

# 2013-14 TUITION AND FEES

# TUITION FREEZE FOR 2014-15



## OFFICE OF THE BURSAR

Bowling Green State University 1001 East Wooster Street 132 Administration Building Bowling Green, Ohio 43403 bursar@bgsu.edu 419.372.2815 Phone 419.372.7665 Fax



## Financial Responsibility, Student Bills, Payments

Each student is financially responsible for payment of fees and charges assessed to his/her student account. Students receive bill notification electronically via their Bowling Green e-mail address. Payment of fees is due by the specified published due dates. Accounts must be kept current in order to maintain enrollment eligibility and receipt of official University documents and services (i.e. transcripts).

The University e-mail address is the official means of communication with the students. Students may grant parents, grandparents, guardians, etc. access to their on-line bills through CashNet (third party payment servicer). Students must log on to <a href="MyBGSU">MyBGSU</a>>Bursar Services>View Bill & Make Payment>Parent PINs.

The University accepts certified check, personal check, money orders, and electronic payment (MasterCard, American Express, Discover cards and debits to checking or savings accounts). A convenience fee is assessed on the credit card transactions. It is recommended to convert cash to a bank check or pay on line via <a href="MyBGSU">MyBGSU</a>. Payments will be applied to the oldest balance first. Scholarships, waivers and third-party contracts will apply each semester to designated fees per the terms of the award.

Students' accounts are reviewed frequently. The University has no limitation on how many semesters it may go back for additional fees.

The Board of Trustees reserves the right to make adjustments in fees without advanced notice.

#### Fees/Policies

All tuition and fees are approved by Bowling Green State University's Board of Trustees and are subject to change, without notice, by action of the Board of Trustees. Per credit hour rates (tuition and fees) are assessed based upon the student's residence classification, campus of program, and class standing. Non-resident fees equal the instructional fee *plus* the out-of-state surcharge.

#### **Tuition Rates by Campus**

Bowling Green State University offers programs from three "campuses:" Main campus, Firelands campus, and Distance Learning campus. Each campus has unique tuition and fee rates.

Beginning spring 2011, and forward, students are assessed tuition and fees based on the campus rate associated with the program where the student is enrolled.

#### Examples:

- 1.) Students seeking an associate degree, or who have been admitted into one of the baccalaureate programs at the Firelands Campus, will have FIRE attached to their student record and will be assessed the Firelands tuition rates. Students taking all courses at the Firelands Campus, but who are not enrolled in one of Firelands' programs, will be assessed tuition and fees based upon the campus rates associated with their program.
- 2.) A new campus of DIST (Distance Learning) is now available. Distance Learning refers to programs that are offered entirely online. Students enrolled in one of these on-line programs will be assessed the Distance Learning tuition rates. Students taking all distance learning courses, but who are not in one of the approved distance learning programs, will be assessed tuition and fees based upon the campus rates associated with their approved program (Main Campus or Firelands Campus).

Note: Students within the Community College of the Air Force pursuing the ATE degree, students in the teacher cohorts, and students in the joint Nursing Program with the University of Toledo will continue to be assessed at the approved tuition rate for each of these groups.

All tuition and fees are approved by the University's Board of Trustees. Any questions regarding these rates may be directed to the Bursar's Office at 419.372.2815.

## Fall 2013/Spring 2014/Summer2014 Tuitions Rates

(All courses taken for audit are charged the same rates as those taken for credit.)

