

Administrative Staff Council 2007-2008 Minutes: November 1, 2007

Call to order: Chair Stephen Kendall called the meeting to order at 1:35pm

Member present: Jim Beaverson, Daria Blachowski-Dreyer, Shannon Bozinger, Dave Crooks, Donna Dick, Judy Donald, Laura Emch, Kim Fleshman, Derm Forde, Chris Haar, Denise Kisabeth, Joe Luthman, Sandy Mencer, Mitch Miller, Connie Molnar, Jacqui Nathan, Faith, Olsen, Celeste Robertson, Anne Saviers, Kurt Thomas, Bonnie Towe, Briar Wintersteen, Kevin Work, Mary Beth Zachary, Sara Zulch-Smith

Introduction of Subs: Matt Blinn for Tom Zapiecki, Barbara Laird for Diane Regan, Dawn Shores for Jodi Devine

Guests: No Guests

Chair Kendall welcomed the administrative staff from Firelands College as we were video conferencing with them for this meeting. Chair Kendall had them introduce themselves to the ASC. He also stated that he will be at Firelands for the Board Meeting on November 30th.

Approval of Minutes: Mary Beth Zachary motioned for the minutes to be approved Connie Molnar seconded. Minutes were approved.

The chairs attended the President's panel where the discussion centered around the Master Plan/the Strategic Plan. Questions were asked concerning; What does it mean? Where does the University fit in? Basically, the same things that were talked about during the open forum were discussed. And again the answers were the same...no definite answers as of yet. We need to keep an eye on the Provost's, the University's and the Chancellor's website.

The chairs also met with Human Resources where the many of the questions were asked concerning the process of nonrenewal and reorganizations. Presently HR does not see any atypical amount of non renewals. But this does not include instances of reorganizations, they are two different situations. Non-renewals follow the dates within the handbook, whereas reorganization can be at any time.

Classified Staff Report: Classified staff had open forums for discussion of House Bill 187. CSC is looking at the resolution that will go to the Board on November 30th.

Laura Emch: We need to pay attention to House Bill 187 as it may have implications to Administrative Staff.

Secretary Report: No report. Penny Nemitz is substituting.

Committee Reports:

A. Amendments: No report

B. Awards and Special recognition: No report

C. External Affairs: The BG Holiday Parade will be November 17th and the parade theme this year will be 'A Gift for Every Child'. We will have large empty boxes wrapped in Christmas paper. The following places and people will be responsible for candy pick-up. Laura-

Administration Bldg., Mary Beth-Library, Connie-College Park, Dermot-University Hall, Kim-Hayes Hall and Denise-TV Station.

D. Health, Welfare and Insurance: Have until November 2nd to sign up and receive the \$39.00 off from your insurance.

E. Internal Affairs: No report.

F. Personnel Welfare/Salary: PWC is working on revising the Non-Compensation Conciliation process. They have reviewed other institutions grievance documents and plan on utilizing their language. Currently the committee is pulling together information.

G. Professional Developments: Awards were presented, selection is Fall & Spring semesters. November 7th is the date that the money will be given away for Fall. There are several application forms out and the committee is still looking at applications. The next application round will be December 1st.

H. Scholarship: No report.

I. Faculty Senate: No report.

J. Classified Staff: No report.

Old Business: Joe Luthman (Ombudsman) reported that Diane Regan is retiring. Jodi Devine will be her replacement as an AS Ombudsman. The goal is to make sure that a process is in place as new people come on board.

Chair Kendall discussed the Gender Identity and Expression Resolution. There are three schools that have adopted this resolution; OU, the OSU, and Case. A motion was made by J. Nathan to endorse the proposed resolution, Sander Mercer seconded. Discussion ensued. The motion was passed and J. Nathan volunteered to write up the document for ASC.

New Business: The December meeting will be a luncheon starting at 1:00 pm.

- The Provost Open Forum is streamed and can be watched at our leisure. It was reminded to all that it is very important to watch this and get information clarified.
- The Provost will be at ASC 1/3/08
- The first draft will be sent to Columbus, but all compacts will be on the web
- 3 million dollar budget deficit this year, next year is 4.2 million
- 12/6/07 guest is Bob Waddell from Capital Planning Design and Construction
- The definition of us (BG) is Ohio University, Kent State and Miami. Question was posed that if we are 'residential' what are we going to do about the residence halls

Good of the Order: Questions arose on constituent list-temporary list via Kim

- Laura Emch-encourage participation for United Way
- Nathan-2 exhibitions at BGSU art gallery; *Water Colors* and *You Must Have Been A Beautiful Baby* from 10-4 Tuesday through Saturday and 1-4 on Sunday
- Diane Regan had foot surgery
- WBGU has a candidate forum and needs TV talent
- Residence Life is looking for students for Mentor Positions
- Derm Forde reminded us about boxes and candy for the Holiday Float

Mary Beth Zachary made a motion to end the meeting. Laura Emch seconded.
Meeting ended at 2:40 pm.

Next Meeting: December 6, 2007 at 1:30 pm in BTSU. Holiday luncheon before the meeting.
Minutes submitted by: Penny Nemitz substituting for Susan Macias