

Next Meeting: January 8, 2004 (1:30 – 3:00); 207 BTSU
Submitted by: Tina Coulter, ASC Secretary
Administrative Staff Council 2003-2004

Minutes: December 4, 2003
207 BTSU

Call to Order

Robin Veitch was unable to attend. Joe Luthman called the meeting to order at 1:30.

Members Present

Tina Coulter, Rob Cramer, Dave Crooks, Jim Dachik, Carl Dettmer, Kim Fleshman, Brady Gaskins, Chris Haar, Terry Herman, Ann Jenks, Steve Kendall, Lona Leck, Joe Luthman, Emily Monago, Penny Nemitz, Celeste Robertson, Phyllis Short, Robert Zhang, Sara Zulch-Smith

Member Substitutes

Georgia Folkins for Michael Ginsburg

Greg Dickerson for Sally Johnson

Absent

Amelie Brogden (2), Laura Emch, Mike Fitzpatrick (2), Sue Lau (2), Lucie Shetzer(3), Robin Veitch, Judy Amend (CSC)

Approval of Minutes

Dave Crooks motion to approve November 2003 minutes as is. Penny Nemitz seconded. Motion was approved.

Chair's Report

Joe reported on Robin's behalf the following:

1. Be sure to check with Delta Dental to make sure your dentist is covered.
2. BG Experience will begin on Thursday, Aug. 19, 2004 next year. This means approximately ½ of the freshman class will be moving into the residence halls earlier than in the past.
3. On 11/21/03 PWC, Salary, and HR met to coordinate data requests.

Vice Chair's Report

No Report.

Secretary's Report

No Report.

Committee Reports

Amendments

Reviewing what exactly is defined as "functional area".

Awards and Special Recognition

ASC Spirit Award nominations were due and the first nominee for the year will be announced next week

External Affairs

11/22/03 (10:00am) was the holiday parade. Thank you to everyone who contributed in some way. Although we had lots of candy, more could have been used.

Internal Affairs

Committee is continuing to work on reviewing the ASC website for updates as well as the ASC Orientation program.

Personnel Welfare/Salary

Looking into the PERS retirement system and the % of funding coming from the state. They will be e-mailing our state legislatures to get more information and voice our opinions.

Professional Development

Working on a better system for determining who should receive the professional development funds. Considering a new policy to address the “gray area” of reimbursement to a department vs. individual reimbursements.

Scholarship

In process of looking for/gathering raffle items for fund raiser.

Faculty Senate Liaison – Laura Emch

No report.

Classified Staff Liaison –Joe Luthman

Reminder that University employees who qualify for health insurance, were hired after 1/1/02, and have a spouse who can get their own health insurance through their employer must do so first, prior to receiving health care benefits through BGSU as a spouse.

Old Business

None to report.

New Business/Guests

Guest speakers Jim McArthur, Campus Architect and Bob Waddle, Capital Planning presented the Campus Master Plan. The plan has been under review and consideration for the past 18-24 months and will be implemented over the course of the next 30 years once approved and underway. The plan involves not only the campus members, but it also takes into consideration the city and county needs. The overall goal of the plan is to create quads across campus in which students can relate buildings to, while opening the campus up (especially along Wooster St.). The plan also addresses access to campus and modifying the image visitors receive when visiting from the I-75 direction. Following are seven distinctive goals that are being

followed in the plans creation:

1. Be distinctive; be attractive
2. Create & engage learners
3. Expand the Campus Experience
4. Foster one B.G., Campus and the community
5. Grow the campus while maintaining the current 7,000 beds
6. Stay “green”
7. Seek investment critical mass

Some of the changes/additions being proposed include:

1. A new Admissions Bldg.
 2. Pedestrian parkway
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3. Theatre facility
 4. Replace South Hall with a new building with lots of windows so you can still see the inner campus.
 5. Open window to the library from Wooster Street.
 6. Replace the Centrex Bldg. with a Central Plaza (this would reduce some parking in that area).
 7. Build 3 parking garages: 1) West side of campus (power plant area); 2) NW – Offenhauer area; and 3) behind the Health Center. Each garage would hold 600 cars.

The last time a Master Plan was done was in 1965. The plan was followed very closely with 80% of the plan executed.

*The complete Master Plan will be available on the web in the next 6mos.

Questions/Comments can be sent to Jim at: jmcarth@bgnet.bgsu.edu in the meantime.

Good of the Order

Theatre production: Time Square Angel

Kwanzaa activities in the BTSU Ballroom (12/9/03, 6-9pm)

December Preview Day in the BTSU Ballroom and Multipurpose Rm. (12/6/03, 9-12am)

Adjournment

Brady Gaskins made a motion to adjourn. Carl Dettmer seconded. The meeting was adjourned at 3:06 p.m.

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