

Call to Order

Robin Veitch called the meeting to order at 1:32 p.m.

Members Present

Tina Coulter, Rob Cramer, Jim Dachik, Laura Emch, Mike Fitzpatrick, Brady Gaskins, Michael Ginsburg, Chris Haar, Ann Jenks, Lona Leck, Joe Luthman, Emily Monago, Robin Veitch

New Members (term starting 2004) present: Wendy Buchanan, Nora Cassidy, Sheila Irving, Naomi Lee, Paul Lopez, Deb McLean, Jeff Nelson, Rachel Schaeffer, Larry Spencer

Member Substitutes

Duane Whitmire for Kim Fleshman

Absent

Dave Crooks, Carl Dettmer, Sally Johnson, Steve Kendall, Penny Nemitz, Celeste Robertson, Judy Amend, Phyllis Short, Robert Zhang, Sara Zulch-Smith

Approval of Minutes

Michael Ginsburg moved to approve the May 2004 minutes. Brady Gaskins seconded. Minutes were approved.

ASC Chair's Report

I would just like to say that it has been a pleasure to be Chair of ASC this past year. I have most definitely learned quite a bit more about the University, but more importantly, I have met and worked with some incredible people. I want to thank everyone on Council for your support, input, and assistance through my year as Chair. We have had wonderful discussions at Council and we have all worked very hard at improving Administrative Staff work environment.

I believe all the committees contributed greatly to this years goals.

- The Professional Development Committee administered the allocation of the Professional Development Grant.
- The Personnel/Welfare Committee...
 1. Endorsed the plan to provide opportunities for price reductions of Rec Center membership for Administrative Staff.
 2. Reviewed Appendix G and made appropriate recommendations, specifically regarding Interim/Acting positions.
 3. Finalized the wording of the medical release waiver and had it implemented.
- The Scholarship Committee organized another fund raising raffle and have chosen 5 outstanding scholarship recipients for this year.
- The Amendments Committee has gotten Human Resources to finally place the Non-Compensation Conciliation Process in the ASC handbook.

- Awards and Special Recognition Committee collaborated with Classified Staff Council to develop a blanket nomination form consistent with their Spirit of BG Award. They revitalized the Spirit of BG Award to a monthly award again and organized a great presentation of the BG Best Awards.
- Internal Affairs Committee continually added new information to the website and kept it updated. They worked tirelessly on this years elections and helped me out tremendously, finding information when I needed it.
- External Affairs Committee organized BGSU Day with the Mud Hens last June. Helped with the Spring and Fall Receptions, as well as, organized ASC's entrance in the holiday parade.

Joe and Tina were the best any Chair could ask for. I think we formed a great leadership partnership that was very solid. We are lucky to have Joe as our new ASC Chair and Lona as our Chair-Elect. Under their leadership I am sure ASC will continue to move forward and grow.

At this time, I would like to recognize all those that are going off Council this year. Thank you for your time and dedication. I hope you learned from your experience and I hope you will take your knowledge of what ASC does and how vital this group is and let everyone know at the University. Even though you are officially off Council, please don't stop promoting what we do and stay involved.

After giving Chair's Report, Robin "passed the gavel" unto Joe Luthman, 2004-2005 Chair.

Vice Chair's Report

Brief discussion on outlook for 2004-2005. Asked council members to split into small groups later in meeting to discuss ideas for 2004-2005 goals.

Secretary's Report

2004-2005 Self-nomination ballots as well as official election ballots were shred as of 5/14/04.
Sign-up sheet for 2004-2005 ASC Committees passed around for those who wished to sign up.
Sign-up sheet for 2004-2005 ASC Substitute List passed around for those who wished to sign up

Committee Reports

None given so council members could have time in breakout sessions.
All goal ideas were given to Joe to summarize.

Old Business

None.

New Business/Guests

None.

Good of the Order

Several council members expressed their thanks to the ASC officers and chairs of their committees for making their experience on ASC positive.

Duane Whitmire – retirement party will be 6/30/04 (3-5pm); McFall Center. Duane also provided update on Michael Ferrari who is now working as a headhunter for University Presidents out of Chicago, Illinois.

Jeff Nelson – BGSU Bookstore has purchased the former Beyond BG Ice Cream Shop and has plans to put a small bookstore/gift shop in its place

Lona Leck – Public Skating will be available on July 4th from 7-9pm (prior to fireworks), cost will be \$2.00.

Adjournment

Mike Fitzpatrick made a motion to adjourn. Larry Spencer seconded. The meeting was adjourned at 2:35 p.m