CITI Directions – RCR

1. Go to http://www.citiprogram.org

2. Log in, or create a username and password if you do not already have one:
   a) Click "Register"
   b) Under "Select Your Organization Affiliation", type Bowling Green State University
   c) Check the boxes to "Agree to the terms of service" and "I affirm that I am an affiliate of Bowling Green State University"
   d) Click continue to create a username/password

3. Add the required courses.
   a) On the "Courses" page, under "Institutional Courses", select the blue "View courses" button next to Bowling Green State University.
   b) At the bottom of the page, select "add a course" under "learner tools".
   c) Scroll to Question 3 ("Responsible Conduct of Research") and select the course that best fits your learner group based on your field of study. You may opt to take more than one.
   d) Answer Question 5 ("Conflict of Interest")
   e) Click "Submit"

4. Complete all modules in the course.
   a) Once all courses are complete, the CITI program will reflect that in its records. The printed certificate is strictly optional, though you may want to keep a copy for your records.