(All students are assessed the Instructional Fee and Non-Residents are assessed an additional Non-Resident Fee)

## Main Campus

Undergraduate	Instructional Fee	Non-Resident
12-18 credit hours	\$4,548.00/semester	\$8,202.00/semester
Credit hours above 18	\$200.00/credit hour	\$200.00/credit hour
Fewer than 12 credit hours	\$379.00/credit hour	\$684.00/credit hour
Graduate	Instructional Fee	Non-Resident
12-18 credit hours	\$5,084.00/semester	\$8,738.00/semester
Credit hours above 18	\$200.00/credit hour	\$200.00/credit hour
Fewer than 12 credit hours	\$424.00/credit hour	\$729.00/credit hour

#### **Firelands Campus**

Undergraduate	Instructional Fee	Non-Resident
12-18 credit hours	\$2,353.20/semester	\$6,007.20/semester
Credit hours above 18	\$150.00/credit hour	\$150.00/credit hour
Fewer than 12 credit hours	\$196.10/credit hour	\$501.10/credit hour
Graduate	Instructional Fee	Non-Resident
Graduate  12-18 credit hours	Instructional Fee \$5,084.00/semester	Non-Resident \$8,738.00/semester
5.44.44.5		

#### The following Four Year programs at Firelands are also billed at the undergraduate Firelands rate:

- Bachelor of Liberal Studies (F200)
- Bachelor of Science in:
  - o Applied Health Science, Allied Health Track (F201)
  - o Applied Health Science, Respiratory Care Specialization (F206)
  - o Business Administration, General Business/Individualized Business (F202)
  - o Criminal Justice (F203)
  - o Education, Early Childhood Education (F204)
  - o Nursing (RN/BSN Completion of Program in consortium with University of Toledo Health Science Campus) (F205)
  - o Technology, Visual Communication Technology (F208)

.

### **Distance Learning**

The following **Distance Learning Program** fee rates are only applicable to specific web based programs of study. Several examples include the **online** Bachelor of Liberal Studies (BLS) and **online** Advanced Technological Education (ATE) degree completion program.

Undergraduate	Instructional Fee	Non-Resident
12-18 credit hours	\$4,548.00/semester	\$4,668.00/semester
Credit hours above 18	\$200.00/credit hour	\$200.00/credit hour
Fewer than 12 credit hours	\$379.00/credit hour	\$389.00/credit hour
Graduate	Instructional Fee	Non-Resident
Graduate  12-18 credit hours	Instructional Fee \$5,084.00/semester	Non-Resident \$5,204.00/semester

### **Teacher Cohort Programs**

	Instructional Fee	Non-Resident
12-18 credit hours	\$5,084.00/semester	\$8,738.00/semester
Credit hours above 18	\$200.00/credit hour	\$200.00/credit hour
Fewer than 12 credit hours	\$424.00/credit hour	\$729.00/credit hour

## **CCAF Programs**

	Instructional Fee	Non-Resident
12-18 credit hours	\$3,000.00/semester	\$3,000.00/semester
Credit hours above 18	\$200.00/credit hour	\$200.00/credit hour
Fewer than 12 credit hours	\$250.00/credit hour	\$250.00/credit hour

## **Undergraduate Nursing Program Bowling Green Campus**

The **Undergraduate Nursing Program** is a contracted program between Bowling Green State University and the University of Toledo.

Undergraduate	Instructional Fee	Non-Resident	
12-18 credit hours	\$3,931.92/semester	\$7,585.92/semester	
Credit hours above 18	\$200.00/credit hour	\$200.00/credit hour	
Fewer than 12 credit hours	\$327.66/credit hour	\$632.66/credit hour	

#### **MBA**

Graduate	Instructional Fee	Non-Resident	
12-18 credit hours	\$5,084.00/semester	\$8,738.00/semester	
Credit hours above 18	\$200.00/credit hour	\$200.00/credit hour	
Fewer than 12 credit hours	\$424.00/credit hour	\$729.00/credit hour	

MBA course fees are assessed at 35% of in-state tuition and general fees.

#### **EMBA**

Graduate	Instructional Fee	Non-Resident	
12-18 credit hours	\$5,084.00/semester	\$8,738.00/semester	
Credit hours above 18	\$200.00/credit hour	\$200.00/credit hour	
Fewer than 12 credit hours	\$424.00/credit hour	\$729.00/credit hour	

EMBA course fees are assessed at 150% of in-state tuition and general fees. EMOD course fees are assessed at 150% of in-state tuition and general fees.

