on this topic. Barbara Waddell seconded it. Vote passed. Faculty Senate has invited someone from Administrative Staff to be a representative on their Committee of Professional Affairs.

Good of the Order: Steve Kendall-Tech Fair 11/15/06, Chris Haar-Brown Bag Lunch 10/16/06 on Chocolate, Green Tea, and Wine and their benefits, Tim Koder-Homecoming this weekend.

Next Meeting: Next meeting will be November 2, 2006 at 1:30 p.m. in 207 BTSU

Adjournment: Mary Beth Zachary moved to adjourn the meeting at 3:00; second by Deborah Rice. Motion carried.

Respectfully submitted
Kim Fleshman, Secretary