Enroll in Two factor Authentication - iPhone

OVERVIEW

Passwords are increasingly easy to compromise. They can often be stolen, guessed, or hacked — you might not even know someone is accessing your account.

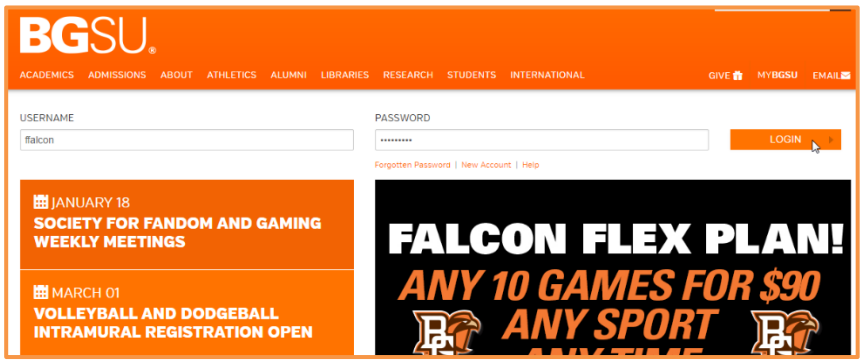
Two factor authentication adds a second layer of security, keeping your account secure even if your password is compromised. With Duo, you'll be alerted right away (on your phone) if someone is trying to log in as you.

This second step of authentication is separate and independent from your username and password — Duo never sees your password.

Duo prompts you to enroll when you log into a protected VPN, server, or web application.

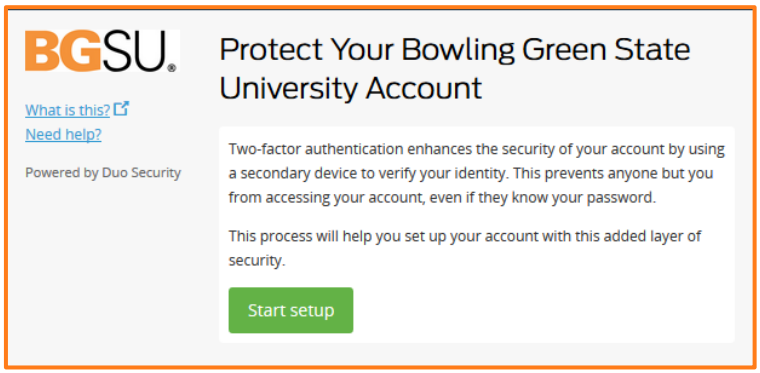
Supported Browsers: Chrome, Firefox, Safari, Internet Explorer 8 or later, and Opera.

- The **MyBGSU portal** is now protected by Duo Two factor Authentication. Users will be required to authenticate using the Duo software every time they access the portal.
- If you have not previously enrolled in Duo, the first time you attempt to login to the **MyBGSU portal**, as of March 15, 2017, you will be prompted to set up your Two factor Authentication.

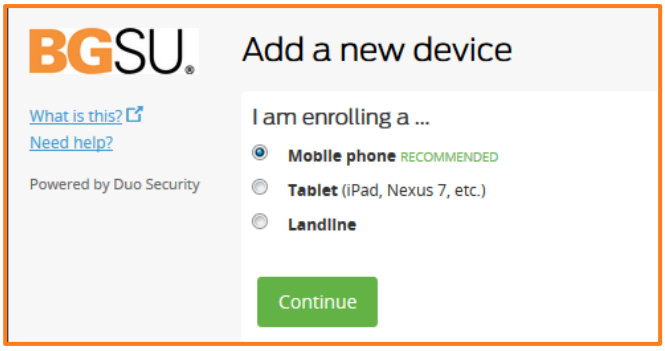


Duo Two factor Authentication

1. Welcome Screen
   - Click on **Start setup** to begin enrolling your phone.



2. Choose your device
   - Confirm you would like to add your mobile phone device on this screen.
   - Click on **Continue**.



