

# OFFICE OF THE BURSAR

## KNOW WHAT YOU OWE

- **Welcome! We're glad you are here with us today!**  
**While we are waiting for others to join us:**
- **In the chat box below, tell us your name and where you're from!**
- **What's your major?**
- **Are you planning to live on campus if so, what meal plan did you choose?**

# KNOW WHAT YOU OWE

Important information for navigating the billing and payment process at BGSU





# Bursar Services @ MyBGSU

- FERPA/Access BGSU
- View and pay student bill
- Enroll in a Payment Plan
- Waive optional fees
- Manage Refunds

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# The Falcon Tuition Guarantee

- Guaranteed Tuition Program for first time degree seeking undergraduate students on the BGSU Main Campus
- Guarantees the same rate for 4 years (12 consecutive semesters) and includes:
  - Tuition (instructional & general fees)
  - Out of state surcharge
  - Housing & meals
  - Special program fees
  - Course & class fees

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## To Do Items:

- Financial Aid Authorization - students can allow Federal Aid to cover expenses other than tuition, room and meals (i.e. parking permit, BG1 Card, etc.). Federal Aid can not cover monthly service charges or late fees
- Electronic 1098T Authorization

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# Refunds

- Paper checks are processed once a week and mailed to the student's home address
- e-Refunds/direct deposits are processed three times a week
- Refunds are released the first day of classes: **plan accordingly!**
- All Parent PLUS refunds not authorized to be released to a student are processed as a paper check and mailed to the parent





## Enroll in e-refund/ Direct Deposit & Win!

- Students enrolling in e-Refund/direct deposit between June 4 - August 30, 2020 will be entered to win one of five \$100 Falcon Outfitter gift cards
- Winner must be enrolled for the Fall 2020 semester
- Drawing will be held during the first week of classes



# Health Insurance Requirement

DEADLINE AUGUST 1

- Students taking 8 or more hours on main campus are required to have health insurance
- The Fall 2020 insurance premium will be included on your July Student Account Summary
- To activate your enrollment or to waive out, select the “Student Insurance Requirement” link in your myBGSU under Student Financials
- If you are not 18, please contact the Student Insurance Office to request the waiver form