Any questions regarding these rates may be directed to the Office of the Bursar at bursar@bgsu.edu or 419.372.2815

## Fall 2013/Spring 2014/Summer 2014 General Fee Rates

The general fee is a mandatory fee assessed to all Main campus and Firelands campus students. Students paying the maximum are entitled to attend free, or at a reduced admission fee, most campus activities and athletic activities (student section – subject to seating limitations). Students paying less than the maximum are entitled to attend a limited number of activities.

These fees also support the Bowen-Thompson Student Union, intramural sports, and other student services, activities and related capital projects.

Students registered for full time hours are also entitled to full use privileges at the Rec Center and Perry Field House. Part time students must pay the difference between the general fee rate assessed and the full time rate in order to qualify for full use privileges. This is paid directly to the Rec Center. For more information, please contact the Rec Center at (419)372-2711.

Undergraduate/Graduate (Main Campus)	\$62.25/credit hour	\$747.00/semester maximum charge
Teacher Cohort Program	\$62.25/credit hour	\$747.00/semester maximum charge
Undergraduate/Graduate (Firelands)	\$9.35/credit hour	\$112.20/semester maximum charge
Undergraduate Nursing Program	\$49.60/credit hour	\$595.20/semester maximum charge

NOTE: Distance Learning Programs are assessed a tech fee in place of a general fee.

Undergraduate/Graduate \$15.00/credit hour \$180.00/semester maximum charge

#### **Other Fees**

**ACT Test – American College Testing Program-**\$26.50

Admission Fee – Graduate - \$15.00 (assessed to all first time graduate students)

**Application Fee** – Graduate -- \$45.00 Domestic and \$75.00 International (non-refundable) to be paid when application for admission to grad school is submitted.

**Application Fee** – Undergraduate -- \$45.00 (\$50.00 paper) Domestic and \$75.00 International (non-refundable) to be paid when application for admission is submitted.

BG1 Card -New/Replacements (Students/Faculty/Staff) - \$25.00 per card

**CLEP Program (College Level Examination Program) - \$90.00** 

Clinical Lab Fee - \$15.00/semester for all Teacher Education Majors

**Course Fees** – vary by course. See course descriptions within Schedule of Classes. Any international course fees for Study Abroad Programs, please check with the Center for International Programs.

**Course Revalidation** - \$25.00 for each course revalidation. Courses older than seven years (at the master's level) and ten years (at the doctoral level) may not be revalidated. Revalidation forms are available in the Graduate College office or on their website at www.bgsu.edu/gradcoll/documents/index.html.

**Credit by Examination -** \$80.00 per special examination

Dissertation Fee (ProQuest) - \$25.00 for registration of a claim for U.S. copyright for a dissertation/thesis

**Duplicate Diploma - \$30.00** 

**Employer Reimbursement Application Fee** - \$75.00/semester

Graduation Fee - \$35.00

**Green Fee** (optional fee) - \$5.00/semester -The Student Green Fund is a pool of money which is available to fund BGSU students on green and environmental projects on campus. Students may opt out of this fee each semester through MyBGSU. All students must opt out by the 15<sup>th</sup> of the month prior to the start of the semester.

**HDFS Child Development (Enrollment Fee)** – Fall/Spring - \$720.00/semester –Summer - \$320.00

**Independent Study Fee - \$15.00** 

**Installment Payment Plan Enrollment Fee** - \$35.00/semester for Fall (4 monthly payments), \$45.00/Spring (5 monthly payments), and \$25.00/semester for Summer (3 monthly payments). Enrollment is completed on line.

**Installment Payment Plan Late Fee** - A 1.5% of the unpaid balance will be assessed for each partial or full payment made after the due date of each installment payment and every subsequent month in which the account remains delinquent.

