



Executive Sponsors Meeting Major Project Updates

12/11/2017

Agenda

- Agilon One Report Library
- Provost Performance Metrics
- AEM 6.3 Upgrade*
- Archive NORIS Police Data in OnBase*
- eCitation Software and Hardware Install
- OGC OnBase Implementation
- CSS 9.2 Upgrade
- FMS - PT 8.55.19 Security Patch
- Fund Balance Interface FMS to One
- 25 Live Implementation
- Pharos upgrade
- Design and Construction Workview Conversion
- Falcon Club Analysis and Improvements
- Grad Contracting App Upgrade For Graduate Assistant T/L
- Library Cloud Migration
- Modify Noel Levitz ERMS Interface
- Move Remaining Continuing Ed Contracts to OnBase
- Ohio eTutoring Collaborative Interface and SSO
- Student NonDegree Application Automation
- Cisco CirQLive & Spark
- Ally Implementation
- Graduate College Form Automation
- Maxient HCM Interface
- Automate Agilon One Access
- HBO Go SSO and Apogee Interface
- Career Center - HandShake
- Upgrade CBORD FSS
- Implement Faculty 180 Phase 2
- Data Center Migration
- Business Process Reviews
- BPR- Tuition Guarantee
- Replace and Enhance Student Scheduler
- Winter Session Program
- WSP - Winter Session Mods to GA Contracting App & HCM
- WSP - Winter Session Mods for Student Financial Aid
- WSP - Winter Session Mods for Registration and Records
- EvaluationKit University-Wide Course Evaluation
- Adobe Campaign Email Solutions
- RecTrac Upgrade 3.1.6

Archive NORIS Police Data

Project Status:



Monthly Summary – December 4, 2017

The OnBase solution for the NORIS archive moved to production on November 8th and is in use by BGSU Police Department staff and officers. Over the past month, ITS has finished development of the additional functionality that was necessary to complete the solution, but was not needed prior to the official shutdown of NORIS. That enhanced functionality has been tested and approved, and was moved to production during the standard migration on December 7th.

Past Month's Key Accomplishments

- Development: OnBase expungement functionality complete
- Testing: OnBase expungement functionality tested and approved

Upcoming Milestones

- Project closed

Project Milestones

Status	Week Beginning (Sunday Date)	Aug-13	Aug-20	Aug-27	Sep-3	Sep-10	Sep-17	Sep-24	Oct-1	Oct-8	Oct-15	Oct-22	Oct-29	Nov-5	Nov-12	Nov-19	Nov-26
	Week Number	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Initialization																	
Cmplt	Project Planning and Startup	X	X														
Cmplt	Create Project Charter		X	X													
Development & Testing																	
Cmplt	Obtain Sample NORIS Database		X	X													
Cmplt	Develop and Demo OnBase Solution			X	X	X	X	X									
Cmplt	Obtain Design Signoff							X									
Cmplt	Move to TEST							X									
Cmplt	User Acceptance Testing								X	X	X	X					
Implementation																	
Cmplt	Switch NORIS to Read-only								X	X							
Cmplt	Obtain Final NORIS Database										X						
Cmplt	Go-Live													★			
Cmplt	Add Expungement Functionality														X	X	X
Cmplt	Complete Decommissioning Procedure				X	X								X	X	X	

CSS 9.2 Upgrade

Project Status: **GREEN**

Monthly Summary – December 4, 2017

The CSS 9.2 is a technical upgrade that will consist of an application upgrade from CSS version 9.0 to version 9.2, a PeopleTools upgrade to 8.55 or later, Oracle database upgrade to 12.c, and a move of the physical infrastructure to Buckeye TeleSystems. The project team will also update Student Financial Item Types. All other business process improvements are outside the scope of this project and will be identified and evaluated as part of another project. Go Live is scheduled for December 8 – 10, 2017

Past Month's Key Accomplishments

- **Environment:** Completed Mock
- **Development:** Resolved issues from end user testing; completed development identified during testing; continued preparing for go-live activities.
- **Testing:** PPD testing completed. Issues resolution completed. There is 1 minor issue logged with Oracle.
- **Project Management:** Go live planning activities.

Upcoming Milestones

- Finalize Go Live and Resource plans.
- Final preparations for Go Live weekend.
- Conduct final roll call for approval to proceed.
- Perform Go Live activities starting at 5pm on December 8.

