

**OSCHE EXEC Officers Mtg  
Lorain County Community College  
203 Spitzer Conference Center  
August 2nd, 2007**

**Attending:** Ken Collins (Pres./LCCC Staff Council), Tim Howard (Pres./OSCHE), Brad Nicodemus (Parliamentarian/OSCHE), Miguel Rivera (Vice Pres./LCCC Staff Council), Lorrie Sawaie (Secretary/OSCHE), Tami Smith (Treasurer/OSCHE), Joanna Stoltzfus (Vice Pres./OSCHE)

**Guest:** Mitchell Besvinick (InnoBenefits), David “Rocky” Campana (David Campana Insurance, LTD.), Dolly Cooper (DC Jewelry), Jill Dileo (David Campana Insurance, LTD.)

Tim Howard called the meeting to order at 10:10 a.m. with a greeting and a welcome to Lorain County Community College.

Lorrie Sawaie briefly shared information from Bob Kreienkamp per a phone conversation. Bob started OSCHE at BGSU back in 1991. It was formerly known as SECO (State Employees Council of Ohio) and was started as a way to share information and goals amongst the state funded, non-union, colleges and universities. The name was later changed to OSCHE (Ohio Staff Council for Higher Education). The first meeting was a summer conference held at BGSU in 1991 and consisted of these 7 universities: BGSU, Columbus State, Miami Univ., The Ohio State Univ., Univ. of Akron, Ohio Univ. & Wright State.

**Schedule Yearly Meetings w/ Topics:**

Fall 2007 Meeting will be at Columbus State on October 12<sup>th</sup>, 2007. Main Topics will be Bylaw Revisions, Part-Time Health Care Information Sharing, Jewelry Fundraiser for OSCHE and HB187 Updates. The contact person is Mandy Gollhofer and he can be reached at 614-287-5741.

Winter 2008 Mtg will be at The Ohio State University on or around January 18<sup>th</sup>, 2008 and Brad Nicodemus is the contact person there if you have any questions or concerns. He can be reached at [nicodemus.12@osu.edu](mailto:nicodemus.12@osu.edu)

Spring 2008 Mtg will be at Sinclair Community College on or around April 4<sup>th</sup>, 2008 and the contact person there is Kirk Nagley and he can be reached at [kirk.nagley@sinclair.edu](mailto:kirk.nagley@sinclair.edu)

Summer Conference will be held at Lorain County Community College on June 19 & 20<sup>th</sup>, 2008 on the first floor of the Spitzer Conference Center Building. Rodger Campbell and Dr. Calloway, Director of Institutional Effectiveness & Planning from LCCC, will host guest presentations.

College reporting will be done at the summer conferences ONLY from now on and not at all quarterly meetings. Hot topics will be announced prior to all quarterly meetings and you should come prepared to discuss these items as well as any questions or concerns you hold at that time. The following is an example of summer conference agendas for the future.

**Day 1:**

College Reports  
Good of the Order/Hot Topics  
Team Building  
Officer Elections and Transitioning  
Executive Meeting  
Evening Outing/Entertainment

**Day 2:**

Educational/Leadership Training  
Discussion of Old Business  
Discussion of New Business  
Housekeeping Items  
Drawing for “Show Your School Pride” Raffle Prizes

**Guest: Dolly Cooper (DC Jewelry) via phone conversation:**

Dolly Cooper hosts jewelry shows for fundraisers through DC Jewelry. Tim Howard has asked that each participating OSCHE school set a fundraiser in your area to raise funds for OSCHE in the future. Dolly displays “retail quality jewelry at less than wholesale price.” Such items include silver, white and yellow gold, diamonds, as well as some, but very little, costume jewelry. She will set up at your university or school setting supplying a sample of all marketing & advertisement materials for your use. You should start your marketing campaign at least 3-4 weeks prior to your school's fundraiser. You need only book a room large enough and have some staff members on hand to help man the sales area. Twenty percent of the proceeds go directly to OSCHE and the other 80% is split equally between Dolly for profit, (40%), and 4-5 churches in the State of Ohio, (40%), to fund charity organizations out of these facilities. A contract is available and online info. If you are interested at this time, please contact Brad Nicodemus at [nicodemus.12@osu.edu](mailto:nicodemus.12@osu.edu) or Lorrie Sawaie at [lorries@bgsu.edu](mailto:lorries@bgsu.edu) for further information, contracts &/or website information.

Dr. Church, President of LCCC has agreed to be the Fiscal Agent for OSCHE at this time. LCCC will launch the first show in late September or early October and report progress at the winter meeting. All proceeds will go towards funding OSCHE.

**Guest: Mitchell Besvinick (InnoBenefits), David “Rocky” Campana (David Campana Insurance, LTD.), Jill Dileo (David Campana Insurance, LTD)**

Mitch Besvinick passed out a brochure, *Voluntary Benefits Plus/Group Limited Benefit Hospital Indemnity Insurance* that lays out part-time health care information for all universities and community colleges. The brochure will be OSCHE-ized and distributed to all university and colleges interested in part-time employee funded health insurance. It contains limited medical benefits through nation-wide policies meaning there is no major medical included. These benefits can include vision and dental plans also. TransAmerica underwrites these premiums and is an A+ company that has stable rates (no increases in 5 years) and this insurance can be used for most well care visits to doctors, dentist or eye doctors depending on plans chosen.

This could also be purchased as a supplemental insurance as it pays over and above all other insurances so it could offset the high cost of deductibles. All applicants are accepted and there is no “pre-existing condition” clause. Employee sponsorship is required and at least five persons have to choose to use this plan to make it available to all employees.