International Student Orientation Fee - \$100.00/semester

**Late Payment Fee** - \$100.00 may be assessed to those students who have not paid their student account balance in full or made payment arrangements by the first day of each semester.

Late Registration Fee – a late registration fee may be assessed to any student who registers after the first day of the semester as follows:

\$25.00 from the  $8^{th}$  day of the semester through the  $14^{th}$  \$50.00 from the  $15^{th}$  day of the semester through the  $44^{th}$  \$75.00 from the  $45^{th}$  day of the semester and thereafter

**Legal Fee-** A \$7.00 per semester fee assessed to all main campus students. Payment of this fee gives students access to legal counsel. Students may opt out of this fee each semester through MyBGSU. All students must opt out by the 15<sup>th</sup> of the month prior to the start of the semester.

**Library Courtesy Card** - \$25.00 – Any Ohio resident may apply for a courtesy card for borrowing privileges at the University Libraries. Please ask at the circulation desk of Jerome or Fireland's Libraries for an application.

Library Processing Fee (Lost Book) - \$36.00

Matriculation Fee - \$100.00 onetime fee assessed to all first time, main campus, undergraduate, degree-seeking students

Miller Analogies Test - \$50.00 this exam tests ability through 100 analogies. Administered for entrance into Graduate School.

Music Fees - College of Musical Arts also has special fees for certain types of instruction. These fees include:

Advanced Audio Recording Techniques (MUCT 437) - \$30.00

Applied Music Fee - \$45.00 per credit hour for 15, half hour lessons

- \$90.00 per credit hour for 15, one hour lessons

Audio Recording Techniques (MUCT 436) - \$30.00

Class Harp - \$22.50 per credit hour

Class Piano (MuED 150, 151, 154) - \$22.50 per credit hour

Instrument Repair Class (MuED 402) - \$20.00

Music Equipment Usage Fee - \$75.00 per semester (fall/spring); \$50.00 per semester (summer)

Music Technology Lab Fee - \$30.00 per semester

Para Voice - \$45.00 for two credit hours

Student Teaching (MuED 497) - \$5.00 per credit hour

The excess credit fee (which is charged to University students who register for more than 18 hours in a semester) is waived for music majors if the excess credits are for ensemble participation.

**Parking Permits** – Students must register their vehicles and purchase a permit through the MyBGSU portal. For additional information, please visit <a href="https://www.bgsu.edu/parking">www.bgsu.edu/parking</a> or contact Parking Services at (419)372-2776, or email to <a href="mailto:parking@bgsu.edu">parking@bgsu.edu</a>.

Main Campus: Annual permit - \$100.00

Semester permit - \$60.00

Evening permit - \$30.00/semester Reserved permit - \$540.00/Year

Firelands Campus (Full Time)

Fall semester - \$30.00 Spring semester - \$20.00 Summer semester - \$8.00

Firelands Campus (Part Time)

Fall semester - \$18.00 Spring semester - \$12.00 Summer semester - \$8.00 Faculty/Staff: Annual permit - \$120.00

Academic year permit (August-May) - \$100.00

Fall/Spring permit - \$55.00/semester Summer permit - \$40.00/semester Reserved permit - \$360.00/year

Temporary permit - \$10.00/week

Payroll Withholding by Court Order - .75% or \$2.00 minimum - Transactions mandated by the courts.

Perkins Late Fees – 1<sup>st</sup> and 2<sup>nd</sup> month delinquent – 15% of installment - 3<sup>rd</sup> month delinquent until AG placement - \$20.00

Registration Fee - \$8.00 assessed each semester when registered for classes

Return Check Fee - \$30.00 assessed per check returned

**School of Art Usage Fee –** Fall/Spring semesters - \$85.00/semester Summer semester - \$15.00/semester

**Service Charges** - Service charges will be assessed at 1.5% of the past due balance, and each month thereafter, until the account is brought current.

Short Term Extension Plans (STEP) Application Fee - \$75.00 per extension. Military no charge.