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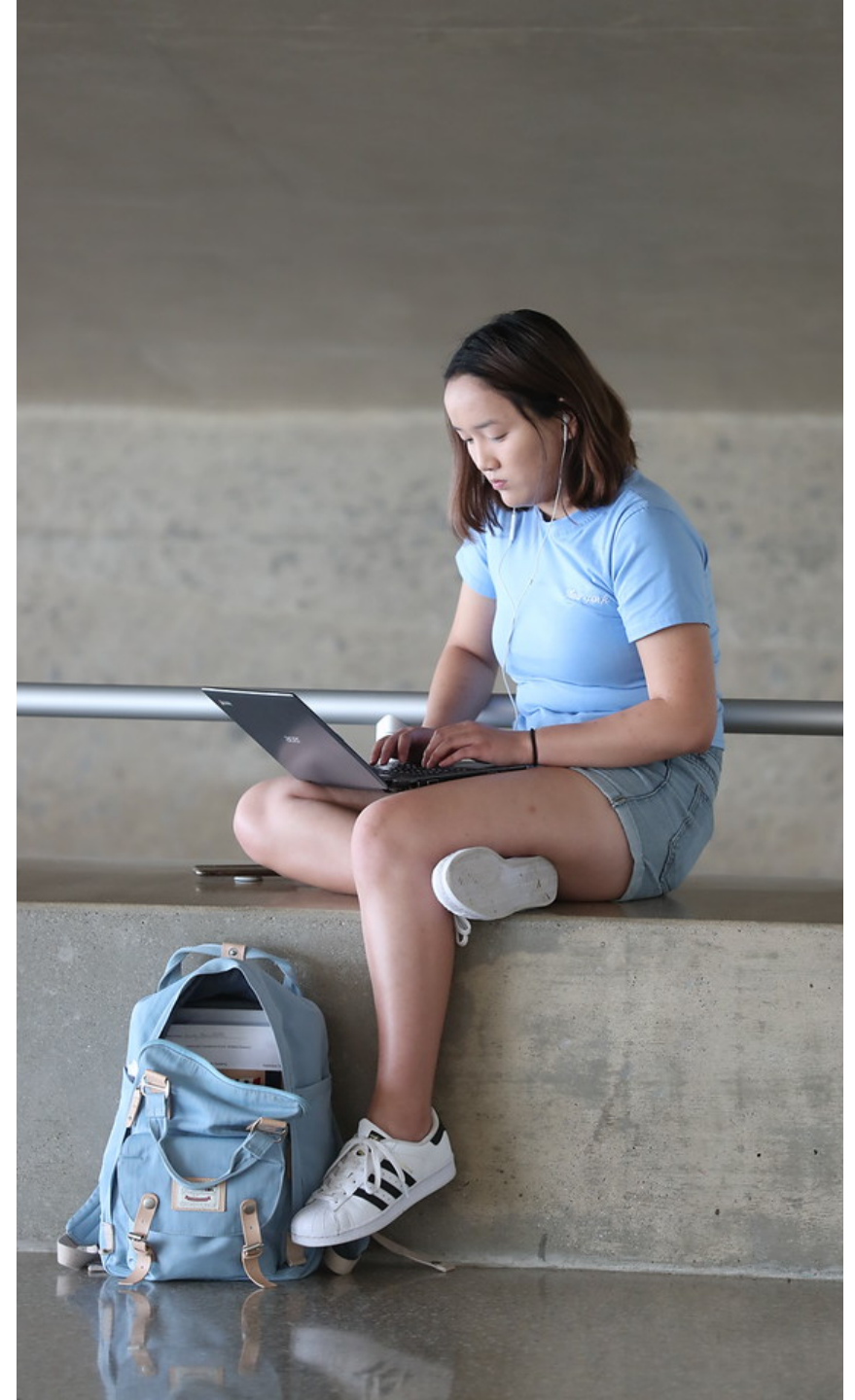




# Billing – How & When

- No paper bills
- Students are notified weekly regarding any account activity

Term	Date Available	Due Date
Fall	7/2/20	8/1/20
Spring	12/1/20	1/1/21



# Calculating Your Costs

Visit [bgsu.edu/soarcost](https://bgsu.edu/soarcost)

## Calculate Your Estimated Cost of Attendance by Semester

Fee	Options/Selections	Semester Charge
General Fee:	<input type="text" value="Main Campus"/>	\$804.00
Credit Hours:	<input type="text" value="15"/>	
Instructional Fee:		\$4,890.36
Residency:	<input type="text" value="Non-Ohio Resident"/>	\$3,994.20



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Credit Hours:	15	
Instructional Fee:		\$4,890.36
Residency:	Non-Ohio Resident ▼	\$3,994.20
Academic Level:	Freshman ▼	
Technology Fee:		\$165.00
Career Service Fee:		\$45.00
College of Admissions:	Arts & Sciences ▼	
Facility Fee:		\$60.00
Counseling Center Fee:		\$10.05
Health Insurance: <small>[This waiver needs to be completed by the 15th day of the month prior to the start of the semester]</small>	Plan 1 ▼	
What semester do you need coverage?	Annual ▼	\$1,946.00
Green Fee: <small>[This waiver needs to be completed by the 15th day of the month prior to the start of the semester]</small>	Opt In ▼	\$5.00

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Plan 1

What semester do you need coverage?

