

Minutes of Administrative Staff Council Meeting February 5, 1998

Members Present: Jerry Ameling, Shelley Applebaum, Joyce Blinn, Deb Boyce, Scot Bressler, Dianne Cherry, Judy Donald, James Elsasser, Mike Failor, Pat Green, Linda Hamilton, John Hartung, Elayne Jacoby, Joyce Kepke, Deborah Knigga, Sandy LaGro, Paul Lopez, Dawn Mays, Rebecca McOmber, Joan Morgan, Gene Palmer, Sue Perkins, Jan Peterson, Cindy Puffer, Jan Ruffner, Bonita Sanders-Bembry, Jane Schimpf, Bev Stearns, Robin Veitch, Bob Waddle, Laura Waggoner, Betty Ward, Jodi Webb, Matt Webb, Duane Whitmire, Calvin Williams, Paul Yon.

Members Absent Who Sent Substitutes: Lisa Chavers for Deb Burris, Suzanne Kashuba for Ken Frisch, Tony Howard for Tim Smith, Patti Ankney for Craig Bedra.

Members Absent: Sally Blair, Carmen Castro-Rivera, Penny Dean, Sharon Hanna, Randy Julian, Inge Klopping, Kurt Thomas, Reva Walker, Deb Wells.

Guests: Shannon McFarlin, *Monitor*; Laura Emch, Internal Affairs Committee; Pat Kania, Internal Affairs Committee

Call to Order: The meeting was called to order at 1:30 p.m. by Chair, Duane Whitmire.

Approval of Minutes: Pat Green moved, Bev Stearns seconded. Minutes were approved as distributed.

Guest Speakers: None

Chair Report:

Duane passed out the ASC Chair Report and highlighted points of interest to the group. He thanked the committees for the work they have done and continue to do.

Chair Elect Report:

Deb thanked the Administrative Staff members for volunteering to serve on the focus groups. Administrative Staff had the most volunteers which was very much appreciated.

Secretary Report: No report.

Committee Reports:

Amendments: (Bev Stearns, Chair) - See New Business.

External Affairs (Bonita Sanders-Bembry, Chair) - The program "Bring son/daughter to work" is being planned for sometime in April. The committee is working with Pat Patton, Human Resources in putting this event together. They are looking for events or activities for the children to attend during the day.

Awards & Special Recognitions: (Jane Schimpf, Chair) - Have reviewed the survey results. Possibly have two new awards with multiple recipients.

Internal Affairs: (Jan Peterson/Betty Ward, Co-Chairs) - See New Business.

Personnel Welfare: (Pat Green/Inge Klopping, Co-Chairs) - Due to recommendations from the Leadership Team and Dr. Middleton, it was felt that the Vice Presidents need to review the compensation plan and provide feedback before it comes to council. It is expected that we will be reviewing this document next month.

Professional Development: (Dawn Mays, Chair) - 16 administrative staff members volunteered for the Professional Connections Program. Currently looking for leadership programs that administrative staff could attend.

Salary: (Gene Palmer, Chair) - Waiting for CUPA report.

Scholarship: (Carmen Castro-Rivera, Chair) - Revising scholarship applications which should be available shortly, also be on the web. Finalizing raffle to go out to administrative staff, faculty and classified staff soon.

Others: Paul Yon mentioned that the committee has been in contact with a federal mediator to bring to campus in April for the educational forums on collective bargaining.

Old Business: Duane thanked administrative staff who volunteered for the Tom Connellen follow-up (19 from adm staff). Patti Ankney was selected to represent administrative staff on this committee.

New Business: Amendment committee: Bev Stearns presented the Proposal to Amend Bylaws Article 10 for ASC to review and share with constituents. Discussion and a vote will take place at the March meeting.

Internal Affairs Committee: Jan Peterson presented a proposal to change the structure of ASC which has come about due to the recent changes of the administration. The proposed changes would group ASC in functional groups rather than VP areas. Also included in the proposal is to reduce the size of the ASC membership to 35 from 50 to make ASC a more workable group. Implementation regarding these changes were briefly discussed. Jan would like individuals to e-mail her at jpeters@bgnet.bgsu.edu or Betty Ward at bjward@cas.bgsu.edu to give thoughts or ideas concerning these changes. Discussion and vote will take place at March meeting.

The meeting adjourned at 2:30 p.m.

Judy Donald
Secretary, ASC

NEXT MEETING
MARCH 5, 1998
1:30 P.M. ALUMNI ROOM, UNIVERSITY UNION