

Programs and Activities with Minor Participants Reporting Child Abuse Requirements

Are you hosting a BGSU event with (non-BGSU student) participants under the age of 18? Will these participants be in the care of BGSU and not their parent/guardian? If yes, adherence to BGSU Policy 3341-6-54 Programs and Activities with Minor Participants (PAMP) is required. This document provides procedures for reporting suspected child abuse under this policy.

PAMP Website: <https://www.bgsu.edu/risk-management/programs-with-minors.html>

What is Child Abuse?

Child Abuse is when a child (under the age of 18, or a person under 21 with developmental disability or physical impairment) suffers or faces a threat of suffering any physical or mental wound, injury, disability, or condition that reasonably indicates abuse or neglect. Child Abuse includes Physical Abuse, Neglect, Sexual Abuse, and Emotional Abuse.

Who Must Report:

Per university policy, every member of the university community, including faculty, staff, students, and volunteers, has an obligation to report immediately abuse or suspected abuse. Further, you may be a mandatory reporter under Ohio law. A list of mandatory reporters can be found in Ohio code ORC 2151.421. University policy and state statutes provide protection for those making reports in good faith.

When to Report:

Per university policy, you are required to **immediately report** all incidents, whether you observed them directly, someone reported them to you, or you have reason to believe child abuse has or is occurring. This requirement applies to any incident occurring on campus, and incidents occurring off-campus as part of a sponsored program under the Policy.

How to Report:

You are required to make **one call** AND email **one report**, at a minimum.

ONE CALL If the child is in imminent danger or an active crime is occurring, call 911. Otherwise, call BGSU Police Department at 419.372.2346 (Erie County Sheriff at 419.625.7951 for Firelands campus). BGSU Police will coordinate notification to the proper social services agency. For events occurring off-campus, notify the local law enforcement agency.

ONE REPORT Email a written summary of the incident, including details of the One Call made above, to the program director or your supervisor. If the suspected abuse involves these individuals, the report can be made to the Office of Human Resources, the Dean of Students office, University Police, or Risk Management. These employees will then follow reporting procedures per university policy (Mandatory Reporter, Campus Security Authority, etc.)