

## Reference Form Higher Education Administration Doctoral Program

I, \_\_\_\_\_, voluntarily waive decline to waive (check one)  
(Applicant's name)  
my right under the Family Education Rights and Privacy Act of 1974 to review or examine this recommendation form.

\_\_\_\_\_  
(Signature of applicant) \_\_\_\_\_  
(Date)

The above-named student is applying for admission to the Higher Education Administration Doctoral Program at Bowling Green State University. The faculty are interested in your appraisal of the applicant's qualifications.

In accordance with the Family Educational Rights and Privacy Act of 1974, students who are admitted may be given access to this form upon request, unless they have voluntarily and explicitly waived their rights to do so above.

1. How well, in what context, and how long have you known this applicant?

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2. Please indicate your judgment of the applicant's ability and competence below. (Please check one rating for each category.)

As compared to most higher education doctoral students, this candidate is...

Characteristic	Outstanding: Top 10%	Very Good: Top 1/3	Average: Middle 1/3	Below Average: Bottom 1/3	Inadequate Basis for Judgment
Intellectual Ability					
Maturity/Stability					
Judgment/Problem-Solving					
Oral Communication					
Written Communication					
Independence/Self-Direction					
Effectiveness with Social Justice Issues					
Motivation/Commitment					
Creativity/Originality					
Flexibility/Adaptability					
Sense of Humor					
Research Experience					
Analytical Skill					
Integrity					
Overall Rating					

3. Please use the space below to make any additional comments in reference to this applicant's experience in higher education and overall potential for advanced graduate work in the field.

4. Please indicate your overall endorsement of the applicant (check one):

**Recommend highly**  
(very promising)

**Recommend**  
(could complete the program)

**Recommend with reservation**  
(please explain above)

Please forward any supplementary information you may wish to offer about the applicant. Your timely cooperation is appreciated.

Return to: Higher Education Administration Doctoral Program  
330 Education Building  
Bowling Green State University  
Bowling Green, OH 43403-0244  
(419) 372-7382 (Phone)  
(419) 372-9382 (Fax)  
[hesa@bgsu.edu](mailto:hesa@bgsu.edu)

Name (please print): \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Institution: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_