**Special Student Facility Fee (Stroh Fee)** - \$5.00 a credit hour with a maximum of \$60.00 a semester. Supports the new Convocation Center. This fee was approved by the student body through a campus-wide vote. This fee is assessed in the fall and spring semesters only.

**Statement of Understanding (SOU)** - \$75.00 per arrangement.

**Stop Payment**- \$10.00/per stop check.

Student and Exchange Visitor Information Service (SEVIS Fee) - \$50.00/semester

Student Health Insurance – \$1,581.00/year (Fall semester \$665.00/spring semester \$916.00)

Mandatory for all domestic students (undergrad and grad) taking eight or more credit hours on main campus, and all international students, taking one or more credit hours. Students must provide proof of health insurance coverage by completing an on-line Waiver. This waiver must be completed by the 15<sup>th</sup> day of the month prior to the start of the semester. Failure to complete this, or not meeting the minimum basic coverage, will result in the enrollment into the University's sponsored Student Health Insurance Plan through Aetna Student Health. All international students must come into the Student Insurance Office to complete a waiver or enroll in the plan. Emails from the Student Insurance Office are sent to all students until this requirement is complete.

**Theater/Film Usage Fee** – Fall/Spring semesters - \$60.00/semester Summer semester - \$15.00

Thesis Fee-Binding/Microfilming - \$20.00

Residence Hall Rates Residence Unit	Multiple Occupancy per Semester	Single Occupancy per Semester	Super Single Occupancy per Semester
Centennial Hall	\$3,095.00	\$3,620.00	N/A
Conklin Hall	\$2,750.00	\$3,270.00	\$3,445.00
Falcon Heights	\$3,095.00	\$3,620.00	N/A
Founders Suites	\$2,925.00	\$3,425.00	\$3,600.00
Harshman Quadrangle:	\$2,580.00	\$3,100.00	\$3,270.00
Kohl Hall	\$2,580.00	\$3,100.00	\$3,270.00
Kreischer Quadrangle:	\$2,580.00	\$3,100.00	\$3,270.00
McDonald	\$2,580.00	\$3,100.00	\$3,270.00
Offenhauer East & West Halls	\$2,925.00	\$3,425.00	\$3,600.00
Small Group (Fraternities, Sororities, Conklin Units, LaMaison Francaise)	\$2,750.00	\$3,270.00	\$3,445.00

A housing pre-payment of \$200 is required and applied toward the first semester of occupancy. Room and meal plan fees will be placed on the student's account. Payments are due by the date on the statement. Acceptance of the housing and dining service application-contract offered by the University automatically binds the student to the University's residence hall rules and regulations.

#### **Learning Communities**

Arts Village Learning Community (Fall/Spring Only)	\$190.00/semester
	4

 $$190.00/semester (1^{st} \& 2^{nd} year students) $100.00/semester (3^{rd} \& 4^{th} year students)$ 

Open to students in any major, the Arts Village involves exploring all aspects of the arts and sharing views with one another and faculty of various disciplines. The community offers on-site classes specifically geared toward art students, collaborative projects, activities and social events.

**Chapman Learning @ Kohl** (Fall/Spring Only) The Chapman Community in Kohl Hall is designed to academically ambitious and highly motivated students in any academic major. It makes learning real by linking coursework to community service and other activities.

1 <sup>st</sup> Year Chapman Learning Community	\$275.00/semester
2 <sup>nd</sup> Year Chapman Learning Community	\$150.00/semester
3 <sup>rd</sup> Year Chapman Learning Community	\$100.00/semester
4 <sup>th</sup> Year Chapman Learning Community	\$50.00/semester

#### French House (Fall/Spring Only)

\$50.00/semester

La Maison Francaise is a residential learning community where students interested in French can experience the language and cultures of the Francophone world.

#### Global Village (Fall/Spring Only)

\$120.00/semester

Global Villagers consists of over **30 International and American students**, from all majors and all class-standings. These residents are paired with those of a different cultural background, sharing a common living space. This unique and dynamic community is fueled by cross-cultural conversation, fun times, friendships, and by those moments of intrigue and discovery.

