



**Classified Staff Council
Meeting Minutes
January 20, 2016 at 10:00 a.m.
316 Bowen-Thompson Student Union**

Present: Terry Carver (Secretary), Tom Cook, Deb Lowery, Karyn Dutridge, Yolanda Flores, Linda Hamman (Chair Elect), Mark Henning, Gail Houtz, Belynda Hummel, Karla Leady, Kathleen Newman, Faith Olson (Treasurer), Abby Priehs (ASC Chair Elect)

Excused: Deborah Carden, Tammy Corpe, Linda Hammer (retiree rep), Karla Leady, Teresa Mayo, Jen Moore, Karen Schwab

Unexcused: Roger Heminger

Chair Elect Linda Hamman opened the meeting at 10:08am to fill the Chair position vacated by Janet Garber. F. Olson wanted to thank Jan for being Chair from July – December 2015, and Council also agreed.

- L. Hamman stated that she did not want to take the current open Chair position, so she opened up the floor for nominations.
- T. Carver nominated Gail Houtz to finish this term as Chair; F. Olson seconded; floor was open to discussion and Gail agreed to take on this role for CSC.
- A vote was taken and G. Houtz was unanimously voted in as current Chair.

L. Hamman reported that in speaking with President Mazey at the last CSC meeting, she felt that meetings should go no longer than one hour.

- Priehs said that Admin. Staff Council meetings generally go 1.5 hours; Faculty Senate lasts 2 hours.
- F. Olson mentioned to President Mazey that the first hour we learn from speakers at BGSU and use this as professional development. It is helpful to learn background university processes, procedures and decisions.
- After discussion, F. Olson proposed to leave the meeting time at 2 hours, but make extra effort to complete them in 1.5 hours at this time. T. Cook seconded; it was a unanimous decision to hold CSC meetings as proposed.

Secretary Report (T. Carver)

Motion to approve the December minutes: M. Henning; second: Y. Flores; minutes approved

Treasurer Report (F. Olson)

Need to work on getting up to \$100,000 for the Scholarship Fund

G. Houtz asked if anyone has any fundraising ideas for earning \$1,200 for this Fund

Donations are always accepted!

ASC (A. Priehs)

- President Mazey attended their last meeting and spoke about all the great things happening at BGSU
- Sheri Stoll provided answers and updates via email to ASC; they are looking at raises for next year
- Sent out a resolution that Mary Beth Zachary be recognized for her many years on ASC, and her last day of work is February 2
- A committee for House Bill 48 (Conceal and Carry) is being formed with many members of the BGSU Campus taking part, including some from Faculty Senate. It is difficult to meet at a common time, however. There is a Canvas shell regarding HB 48 and there are good articles in the shell about this issue.
- Accepting nominations for the ASC Ombuds positions

New Business

F. Olson: MLK Day volunteering to make 600 sandwiches was fun!

- Had 13 helpers, including 5 Admin. Staff members
- Took only 1.5 hours to complete the task!

K. Newman: gave October 23, 2015 OSCHE Meeting report summary (handout)

T. Carver: gave January 8, 2016 OSCE Meeting report summary (handout)

G. Houtz: Support animals in BGSU Residence Halls issue went to court regarding Americans with Disabilities Act; students won and university was fined

Committees

G. Houtz: Performance-based Budget Committee has been moved to this week

Sending out and invitation for Salary Comp Committee today

Asked A. Priehs about Sheri Stoll meeting with ASC members

Good of the Order

Y. Flores: February is Black History Month; distributed posters to hand in various places on campus

T. Cook: 2 students are now driving shuttle busses (one male, one female) and are doing ok

- They work 15-16 hours/week filling in for staff
- There are 15 Classified Staff drivers employed running 3 routes

K. Leady stated that Registration and Records hired a temp worker

- There are temp workers in Accounts Payable and Admissions as well

Outsourcing concerns were shared

G. Houtz reminded Classified Staff Council to be sure all monthly meetings are on their calendar and the proposed change in meeting length should make it easier for ALL members to attend each month

M. Henning motioned to adjourn the meeting; F. Olson seconded

Meeting adjourned at 11:18 a.m.

Next scheduled CSC meeting: Wednesday, February 17, 2016, 10am – 12pm @ BTSU Room 316

/tec