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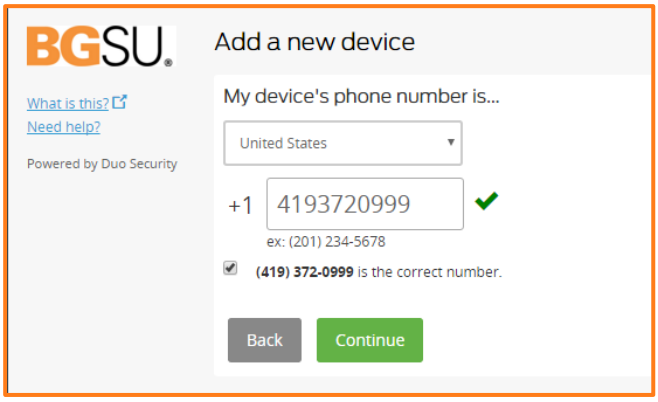
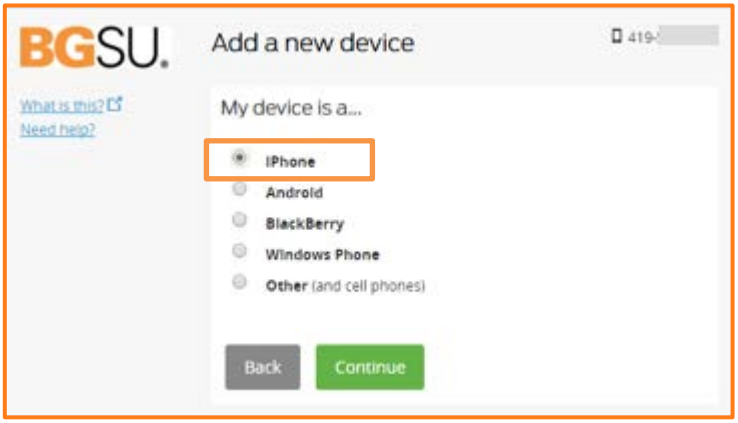
3. Enter phone number

- Select your country
- Enter the number of your smartphone that you will have with you when logging in.
- Double-check that you entered the number correctly and **Check the box**
- Click on **Continue**



4. Choose type of phone

- Select **iPhone**
- Click on **Continue**



- Install Duo Mobile App
- Launch the App Store app on your phone.
- **Search** for Duo Mobile
- Tap **Get** and then on **Install** to download the app
- Tap **OK** when asked if Duo Mobile should be able to send push notifications.
- Tap to **Accept** License Agreement
- On the computer, click on **I have Duo Mobile installed**

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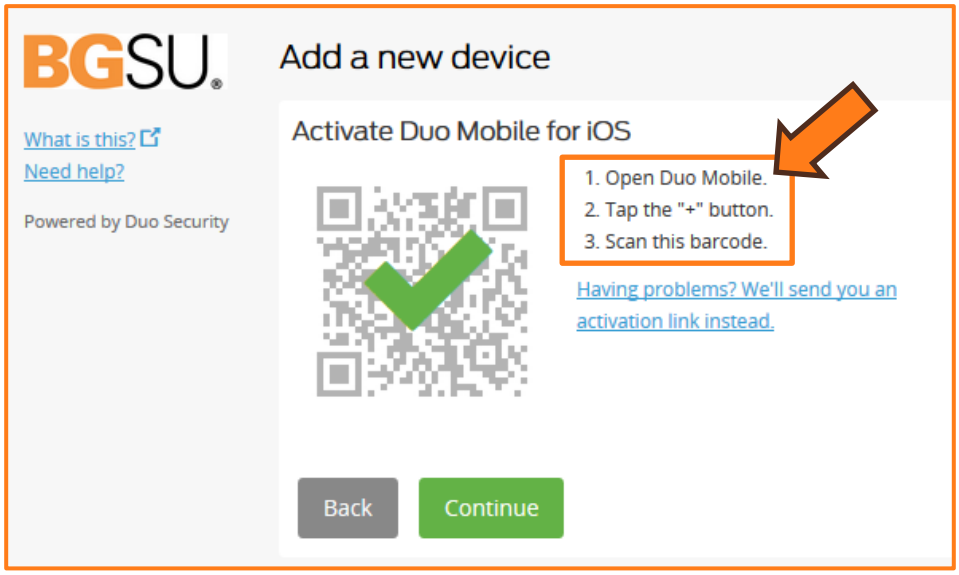
5. Activate Duo Mobile

- Tap **Open** on your phone
- Tap on **Add Account**
- **Use your phone to scan the bar code on the computer screen.**

If you are unable to scan the bar code, click on the link, "Having problems? …" and then follow the directions given.