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# Calculating Your Costs

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Legal Fee: (This waiver needs to be completed by the 15th day of the month prior to the start of the semester)	Opt In	\$9.00
Media Fee: (This waiver needs to be completed by the 15th day of the month prior to the start of the semester)	Opt In	\$9.00
Matriculation Fee:	New Student	\$100.00
Housing Options:	Centennial	\$3,445.00
Meal Plan Option:	Silver	\$2,076.00
Parking Permit Options:	Annual	\$115.00
BGI Card:	Needed	\$25.00
Other Expenses: (Learning Community, Course Fees, etc.)	\$	.00
<b>Total</b>		<b>\$17,698.61</b>

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Parking Permit Options:	Annual	\$115.00
BG1 Card:	Needed	\$25.00
Other Expenses: <small>[Learning Community, Course Fees, etc.]</small>	\$	.00
<b>Total</b>		<b>\$17,698.61</b>

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# Calculating Your Costs

Total

\$17,698.61

\*\*\*Make sure you are entering your semester award. Most award notifications are for the academic year. Visit your MyBGSU to review your award by semester. Be sure NOT to include Federal Work Study. The Federal Direct PLUS Loans are credit based loans. Only include Plus Loan funds if a pre-application has been submitted and approved.\*\*\*

Financial Aid

\$ 5000 .00

Remaining Balance

\$12,698.61

Installment Payment Plans:

Installment Payment Plan (4)

Students may enroll in the Installment Payment Plan (IPP) each semester by logging into MyBGSU>Navigating to Students>Selecting Financials>View Bill & Make Payment>Installment payment Plan

More information

1st Installment	\$3,174.65
2nd Installment	\$3,174.65
3rd Installment	\$3,174.65
4th Installment	\$3,174.65



