

## PROVOST JOINT SENATE EXECUTIVE COMMITTEE

### MINUTES

October 17, 2017

Olscamp 110

2:30 pm – 4:30 pm

**Members Present:** David Border (FS Chair), Frederick Polkinghorne (FS Vice Chair), Robyn Miller (FS Secretary), Stephanie Walls, Ken Borland, Megan Rancier, Peter Blass, Tim Brackenbury, Kerry Fan, Allen Rogel, Rodney Rogers (Provost/VPAA), Scott Chappuis (GSS), Janelle Bollheimer, (USG)

**Members Absent:** Jane Wheeler (excused)

**Guests** - None

**Call to Order**, Presider – Frederick Polkinghorne, FS Vice Chair

#### **Approval of Minutes**

**Motion made to approve the 9/12/17 minutes as corrected. Motioned by Robyn Miller. Seconded by Scott Chappuis. Motion passed unanimously.**

Corrections: Reword Charter Interpretation to read “Clarify if adjunct faculty should be given suffrage on charter revision votes.” Word change in Provost Report “SAT” to “ACT.”

**Chair Report** - David Border

- None

#### **Provost Report**

- Update on enrollment status: BGSU now has a Common Application System.
- Upcoming academic calendar year change is progressing as scheduled.
- Ohio Tuition Guarantee
  - BGSU Board of Trustees recommended that the Ohio Tuition Guarantee (OTG) be evaluated as a potential application for BGSU.
  - OTG locks tuition/fees & room/board for 4 years, 8 semesters.
  - Most public universities will move to OTG by Fall 2018.
  - Opt out fees discussed: green, media and legal.
  - Regardless of BGSU’s position on OTG, BGSU’s priority will continue to be providing high quality education.

## **OLD BUSINESS**

### **Textbook Affordability**

- Sara Bushong will present at the November 7<sup>th</sup> Faculty Senate Meeting.
- Chair Border introduced Unizin, and requested an update from Provost Rogers on Unizin and Textbook affordability.  
Provost Rogers reported:
  - Unizin is a tool that interlinks with Canvas.
  - Partnered, it could provide cost savings for BGSU.
  - Learning analytics will provide increased opportunity to improve student learning.
  - Large publishers are interlinked in Unizin.
  - Unizin can provide students with immediate access to online resources.
  - Chairs & Directors knowledge of the textbook timeline will allow students to get most cost savings.
- Chair Border referred to HB 49 on Textbook Charge
- Discussion regarding Sec. 3345.011, Chancellor group to propose date, possible Summer 2018

### **Climate Action Plan**

- Dr. Henessy and Dr. Meyer are scheduled to present at November Faculty Senate Meeting.

**Motion made for SEC to create a Climate Action discussion page on the Faculty Senate Canvas Portal.**

**Motion made by Chair Border. Motion seconded by Kerry Fan. Vote was unanimous.**

### **Ad-hoc Transportation Committee Update**

- Review and discussion of charge.
- Owens Community College and Firelands was not included in the charge.

**Motion made to table discussion. Motion made by Robyn Miller. Motion seconded by Kerry Fan.**

**Discussion, no vote taken.**

**Motion made to reorder agenda. Motion made by Chair Border. Motion seconded by Ken Borland.**

**Vote was unanimous.**

### **Adjunct Faculty**

- Frederick Polkinghorne reported that data from HR was being reviewed to identify trends of Adjunct Faculty.
- Provost Rogers recommended that FS contact Julie Matuga for more defined data.

### **-/+ Grading**

- Provost Rogers reported that the workgroup is holding open forums campus wide.
- Ken Borland noted policy concerns: GPA is tied to NCAA, Scholarships, financial aid, etc.
- USG representative reported constituents consulted viewed +/- as a negative change.
- GSS representative reported that constituents consulted saw +/- as motivating and a more accurate reflection of students work.
- Stephanie Walls reported positive feedback from Firelands.
- If adopted, +/- grading anticipated to take affect by Fall 2018.

