



Classified Staff Council Meeting Minutes June 20, 2018 – Mileti Alumni Center

Present: Faith Olson-Elsea (Chair), Kathy Dean, Antoinette Jacobs, Danielle Burkin, Roger Heminger, Anna Lynch, Amber Snyder, Jennifer Johnson and Yolanda Flores.

Excused: Deborah Lowery, Karla Leady, Linda Hamman, Terry Carver, Mark Henning, Teresa Mayo, Marsha Bostelman, Tena Spratt, Margo Kammeyer (ASC Rep) and Firelands Rep.

Visitors: Dana Watson, Sandie Smetzer, Jane Perez, Christy Alejo and Gretchen Avery.

Announcements:

Communication with those you serve – via email. Contact Beth Ann Rife (HR) at barife@bgsu.edu or Antia Pump (HR) at antrap@bgsu.edu to get a list of emails for employees in your area.

Reports:

- Secretary Report – Kathy Dean – Motion to approve minutes of April 18, 2018 by Heminger, Johnson seconded, passed.
- Treasurer Report- Faith Olson-Elsea – March 21 & April 18, 2018, financial status. Burkin motioned to accept, Heminger second, approved.
- Administrative Staff Report – no report.
- Retirees report – no report.
- Firelands report – no report.

Chair’s Report:

- Notes from Tri-Chair Meeting – no report.
- Report to Board of Trustees – next meeting is tomorrow.
- Notes from CS Handbook revisions meeting with Viva McCarver on April 10, 2018 – CSC approved handbook. Waiting for HR to update web.
- CSC is not going to Firelands campus this summer. Transportation is no longer free for council. Considering going in the fall.

Old Business – updates:

CSC list of representatives and open positions and voting process – five people attended to observe today’s meeting. Two filled out nomination form. Flores motioned to accept nominations from Gretchen Avery and Dana Watson. Heminger seconded, passed.

New Business:

- Update on Award Ceremony – discussed event, costs, suggestions for improvement.
- Update on Leave Bank – HR sent completed document to General Council for review. There will be a public hearing. Waiting on further details.
- Salary Compensation update by Board of Trustees – received an email this morning 2% increase will be discussed at meeting tomorrow.
- Meet with HR TBD – topics? Discounted membership to community, gyms, rec center is requested.
- This Year’s accomplishments! Year-end report information from each committee will be placed on CSC web pages.
- Recognition of service – ML King Jr day of service may not be offered next year since the spring regular session will begin after MLK Jr day.
- Members ending their term on council shared their experiences serving on CSC.
- Faith read quotes from the book “The Heart of a Leader” by Ken Blanchard. She then handed each member a copy as a gift.
- Passing the gavel – Faith passed the gavel to the new co-chairs, Danielle Burkin and Tony Jacobs. Good of the Order

Committees – reports:

<u>CSC</u>	<u>University</u>
Bylaws	CIO Advisory Board
Election	Public Safety
Personnel Welfare - Handbook	PACHWI
Campus and Community	University Council
Website	Service Award – need volunteer
OSCHE – need a rep for next meeting, see Faith.	Equal Opportunity
Salary Compensation	Information Technology
Professional Development	Professional Affairs
Outstanding Service Award	
Outstanding Team Award	
Spirit of BG Award	
Scholarship Committee	

Good of the Order

Adjournment – Pot Luck