Project Milestones

Status	Week Beginning (Sunday Date)	May-7	May-14	May-21	May-28	Jun-4	Jun-11	Jun-18	Jun-25	Jul-2	Jul-9	Jul-16	Jul-23	Jul-30	Aug-6	Aug-13	Aug-20	Aug-27	Sep-3	Sep-10	Sep-17	Sep-24	Oct-1	Oct-8	Oct-15	Oct-22	Oct-29	Nov-5	Nov-12	Nov-19	Nov-26	Dec-3	Dec-10			
	Week Number	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32			
Initialize																																				
Cmplt	Project Planning and Startup	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X			
Cmplt	Project Kick-Off	X																																		
Environment Builds																																				
Cmplt	DMO Server / Environment Build	X	X	X	X	X	X	X	X	X																										
Cmplt	DEV Server / Environment Build	X	X	X	X	X	X	X	X	X																										
Cmplt	QNA 1Server / Environment Build										X	X	X	X	X	X																				
Cmplt	PPD Server / Environment Build																		X	X	X	X	X	X												
Cmplt	PROD Server / Environment Build																									X	X	X	X							
Analyze, Design, & Development																																				
Cmplt	Perform Development						X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X									
Test																																				
Cmplt	QNA 1 Systems & Integration Testing											X	X	X	X	X																				
Cmplt	QNA 2 Systems & Integration Testing																		X	X	X	X	X													
Cmplt	PPD Testing																								X	X	X	X								
Cmplt	Mock Testing																															X	X			
Implement																																				
On Trk	Communication to Campus/Training																													X	X	X	X	X		
On Trk	Go-Live																																	X	X	★

Fund Balance Interface FMS to ONE

Project Status: **YELLOW**

Monthly Summary – December 4, 2017

This project continues to be in the development stage. PeopleSoft FMS developer with the support of WRL staff have the logic needed to produce the required balance information. University Advancement and the ITS Auxiliary team are currently designing the integrated process to get the balance information into Agilon ONE. The plan is to be in test mode by 12/8. The go-live date continues to be 12/17 but is at risk.

Past Month's Key Accomplishments

- Configuration and development are progressing
- Built new user group in Agilon One DEV to hold new balance information

Upcoming Milestones

- Begin testing by 12/8
- Create business process documentation
- Prepare project documentation for production migration

Project Milestones

Status	Week Beginning (Sunday Date)	Mar-5	Mar-12	Mar-19	Mar-26	Apr-2	Apr-9	Apr-16	Apr-23	Apr-30	May-7	May-14	May-21	May-28	Jun-4	Jun-11	Jun-18	Jun-25	Jul-2	Jul-9	Jul-16	Jul-23	Jul-30	Aug-6	Aug-13	Aug-20	Aug-27	Sep-3	Sep-10	Sep-17	Sep-24	Oct-1	Oct-8	Oct-15	Oct-22	Oct-29	Nov-5	Nov-12	Nov-19	Nov-26	Dec-3	Dec-10	Dec-17											
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42											
Initialize																																																						
Cmplt	Project Planning	X	X												X	X	X	X	X	X	X	X																																
Cmplt	Project Kick-Off		X																			X																																
Analyze, Design, & Development																																																						
Cmplt	Perform Project Analysis		X	X	X	X	X	X																																														
Cmplt	Develop Scope Document				X	X	X	X	X	X	X																																											
Cmplt	Create Project Design/Specifications Requirements											X	X	X	X	X	X																																					
At Rsk	Perform Development																			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X								
Test																																																						
At Rsk	Create Test Schedule/Cycles																																																					
At Rsk	Create Test Scripts																																																					
At Rsk	Perform Testing																																																					
At Rsk	Perform Issue Resolution & Tracking																																																					
Implement																																																						
On Trk	Create Go-Live Plan																																																					
Nt Strtd	Perform Communications to campus																																																					
Nt Strtd	Conduct Training																																																					



Cisco CirQLive & Spark

Project Status: **GREEN**

Monthly Summary – December 4th, 2017

The project is on schedule as we continue to work on SSO integration. This is one of the most important pieces of this project as we cannot continue the setup of CirQLive until this has been completed. The SSO integration was put on hold for a few weeks as other projects took precedence based on timelines. We will be able to start the CirQLive integration into Canvas as soon as the SSO integration has been completed.

Past Month's Key Accomplishments

- Our team has been working with CirQLive to complete SSO integration. This has been on hold while other projects took precedence over this one. Over the last week we have made good progress with this integration.