The Vision plan is underwritten by VSP, has a freedom of choice care, and has first day coverage with no waiting period. The Dental plan is underwritten by Brokers National Life Assurance Corp. and is “fully disclosed” to maximize the greatest value.

This is a “consumer driven” health care plan that could be offered to all part-time as well as full-time employees. All 13 universities could choose from eight different plans and tailor to suit their school in any combination under the OSCHE umbrella. It can also be offered to faculty and administrative staff to increase cost effectiveness.

**Walking Tour of FAB LAB:** Tim Howard took us on a walking tour of the FAB LAB at LCCC. The FAB LAB “is a certified MIT Center for Bits & Atoms’ Fabrication Laboratory and one of only two in the United States. This lab includes a laser cutter that makes 2D and 3D structures, a sign cutter that plots in copper to make antennas and flex circuits, a high-resolution milling machine that makes circuit boards, precision parts, and a suite of electronic components and programming tools for low-cost, high-speed microcontrollers. Anyone can come in and use this lab after some training takes place. The uses for art and simple engineering are limitless. LCCC’s FAB LAB has been up and running since November, 2005.” (\*1) In this lab, you can create anything your mind can conceptualize by lasers. Name badges were made for us as a group. This lab is free and open to the public. You buy the materials; take a few hours of training and you can personalize anything. Experts, such as Kayleen Adams, are on hand to help with your productions and to answer questions if necessary. If you haven’t seen the FAB LAB yet you should make sure you get to the OSCHE Summer Conference next June and check it out.

(\*1) – Taken from the LCCC newspaper article *Spirit of Invention – FAB LAB, LCCC’s manufacturing lab is second in nation after MIT*, written by Shawn Foucher

### **Housekeeping Topics:**

**Advertising OSCHE – Chronicle of Higher Education:** This would be an effective way to get the word out about OSCHE to administrative staff and administrators of colleges and universities. Tim Howard will check the cost and Brad Nicodemus suggested we promote ourselves quarterly if necessary including meeting dates, times and locations as well as highlights or hot topics of concern to classified staff and links to our OSHCE website that is currently underway.

**Bylaws Updates:** It was suggested by Tim Howard and agreed to by all that Brad Nicodemus, as parliamentarian, would draft a revision for our OSCHE Bylaws and submit these by email to all Executive Officers for editing, questions, concerns, etc. prior to the Fall OSCHE Mtg. in October. These will replace bylaws and constitution on the current OSCHE website if approved at that time.

**Membership Fees to OSCHE:** It was suggested by Tim Howard that all college & university members pay a \$200.00 yearly membership fee, which could include one free registration to the summer conferences as well as help maintain the OSCHE website. This was put on the back burner until the jewelry fundraiser could be assessed further.

**Recruitment:** Tim Howard suggested each active college or university reach out to another non-active or new non-union college or university and get them involved in OSCHE. Lorrie Sawaie offered for BGSU to take Owens Community College and Univ. of Toledo for outreach. Tim Howard will do outreach from LCCC to Univ. of Akron and Miami Univ. Joanna Stoltzfus will do outreach from Ohio Univ. to Belmont Technical College and Hocking College. Wright State University, Sinclair Community College and The Ohio State have yet to choose colleges or universities for their outreach.

**School Meetings w/ Council Officers:** Tim Howard has visited BGSU previously and will now do outreach to other colleges and universities to arrange meetings with their respective staff councils to spread the word for OSCHE recruitment.

**Thank You Plaques:** It was agreed by all to correlate a list of persons who have recently left OSCHE and send a “thank you” plaque to them in a frame. Tim Howard has offered to fund this project for the present time. Lorrie Sawaie will price picture frames and make as many as 50 plaques, if necessary, as well as create a letter inviting these persons to join the OSCHE Advisory Committee if they held a leadership role in the past. Cost to be reported later. If you know of someone who has recently left OSCHE, please email this information to Lorrie Sawaie at [lorries@bgsu.edu](mailto:lorries@bgsu.edu), thanks.

**Training Future Leaders:** All summer conference should include some form of leadership training in the future. A motion was brought forward by Tami Smith to have college reporting done at the summer conferences only due to time constraints at quarterly meeting and have agendas laid out in advance such as: Part-time Health Care info, HB 187 updates and other hot topics pertinent at that time. Joanna Stoltzfus seconded the motion. Motion passed.

**Vision/Mission Statement:** Joanna Stoltzfus has agreed to contact Paula Collier the previous parliamentarian of OSCHE and get the final draft for revisions on the vision/mission statements that were already done. These will also be drafted and passed amongst the OSCHE EXEC Officers for revision and addition to the future website.

**Web Page Updates:** This was handled in the past by Mandy Gollhofer from Columbus State but will now be handled by Brad Nicodemus from The Ohio State Univ., as parliamentarian. Brad shared a handout that reflected various websites and their cost to the group and it was decided Neureal would be the most cost effective for our needs at approximately \$120 - \$150 this year for start up fees and monthly hosting cost. LCCC will fund the initial cost for set up of the website domain. This domain can then be linked to all staff councils for updated materials and accessed at all times. A slide show can be incorporated with OSCHE pictures and the scrolling box that we currently have on the OSCHE home page must go because it is not ADA compliant. It cannot be read by people using screen readers.

Photos were taken of the OSCHE EXEC Officer's Group for LCCC's newspaper, *The Bell Tower*, and will be emailed to all involved in the near future as well as posted on the OSCHE website when it is revised.

**Meeting adjourned at 4:23 p.m.**