



Classified Staff Council
Meeting Minutes
July 18, 2018 – 206 East Hall

Present: Antoinette Jacobs (Co-chair), Danielle Burkin (Co-chair), Faith Olson-Elsea, Kathy Dean, Mark Henning, Gretchen Avery, Dana Watson, Jane Perez, Amy Smith and Deb Carden.

Excused: Deborah Lowery, Anna Lynch, Terry Carver and Marsha Bostelman.

Announcements:

Communication with those you serve – via email. Contact Beth Ann Rife (HR) at barife@bgsu.edu or Antia Pump (HR) at antrap@bgsu.edu to get a list of email addresses for employees in your area.

Reports:

- Secretary Report – Kathy Dean – Motion to approve minutes of June 20, 2018 with one change by Olson-Elsea, Burkin seconded, passed. Change is Deb Carden and Sharyl Wahl were also voted in as Co-Firelands reps.
Treasurer Report – Faith Olson-Elsea presented year-end report and proposed budget for 2018/2019. Burkin motioned to accept, Jacobs second, approved.
Administrative Staff Report – no report.
Retirees report – no report.
Firelands report – Deb Carden stated staff are feeling they are being replaced by student staff. Low morale. Olson-Elsea said it’s happening on main campus also.

Chair’s Report:

- Notes from Tri-Chair Meeting – no report.
Report to Board of Trustees – no report.
CS Handbook revisions update – new handbook was published to the web. Olson-Elsea reported she has gotten calls about new manual. Staff said they were happy that CSC was able to review it and make changes as needed. We will use Friday Fun Fact emails to inform staff about what changes incurred.
CSC is not going to Firelands campus this summer. Transportation is no longer free for council. Considering going in the fall.

Old Business – updates:

CSC list of representatives and open positions – Olson-Elsea motioned to accept nominations from Sharyl Wahl, Jamie Schimmoller, Amy Smith, Jane Perez and Sandi Smetzer. Henning seconded, passed.
Update on Leave Bank – we are wait to hear from HR about setting up Public hearings.

New Business:

- Voting of new CSC members
Voting in of chair-elect, secretary and treasurer – Olson-Elsea voted in as Treasure. Dean voted in as secretary.
Meet with HR TBD – topics. Discussed Leave Bank, discount to rec center or gym, HR bring in OPERS and SS for informational meetings.
August Meeting – meeting will be kept short since it’s a busy time.
Firelands Visit – look into going on October 17th.
Speaker Suggestions - discussed
Friday Facts – Handbook changes.
Olson-Elsea will email people on committees to update list.

Committees – reports:

Table with 2 columns: CSC and University. Lists various committees and their reports.

Good of the Order

Adjournment

Min reported 8/15/18