Upcoming Milestones

- Complete SSO integration
- Complete CirQLive integration into Canvas
- Finish project timeline

HBO Go SSO and Apogee Interface

Project Status: **GREEN**

Monthly Summary – December 4, 2017

The Infrastructure team is already working on a single sign on integration with Apogee for HBO Go. Along with the single sign on, they will require a daily sftp file upload of the usernames of all students who live on campus. A custom interface to select all residential students for the current term, format the data needed for the HBO Go system (Apogee) and define a secure process to transmit the data. A site must be defined from where the data could be retrieved on a regular basis. We held a discovery session with the project sponsor and the project was assigned an analyst to lead the development work.

Past Month's Key Accomplishments

- Held a discovery session with project sponsor
- Request for ITS analyst was made and analyst assigned
- Creating necessary requirements documentation

Upcoming Milestones

- Kick-off meeting with team
- Complete project plan

Project Milestones

Status	Week Beginning (Sunday Date)	Nov-26	Dec-3	Dec-10	Dec-17	Dec-24	Dec-31	Jan-7	Jan-14	Jan-21	Jan-28	Feb-4	Feb-11	Feb-18	Feb-25	Mar-4	Mar-11	Mar-18	Mar-25	Apr-1	Apr-8	Apr-15	Apr-22	Apr-29	
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	
Initialize																									
On Trk	Project Planning	X	X																						
On Trk	Project Kick-Off			X																					
Analyze, Design, & Development																									
Nt Strtd	Perform Project Analysis				X	X	X	X																	
Nt Strtd	Develop Scope Document						X	X																	
Nt Strtd	Create Project Design/Specifications Requirements						X	X	X																
Nt Strtd	Perform Development								X	X	X	X													
Test																									
Nt Strtd	Create Test Schedule/Cycles							X	X	X	X														
Nt Strtd	Create Test Scripts								X	X	X														
Nt Strtd	Perform Testing									X	X	X	X	X	X										
Nt Strtd	Perform Issue Resolution & Tracking											X	X	X	X										
Implement																									
Nt Strtd	Create Go-Live Plan																X	X	X						
Nt Strtd	Perform Communications to campus																			X	X	X			
Nt Strtd	Implement Go-Live Plan																						X		
Nt Strtd	Update Knowledgebase																						X	★	

Upgrade CBORD FSS

Project Status: **GREEN**

Monthly Summary – December 4, 2017

This is a project to upgrade the CBORD Food Service Suite software. This third-party application is use for inventory control, food ordering and accessing a web site for menu ingredients, as well as interfacing with the Chartwells and Sequoia systems. The project will address these items of concern: how to handle desktop upgrades, what is the latest architecture of CBORD and what is best for BGSU, develop a CBORD test site, integration of sales data from Sequoia, making sure any food vendors' interfaces still work with the upgrade. The user is requesting the upgrade and thorough testing be accomplished by the May, 2018 graduation.

Past Month's Key Accomplishments

- Formulate the project team and discuss the project timeline
- Schedule the project kickoff meeting
- Review the project tasks for the upgrade/interface revisions

Upcoming Milestones

- Begin the interface development based on Maxient's record layout
- Submit a TEST file to Maxient with no edit/process errors
- Discuss the file transmission processes with ITS Security team

Project Milestones

Status	Week Beginning (Sunday Date)	Oct-15	Oct-22	Oct-29	Nov-5	Nov-12	Nov-19	Nov-26	Dec-3	Dec-10	Dec-17	Dec-24	Dec-31	Jan-7	Jan-14	Jan-21	Jan-28	Feb-4	Feb-11	Feb-18	Feb-25	Mar-4	Mar-11	Mar-18	Mar-25	Apr-1	Apr-8	Apr-15	Apr-22	Apr-29	May-6	May-13	May-20		
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32		
Initialize																																			
On Trk	Project Planning	X							X	X	X																								
Nt Strtd	Project Kick-Off									X																									
Analyze, Design, & Development																																			
Nt Strtd	Build Test Environment																																		
Nt Strtd	Determine Interface Revisions: Chartwells/Sequoia									X	X	X	X	X	X	X	X																		
Nt Strtd	Configure Test Environment									X	X	X	X	X	X	X	X																		
Nt Strtd	Build Production Environment									X	X	X	X	X	X	X	X	X	X	X	X	X	X	X											
Nt Strtd	Configure Production Environment																							X	X	X	X	X	X	X	X	X	X	X	
Test																																			
Nt Strtd	Create Testing Scripts								X	X	X	X	X	X	X																				
Nt Strtd	Perform Testing in Test Environment										X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Nt Strtd	Interface Testing: Chartwells/Sequoia										X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Nt Strtd	Perform Issue Resolution & Tracking																	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Implement																																			
Nt Strtd	Create Go-Live Plan																														X	X	X	X	
Nt Strtd	Perform Communications to campus																																	X	
Nt Strtd	Conduct Training																															X	X		
Nt Strtd	Implement Go-Live Plan																																X	★	