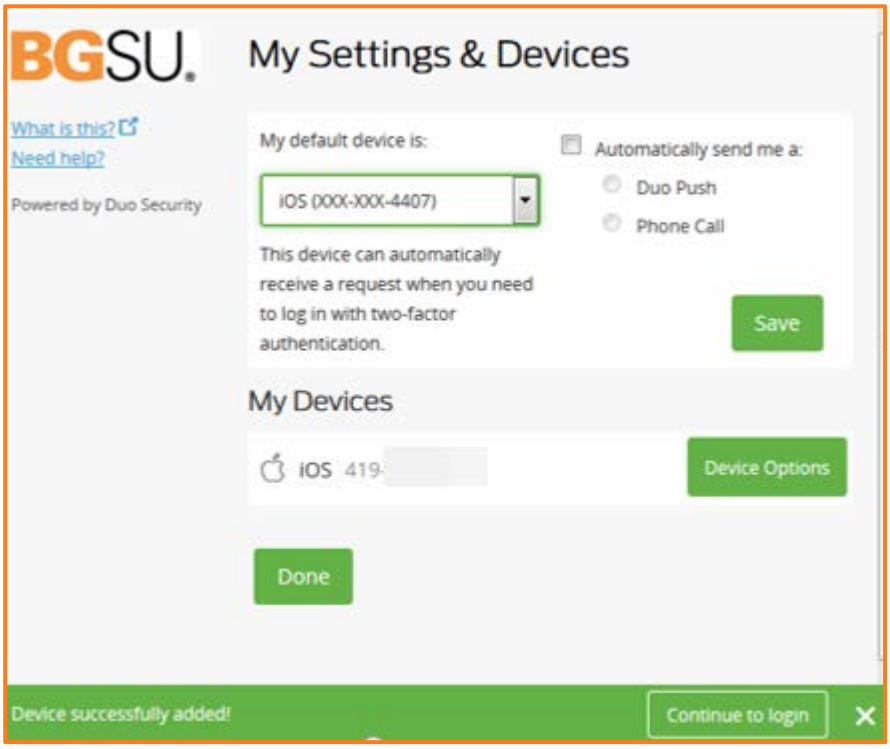
- After the bar code has been scanned successfully, click on **Continue** on the computer.



6. Configure Automatic Phone Options (**Optional**)

With this option enabled Duo automatically sends an authentication request via push notification to the app on your smartphone or a phone call to your phone (depending on your selection).

- Click on **Save**
- Click on **Continue to login**



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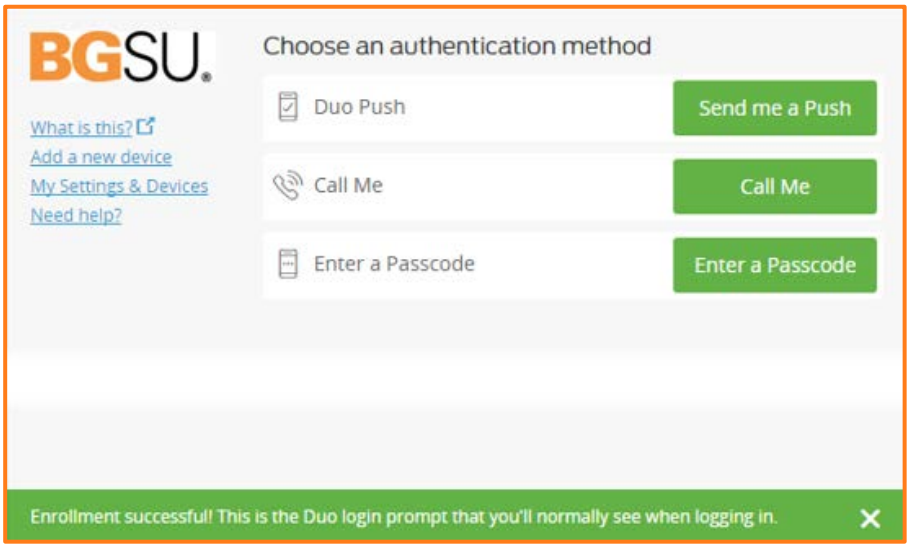
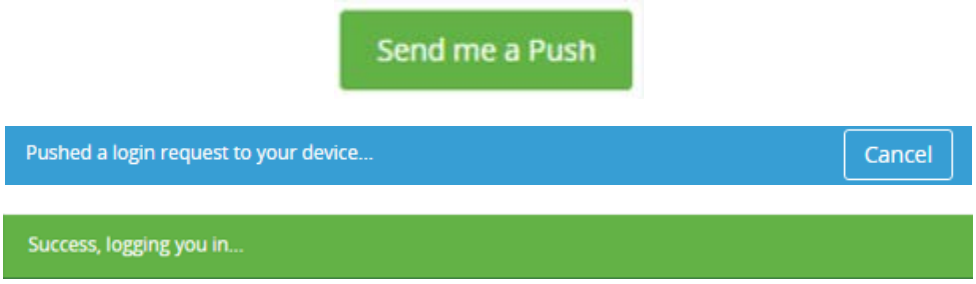
7. Authentication Prompt

- Duo Push - Pushes a login request to your phone. Just review the request and tap Approve to log in.
- Call Me - Authenticate via phone callback
- Enter a Passcode - Log in using a passcode, generated with Duo Mobile. Click Send codes to get a new passcode texted to your phone.