Total charges before financial aid



Total charges after financial aid has been applied



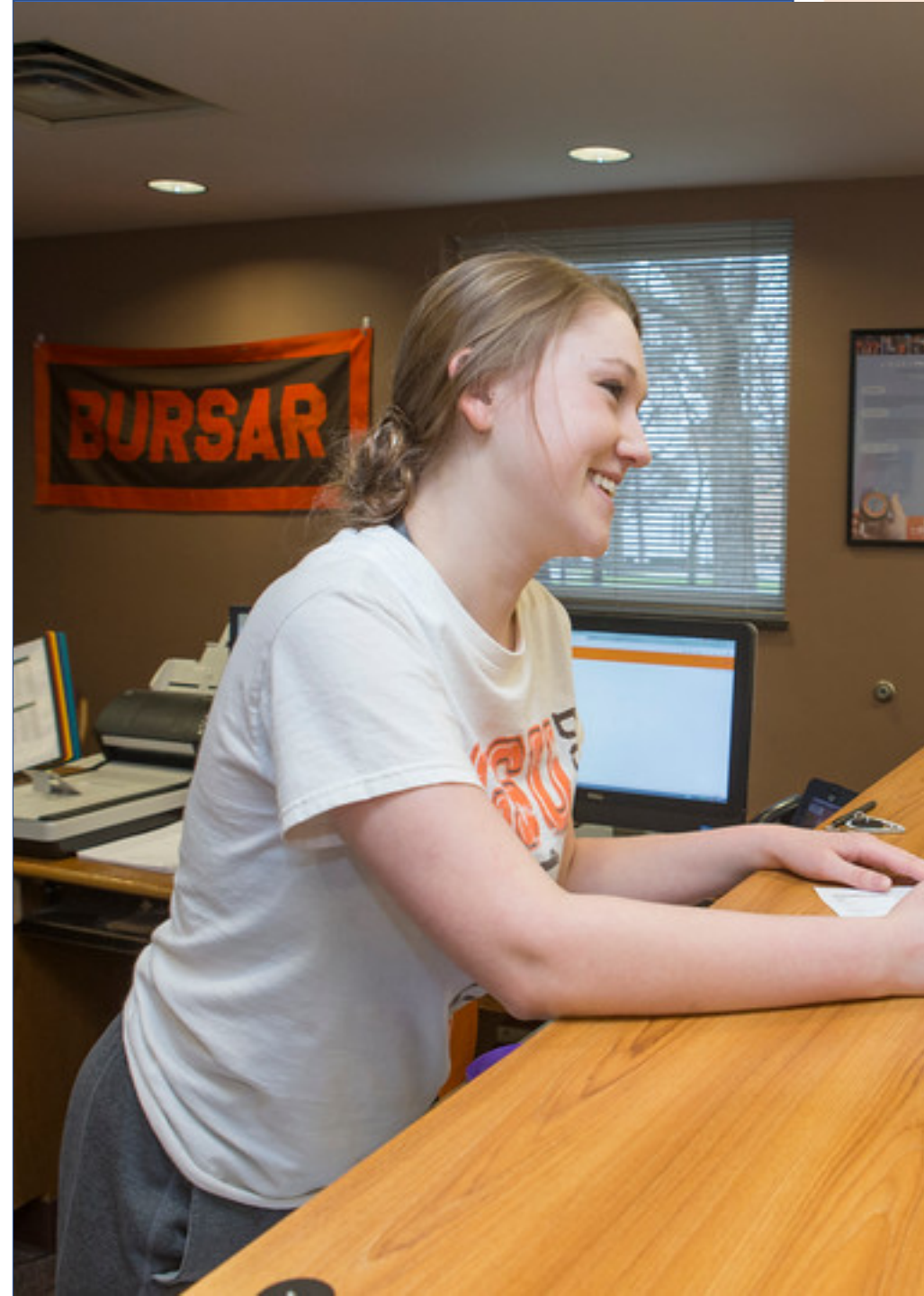
Payment plan amount

# Payment Details

- No additional fees for paying by personal check, cash, money orders
- 2.75% convenience fee incurred for using American Express, Master Card, Discover Card, and Visa payments
- IPP (Installment Payment Plan)
  - Enrollment is required for each semester of participation
  - Fall and/or Spring; 4 payments; \$35 enrollment fee



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# Taking Care of Your Bill

- In order to move in and remain registered for classes, students must be in good financial standing with the University

*This means you must have \$0 balance or be current on a payment plan*

- Be sure to confirm this with either the Bursar's Office or Student Financial Aid and Scholarships prior to arriving on campus



# Helpful Reminders

- Semester Payment Plans: Enroll by Aug 1st to take advantage of the maximum number of installments
- Check your BGSU email regularly
- **Attend a Virtual SFA Webinar**
- Make sure To Do List items and Holds are completed/cleared (includes submitting final HS transcript to Admissions)
- Incomplete Financial Aid items will prevent aid from showing as anticipated aid on your student bill and/or disbursing to your student bill
- Don't wait until the last minute to contact the Office of the Bursar with any questions you might have

# How can you contact us?

We're open Monday – Friday 8 am – 5 pm,  
and happy to answer your questions!

- Call us: (419) 372-2815
- Email: [bursar@bgsu.edu](mailto:bursar@bgsu.edu)
- Fax: (419) 372-7665
- By Mail:

## **Office of the Bursar**

Bowling Green State University  
132 Administration Building  
Bowling Green, OH 43403





# Who Should I Call?

## Office of the Bursar

- Fees and charges
- 529 Payment Plan
- Payment Plans
- Making a Payment
- Financial Aid Authorization
- eRefunds
- Health Insurance

## Student Financial Aid & Scholarships

- FAFSA
- Financial aid offer
- Scholarships
- Verification
- Making changes to your financial aid
- Discussing a change in your current financial situation

# OFFICE OF THE BURSAR

# **KNOW WHAT YOU OWE**

## **Appointments Available**

You can also schedule an individual appointment to speak one on one to a Bursar or Student Financial Aid Office Representative at the following link:

<https://admissions.bgsu.edu/portal/bursar-virtual>

Thank you for joining us today!