#### Natural and Health Sciences Residential Community (Fall/Spring Only)

The Natural & Health Sciences Residential Community is a living-learning community for students majoring in one of the sciences or a health related field.

1st Year Health Science Residential Community Fee – Fall/Spring Terms\$175.00/semester2nd Year Health Science Residential Community Fee – Fall/Spring Terms\$125.00/semester3rd Year Health Science Residential Community Fee – Fall/Spring Terms\$100.00/semester

Health Science Residential Community Fee \$125.00 for summer semester

#### Hispanic Living/Learning Community – La Comunidad (Fall/Spring Only) \$50.00/semester

La Comunidad is a living-learning residential community created to encourage students in their Spanish communication outside the classroom.

#### Honors Learning Community (Fall/Spring Only)

\$150.00/Semester

The mission of the HLC is to create a seamless educational environment that supports the goals of the <u>University Honors Program</u>. Membership in the Honors Learning Community allows students to attend and participate in fully-funded local and regional overnight trips to plays, museums, musicals, and community events.

#### Honors Scholars (Fall/Spring Only)

\$300.00/semester

Honors Scholars is a select group of students who seek a community of learners that tries to wrestle with the meaning of life and sees reading, listening, and discussion as the best avenue for achieving that purpose. The central focus of this nonresidential community is to struggle with the interaction between ethics and rationality in shaping our lives and society.

#### Partners in Context and Community (Fall/Spring Only)

The Partners in Context and Community Residential Learning Community program is a unique creation for education majors, interested in teaching.

1st Year (Any new member, independent of year)\$275.00/semester2nd + Years (taking bus)\$200.00/semester2nd + Years (own transportation)\$100.00/semesterStudents in Methods or Student Teaching\$50.00/semester

FORFEITURE SCHEDULE for Full Academic Year Agreement, (Fall Only Agreement- if approved), Full Academic Year Agreement with breaks and 12 Month Agreement (after initial 2013-2014 occupancy):

#### Fall Semester

The University will retain a forfeiture according to the following schedule:

On or before May 1, 2013	No Forfeiture
May 2, 2013-August 25, 2013	\$200.00
August 26, 2013-September 1, 2013	10% of Housing Rate
September 2, 2013-September 8, 2013	20% of Housing Rate
September 9, 2013-September 15, 2013	40% of Housing Rate
September 16, 2013-September 22, 2013	60% Housing Rate
On or after September 23, 2013	Full Forfeiture of Housing Rate

#### **Spring Semester**

On or before November 1, 2013	No Forfeiture
December 2, 2013-January 12, 2014	\$200.00
January 13, 2014-January 19, 2014	\$10% of Housing Rate
January 20, 2014-January 26, 2014	20% of Housing Rate
January 27, 2014-February 2, 2014	40% of Housing Rate
February 3, 2014-February 9, 2014	60% of Housing Rate
On or after February 10, 2014	Full Forfeiture of Housing Rate

**NOTE:** Students arriving for Spring semester are not required to submit an Initial Housing Payment since they are required to complete payment in full in order to receive a housing assignment. Students who have not completed payment and cancel on or after November 30, 2013 are subject to fee assessments to their student account pursuant to the Forfeiture Schedule.

## **Meal Plan Options**

#### 2013-14 Meal Plans and Rates

Meal Plans Rate per semester

Bronze \$1,542.00 Silver \$1,835.00 Gold \$1,992.00

BGSU Dining has announced new dining places for the 2013-14 academic year. To choose the right plan for you, please visit the BGSU Dining web page for more information.

## Withdrawal from the University

If a student leaves the University without proper notice and permission, a mark of "WF" is recorded in all courses for which the student is currently enrolled. Such a student is not entitled to any refund of fees.