Data Center Migration Project

Project Status: **GREEN**

Monthly Summary – December 4, 2017

The Data Center Migration project will consist of relocating the primary data center services from the existing data center located in Hayes Hall to the Buckeye Telesystems data center located in Toledo, Ohio. This project was started in July, 2015 and has a targeted end date of June 30, 2018. There are 10 different work streams that fall under this project. Each work stream will be managed as a separate, but interconnected project, and have a project Lead and project team assigned. The Director of IT Security & Infrastructure will have responsibility for managing the overall budget for the Data Center Migration project and all of its sub projects.

Past Month's Key Accomplishments

- ACI Project:** 100% completion.
- Data Center Interconnect Project:** 100% completed.
- Load Balancer/Content Switch Project:** 100% completed.
- Firewall Project:** 95% completion.
- New Servers Project:** 100% completion.
- Storage Project:** 100% completion.
- Physical Data Center Setup** 100% completed
- SPLUNK Project:** 100% completed.
- Application Migration:** 35% completion.
- Server Moves to Huntington:** Activities on hold pending resolution to air conditioning and humidity issues at Huntington. 30% completion.

Overall: The Firewall Project is behind schedule.

Progress continues to be made on moving those applications scheduled to be moved by the end of 2017. Planning is underway for identifying the next batch of systems/applications to move beginning January 2018. However, more attention needs to be paid to this effort in order to ensure appropriate resources are reserved for working on migrating applications over.

Upcoming Milestones

- uAchieve, Media Beacon, OnBase database all successfully migrated.
- Began migrating SSO.
- Continued work on other applications that are in UAT.
- Continue Applications Managers meetings.
- Continue to work on the other 17 systems that will migrate in 2017.
- Continue planning on other migrations for 2018 and ensuring this project remains a priority and resources can be scheduled to perform the migrations and testing required.

BPR – Tuition Guarantee (ITS Tasks)

Project Status: **GREEN**

Monthly Summary – December 4, 2017

The University is in the process of performing a review on the benefits of establishing a Tuition Guarantee program that will provide a guarantee that the general and instructional fee will remain constant for 4 years as long as the student complies with the requirements of the program. A proposal will be submitted to the Board at the December meeting for approval. If approved, ITS will need to work with the business offices in order to ensure University applications can support the program.

Past Month's Key Accomplishments

- Participated in business office meetings to discuss the requirements for implementing a tuition guarantee program.
- Development created a query to identify students placed in a cohort. Tested this and will migrate to production 12/31.
- Worked with the functional areas to begin testing using student groups as a means to manage the process.

Upcoming Milestones

- Continue to test using student groups.
- Determine implications on StarRez.
- Once Board approves, determine ITS tasks for meeting the requirements outlined in the plan.

A detailed schedule of activities will be developed once the plan is approved by the Board and ITS tasks are identified.

Winter Session Program

Project Status: **GREEN**

Monthly Summary – December 4, 2017

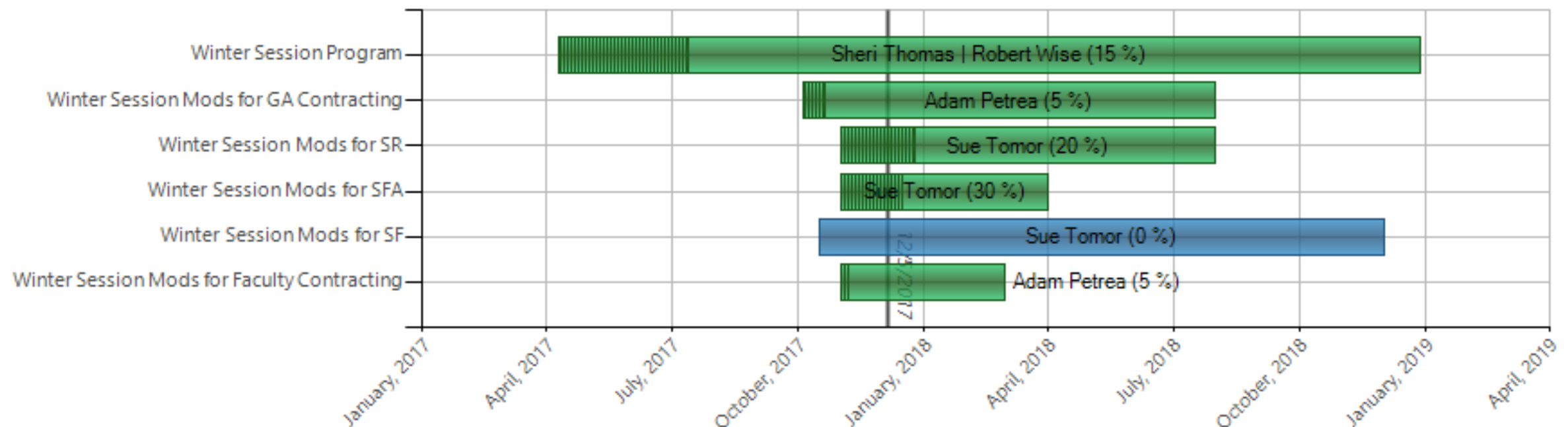
ITS has asked the Business Unit leads (BU's) to determine what system changes they will require to implement Winter Session in the academic calendar. The Winter Session Program has been created to track the 5 projects submitted so far from the BU's. Project kick-offs have taken place with all but one of the projects and the process of gathering requirements, creating charters, and scoping the work has begun. Due to the CSS 9.2 upgrade completing by end of year, we plan for development work to start after early January along with a newly created 9.2 modeling environment.