### **Curriculum Proposal**

- Proposal packet (example case: Respiratory Care B.S.) for a recent CAA review was missing: blue sheets for new courses and FAAC/UBC Statements, process is a concern.

### **Faculty Research Committee**

- Chair Border asked Provost Rogers to provide Faculty Research report at a future meeting.

**SEC/Provost meeting adjourned.**

**SEC meeting called to order**, Presider- David Border, FS Chair

### **Adjunct Faculty Data & Survey**

- Adjunct survey was reviewed and suggestions (see attachment 1) will be sent to Adjunct Committee.

### **Curriculum Proposal**

- New Specialization: Pre-health Biology Specialization was discussed.

**Motion made for SEC to approve New Specialization: Pre-health Biology Specialization program. Motion made by Peter Blass. Motion seconded by Tim Brackenbury. Vote was unanimous.**

### **OFC Delegation**

- Discussion regarding editorial changes to clarify Chair elects alternate.
- Frederick Polkinghorne discussed CPA being a part of OFC.

**Motion made that SEC determines the proposed changes to be editorial only. Motion made by Ken Borland. Motion seconded by Robyn Miller. Vote was unanimous.**

**Motion made that SEC approves the proposed changes to the Ohio Faculty Council Delegation section IV.H (attachment 2). Motion made by Tim Brackenbury. Motion seconded by Ken Borland. Vote was unanimous.**

### **Issues & Concerns**

- Blue sheets to be complete on Undergraduate Councils programs.

**The meeting was adjourned at 4:40pm.**

## Attachment 1

### Adjunct Survey Recommendations

- Questions 1-3, allow “not specified” as a response.
- Question 5, update college name: College of Business is the correct name.
- Questions 15-17: keep scale and wording congruent, question-to-question.
- Questions 21, 22 & 24 are statements. Rewrite them as questions.
- Question 23, change as follows:
  - a. Affordable Care Act (Obamacare)
  - b. Medicare/Medicaid
  - c. Private insurance plan
  - d. Spouse or partner’s plan
  - e. BGSU provided
  - f. I do not have health insurance
  - g. not specified
- Question 27, remove duplicate word in “space space”
- Again, Question 27, we suggest these survey response options:
  - I have an office on campus
  - I have an office off campus
  - I share an on campus office
- Editorial: Question 29: What type of computer accommodation does BGSU provide you with for you?
- Move demographic survey questions to end of survey
- Adopt a well know standard for ranges with demographic questions
  - BGSU employment paperwork
  - U.S. Census Department
  - U.S. Bureau of Labor & Statistics
- Example from BGSU employment data form follows:
  - Race and Ethnic Identification (check all that apply)
    - Are you Hispanic or Latino [yes][no] (separate breakout)
    - [ ] White (not Hispanic or Latino)
    - [ ] Black/African American (not Hispanic or Latino)
    - [ ] Asian (not Hispanic or Latino)
    - [ ] Hispanic or Latino
    - [ ] American Indian or Alaska Native (not Hispanic or Latino)
    - [ ] Native Hawaiian or Other
    - [ ] Pacific Islander (not Hispanic or Latino)
    - [ ] Not specified

## **Attachment 2**

### **SECTION H: OHIO FACULTY COUNCIL DELEGATION      IV.H**

Membership of the Bowling Green State University delegation to the Ohio Faculty Council shall be comprised of the current Chair of Faculty Senate, ex officio; and one member elected on an annual basis by vote of the Faculty Senate. The Vice-Chair of Faculty Senate will serve two consecutive terms, first as the alternate and then as Chair.

At least one member of the delegation shall attend each monthly meeting of the Ohio Faculty Council in Columbus during the academic year; all three delegates are encouraged to attend any and all such meetings as their schedules permit.

Election of the non-ex officio delegate will be conducted by the Committee on Committees as part of the regular Senate elections during the spring semester. Candidates for the position of elected delegate must meet the eligibility requirements set forth by the Ohio Faculty Council. The elected delegate may serve one or more additional year(s) through re-election.