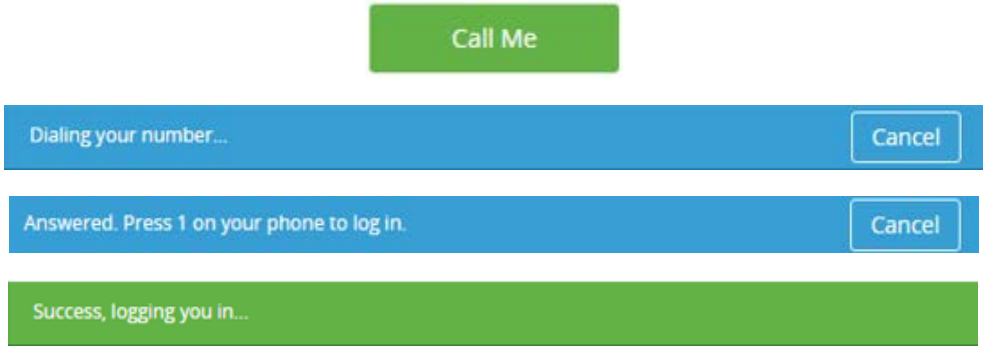


- Duo Push is the easiest and quickest way of authenticating.
- If you click the **Send me a Push,** you will get a login request sent to your phone — just press **Approve** to authenticate.

If you get a login request that you weren't expecting, press Deny to reject the request. You'll be given the ability to report it as fraudulent, or you can tap It was a mistake to deny the request without reporting it.



- If you click the **Call Me** button on the authentication prompt, Duo will call your phone. The status bar at the bottom of the authentication prompt updates that it is dialing your number.
- Answer the call and listen to the instructions to authenticate. The authentication prompt's status bar also tells you how to approve the request over the phone.



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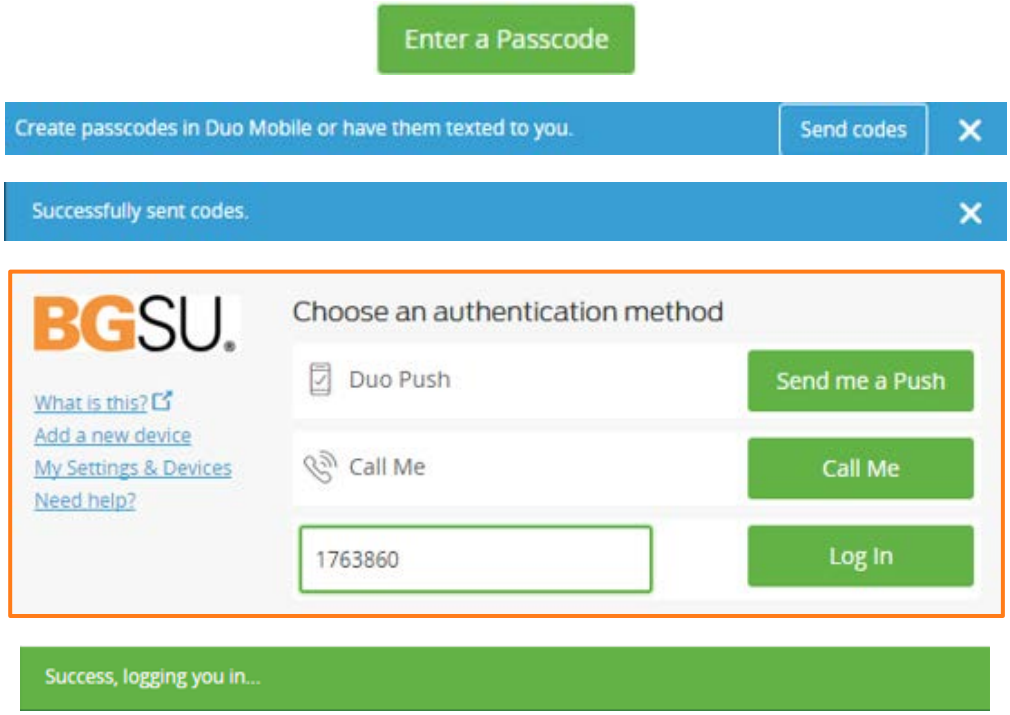
- To authenticate using a passcode, click the **Enter a Passcode** button
- Click on **Send codes**
- Type in the passcode you received from Duo via text message
- Click **Log In**.