

Meeting Minutes for the Forensic Science Institute of Ohio

A Meeting of the FSIO was called to order at 10:05 am, on March 8, 2018 at the Ohio State Highway Patrol Laboratory, 1583 Alum Creek Drive, Columbus, Ohio. President Nasir Butt (CCRFSL) presided over the meeting.

The following Members and guests were present: Tammy Bonner (OSHP), David Cogan (Toledo), Bill Dean (Hamilton Co. Retired), Angela Farrington (Columbus), Michele Foster (Canton-Stark), Karen Kwek (BCI London), Jim Smith (BCI London), Brandon Werry (OSHP), Chad Wissinger (State Fire Marshal), Doug Rohde (Lake County), Chris Williams (MVRCL), Brooke Ehlers (MVRCL), Matt Juhascik (MVRCL), Jami St. Clair (CPD - retired), Mike Trimpe (Hamilton County), Meredith Sweeney (Columbus), Laurel Hart (OSHP), and guest Lt. Jason Brown (Toledo PD). A quorum was present. Twelve of the nineteen eligible voters were represented. Bob Budgake (Canton-Stark Retired) was represented by proxy.

Chad Wissinger presented the minutes of the Dec 14, 2017 meeting. The minutes were reviewed and approved. Motion, Brandon Werry; Second, Mike Trimpe. All Members voted in the affirmative.

Chad Wissinger presented the Treasurer's report. He disclosed that the FSIO has a checking account balance of \$14,016.68, a savings account balance of \$5,001.07 and a Tong Award's Fund balance of \$45,028.92.

Old Business:

David Cogan and Lt. Brown updated members on their ANAB accreditation progress. They are in the process of completing internal audits and soon the management meeting. They will be seeking accreditation in Firearms, Toolmarks, and Drug Chemistry. The assessment has been set for March 27-28, 2018. The lead assessor has been selected, but ANAB is having a hard time finding assessors.

Michael Trimpe (Hamilton Co.) gave an update on the proposed gunshot residue distance determination course. The instructor they were hoping to teach the class (John Dillan) had recently retired and as not able to. They are sending analysts to the AAFTE meeting and will be looking for potential instructors.

Nasir Butt discussed an upcoming training from Ron Smith and Associates. The 4.5 day Latent Print class will be held in Cleveland. Price is \$600 per student.

New Business:

Chad Wissinger presented the group with the details of the Tong Awards fund that we administer. Chad indicated that with the approval on the Tong Awards board, we have sold our investments that was previously with Wells Fargo and transferred the proceeds

(Approximately \$45,028.92) to Edward Jones. We were able to use the \$35,000 principle to purchase a 10 year CD that is giving 3.0% interest semi-annually. The remaining \$10,028.92 was put into a money market/checking account that can be used to write the checks for the Tong Awards and Science Awards. FSIO is still owed approximately \$9,870.23 for past Tong Awards that FSIO was paying from our checking account and had not been reimbursed for since 2004. Chad presented a motion that we forgive \$870.23 of that debt and only invoice Tong Awards for \$9,000, which would leave approximately \$1,028.92 in the Tong Awards checking account to pay for upcoming Tong Awards. Second, Brandon Werry. All members voted in the affirmative.

Karen Kwek presented the upcoming Midwest Crime Lab Director's meeting that will be held in BG on June 5th and 6th. They anticipate approximately 50 registrants for the two days. There was also some discussion about Chad setting up an Eventbrite for registrants to use credit cards. Due to the fees of Eventbrite, we may need to charge a little higher fee than the \$65. Chad will check into that possibility. Karen motioned that we use FSIO as a pass-through for the funds from the meeting, since Midwest Crime Lab Directors has no way of collecting money from registrations. Mike Trimpe, Second. All members voted in the affirmative.

Karen then discussed the possibility of FSIO sponsoring a lunch as suggested by Bob Budgake. After some discussion, Chad Wissinger motioned that we provide a donation of \$1,000 (since we have plenty in our checking accounts) to Midwest Crime Lab Directors Conference to be used for lunches on June 6th and the remainder of the \$1,000 can be used for misc. expenses associated with the conference. Second, Tammy Bonner. All members voted in the affirmative.

Membership Applications – Chad and Bob had received three applications for membership. Denise Rankin (MVRCL – retired) – Emeritus membership, Laurel Hart (OSHP Crime Lab) – Member, and Matthew Paul Juhascik (MVRCL) – Member. After reviewing the applications and having the member applicants step out of the room, Chad made a motion to approve the applicants for membership. Second, Tammy Bonner. All members voted in the affirmative.

Misc. Business:

Nasir Butt asked BCI if there had been truth about BCI crime lab employees being switched into the Police and Fire Pension funds. He had received questions from staff about the possibility and had heard the FDLE had transitioned lab employees from civilian pensions to the police and fire pension system. After some discussion, Nassir was going to look into the possibility of that happening in Ohio and will update us with any progress.

Chad had asked about any desire to have an ISO 17025:2017 transition course in Ohio. Karen indicated that Jeff Lynn had inquired about it and thought that it was too expensive, so it was never planned for hosting by BG. Jamie indicated that it might be around \$6,000 for the first 10 registrants and \$350 per person after that for up to 30

people. Because of the interest, Chad will look into the possibility of hosting later in 2018.

*The next meeting of the FSIO is scheduled for 10 am, Thursday, June 14, 2018, at the **State Fire Marshal Forensic Lab**, 8895 East Main St, Columbus, Ohio 43068. Motion, Brandon Werry; Second, Chad Wissinger. All Members voted in the affirmative.*

The meeting adjourned at 10:45am. Motion, Brandon Werry; Second, Chad Wissinger. All Members voted in the affirmative.

Respectfully submitted,

Chad Wissinger, Treasurer, FSIO