**Self-initiated Progress Video Script**

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| 00:00:00 [Beginning of Video] |  |
|  | You also have the option to submit alerts on students in your classes from your professor homepage. So as you can see, these individuals are students who are in this professor’s class. |
| 00:00:12 | Simply click on the student’s name, click on Actions and click on the button that says Issue Alert. |
| 00:00:20 | This will allow you to select a reason that you are reaching out for assistance for the student. |
| 00:00:27 | If it’s tied to a specific class, you can click on that student’s class. And then, add your additional comments. Remember that these will not be visible to students but rather be visible to the administration on your campus to best support the student and find the resources that they need. |
| 00:00:49 [End of Video] |  |