



Classified Staff Council Meeting Minutes October 18, 2017 – ED 113

Present: Faith Olson (Chair), Kathy Dean, Mark Henning, Antoinette Jacobs, Deborah Lowery, Karla Leady, Tena Spratt, Yolanda Flores, Linda Hamman, Danielle Burkin, Marsha Bostelman, Jennifer Johnson, Terry Carver and Margo Kammeyer (ASC Rep).

Excused: Roger Heminger and Jen Moore. **Not Present:** Amy Smith, Gail Houtz, Erin Telecky, Sandi Salenbien and Firelands Rep.

Guest Speakers:

- Sandy Heck, HR, Health Care Benefits open enrollment presentation. See their web page for details. Plan A rates decreased. Plan B rates stay the same as last year.
- Jodi Webb gave a brief presentation on the United Way campaign.

Announcements:

- Two meetings with President Mazey will be on October 24 at 10:00 am and Feb. 28, 2018 at 2:00 pm.
- Next CSC meeting is November 15, 2017 @ 10 am 113 Education Building

Reports:

- Secretary Report – Moore motioned to approve minutes of September 20, 2017 CSC meeting. Burkin seconded, passed.
- Treasurer Report – Jacobs motioned to accept report, Flores seconded, passed.
- Administrative Staff Report – Kammeyer indicated, after researching, winter break closer is too costly, not recommend.

Chair's Report:

- Faith's Corner – September 13 through October 11, 2017 – no definitive topics
- HR – handbooks are close to being finished and ready for CSC to review.
- Main campus and Firelands retention reports are on CSC web page.

Old Business – updates:

- Web page updates – Spratt is working to get the CSC web pages updated. Information dates back to April.
- Friday facts – no updates.
- CSC Shirt status – no update.
- Football game tailgate – cancelled. Try for next year.
- Closing between Christmas and New Years – University will not close.

New Business:

- Erin Telecky has resigned her one-year Finance and Administration seat on CSC. Election Committee will put out a request for a volunteer to complete Erin's term.
- List of topics for visits with President Mazey – campus wide picnic, service opportunities, red circled employees, trade wage specifications, progress on the paid leave donation program (collaboration to facilitate Strategic goal #6)

Meeting Dates:

- CSC EXEC Wednesday, Nov 8, 2017, 11:00 – noon, 109 ED BLDG
- Next CSC meeting is Nov. 15, 2017, 10 – noon, 113 ED BLDG
- Martin Luther King Jr., Day of Service, January 15, 2018. We will do the lunches in 2018 - CCC

Committees – reports:

- Bylaws – no report
- Personnel Welfare – committee is meeting every other week to work on the Paid Leave Donation Program. Representatives from HR, ACS and Faculty Senate are on the committee. We have set our deadline to present the first draft to HR on Dec.15. They will return it to us for any revisions, then it will be sent to Legal department and on to the board at the June meeting.
- Campus and Community – no report
- Retirees – no report
- OSCE – Annual meeting is Oct 19-20 held at LCCC. Jen Moore and Kathy Dean will be attending.

Good of the Order - Adjournment