Past Month's Key Accomplishments

- Project kick-offs were completed for 4 out of 5 projects
- Project Charter and scoping was completed for Winter Session GA Contracting, Winter Session Mods for SFA, and Winter Session Mods for Student Records
- Scheduled ITS to create a new CSS 9.2 modeling environment

Upcoming Milestones

- PM's will continue to complete project charters and requirements gathering
- Kick-off remaining Winter Session Mods for Student Financials (SF)
- Create a new modeling environment based on upgraded CSS 9.2 production to allow business units to test changes



Adobe Campaign Email Solution

Project Status: **ON HOLD**

Monthly Summary – December 4, 2017

The project involves implementing a new email campaign utility for BGSU called Adobe Campaign (AC). AC is a hosted application that is highly configurable. It will replace the home-grown email utility that Marketing and Communications has used for years to send bulk emails. We recently worked with Adobe leadership to assign a new technical lead to get this project back on track. Due to the delays with Adobe leadership and their remediation plan, our new project due date is January 29th 2018. After our first session with new Adobe technical lead, we have decided to put this project on hold. ITS leaders are evaluating how we move forward.

Past Month's Key Accomplishments

- On hold

Upcoming Milestones

- On hold

Project Milestones

Status	Week Beginning (Sunday Date)	Aug-6	Aug-13	Aug-20	Aug-27	Sep-3	Sep-10	Sep-17	Sep-24	Oct-1	Oct-8	Oct-15	Oct-22	Oct-29	Nov-5	Nov-12	Nov-19	Nov-26	Dec-3	Dec-10	Dec-17	Dec-24	Dec-31	Jan-7	Jan-14	Jan-21	Jan-28	
		19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	
Initialize																												
Cmplt	Project Planning																											
Cmplt	Develop Scope Document																											
Cmplt	Project Kick-Off																											
Analyze, Design, & Development																												
Cmplt	Determine Data Requirements																											
Cmplt	Create Project Design/Specifications																											
On Trk	Perform Development	X	X									X	X	X	X	X	X	X	X	X	X							
Test																												
On Trk	Create Test Plan/Scripts																X	X	X	X								
On Trk	Perform Testing																				X	X						
On Trk	Perform Issue Resolution & Tracking																					X			X	X	X	
Implement																												
On Trk	Deskside Coaching - Develop and Deploy 3 Campaigns												X	X	X	X	X	X	X	X	X				X	X	X	
Nt Strtd	Create Training Documentation																X	X	X	X								
Nt Strtd	Migrate Development to Production																					X						
Nt Strtd	Go-Live																					X			X	X	X	X

RecTrac Upgrade

Project Status: **ON HOLD**

Monthly Summary – December 4, 2017

RecTrac software runs all aspects of Recreation and Wellness’s business operations including access control, point of sale, membership and program registration, financial reconciling, and report generation. The current version of RecTrac is outdated and the vender Vermont Systems will not be developing functionality for the version BGSU is currently running. We facilitated a project kick-off and were drafting project charter and scope when the project was put on-hold to review RecTrac’s cloud solution. ITS leaders will be working with the business to re-evaluate the business case.

Past Month’s Key Accomplishments	Upcoming Milestones
<ul style="list-style-type: none">• On hold	<ul style="list-style-type: none">• On hold

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