A student who wishes to withdraw from the University in good standing must obtain the permission of the dean (or dean's designee) of the college in which the student is enrolled. Please refer to <a href="http://www.bgsu.edu/catalog/Acad">http://www.bgsu.edu/catalog/Acad</a> policies/Acad policies22.html for further information.

Students withdrawing from any or all courses, and receiving any sort of financial aid, should consult with the Financial Aid Office regarding the effect on financial obligations.

#### **Medical Withdrawals**

Requests for medical withdrawals are submitted to the Bursar's Office for review. A tuition appeal form <a href="http://www.bgsu.edu/offices/registrar/page78075.html">http://www.bgsu.edu/offices/registrar/page78075.html</a> should be completed along with all necessary documentation. All approvals of medical withdrawals may result in a tuition credit voucher awarded for a future semester of enrollment.

## **Dropped Course Credit**

**Instructional, General, Out of State Surcharge, and Course and Class Fees - Students** who drop from classes shall receive a credit of these fees based upon the following schedules.

#### Fall and Spring Semesters (Courses offered over the full semester)

Prior to the first day of the semester through the 6 <sup>th</sup> calendar day	100%
7 <sup>th</sup> through 13 <sup>th</sup> calendar day	80%
14 <sup>th</sup> through 20 <sup>th</sup> calendar day	60%
21 <sup>st</sup> through 26 <sup>th</sup> calendar day	40%

**Summer Semester and Special Sessions -** The time period for special session and Summer semester course schedule changes and registration is proportional to the length of the special session or Summer session courses.

#### **Examples:**

#### Ten Week Course

Prior to the first day of the semester through the 2 <sup>nd</sup> calendar day	100%
3 <sup>rd</sup> through 6 <sup>th</sup> calendar day	80%
7 <sup>th</sup> through 9 <sup>th</sup> calendar day	60%
10 <sup>th</sup> through 13 <sup>th</sup> calendar day	40%

#### **Eight Week Course**

Prior to the first day of the semester through the 2 <sup>nd</sup> calendar day	100%
3 <sup>rd</sup> through 5 <sup>th</sup> calendar day	80%
6 <sup>th</sup> through 8 <sup>th</sup> calendar day	60%
9 <sup>th</sup> through 11 <sup>th</sup> calendar day	40%

<sup>\*</sup>Courses dropped on the weekend revert back to the percentage in effect on Friday.

#### **Refund Policies**

#### **Issuance of Refunds**

All university refunds will be issued to the student as the account holder via authorized direct deposit to the bank account of the student's choice (checking or savings) or university check. PLUS loan (parent loan) refunds are issued via university check to the parent who holds the loan account. Students are encouraged to enroll in direct deposit. It is the safest, fastest, and most efficient method for students to receive their refund. Students can enroll and update their direct deposit information via MyBGSU.

Financial aid refunds may be available after financial aid processing is completed and enrollment status can be confirmed. Students enrolled in various sessions within a semester may receive refunds in installments after attendance in a registered course has been confirmed.

Title IV Federal Aid recipients who drop below half-time enrollment or withdraw completely from the university may not be entitled to a loan disbursement or a refund of loan funds.

If a Federal Direct Loan recipient drops below half-time enrollment during the expense period covered by the loan, ALL remaining disbursements will be cancelled for that expense period.

#### Refunds – Higher Education Reauthorization Act Public Law 102-325

The university's refund policy includes provisions to conform to the Higher Education Amendments of 1998 and the "return of Title IV Funds" regulations published on November 1, 1999. If a student receives federal aid or loans and completely withdraws from school during the first 60% of the semester, the portion of a refund allowable to Title IV, HEA programs will be refunded to the Title IV programs based on the percentage of enrollment period at the time the student exits the university.

## Office of the Bursar

Bowling Green State University 1001 East Wooster Street 132 Administration Building Bowling Green, OH. 43403 bursar@bgsu.edu 419.372.2815 Phone 419.372.7665 Fax