Instructions for Funding Research through CloudResearch
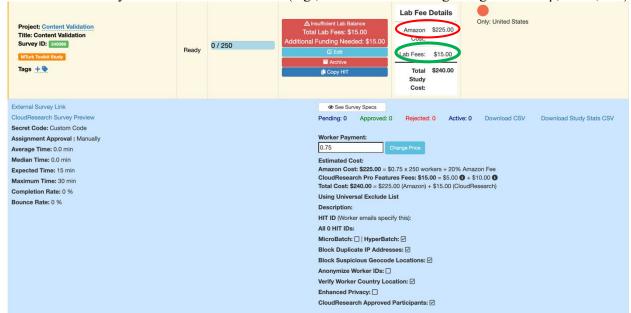
1. Use @BGSU.edu email accounts
2. Email Sue Wax (suewax@bgsu.edu) with the following information:
   a. Approved IRB Consent form
   b. Screen shot of Cloud Research estimate (see below)
   c. Any other relevant information (e.g., what account is being charged – startup, IPRA, etc.)

3. The Lab fees (circled in green) require a purchase order submitted by Sue. Funds should show up in your CloudResearch account after the purchase order is fulfilled.
4. The Amazon (MTurk) fees (circled in red) can be charged to the department credit card and are paid through your linked Amazon account. Here is more information about how to link your MTurk account with your CloudResearch account (https://go.cloudresearch.com/knowledge/linking-turkprime-and-aws-accounts). After linking accounts, you can click on the MTurk balance (see circled below) to add funds to your account using the department credit card.

5. After receiving your receipt for the Amazon prepaid HIT purchase, forward your confirmation email receipt to Sue (suewax@bgsu.edu).
6. Be sure to delete credit card information from your Amazon account to avoid making unauthorized purchases ☺

Other helpful resources:
https://www.cloudresearch.com/support/
https://www.cloudresearch.com/resources/blog/
https://www.cloudresearch.com/resources/guides/