

Monthly Meeting Agenda (via Zoom)**March 4, 2021**

In Attendance: Adam Arthur, Paul Bezdicek, Andrea Boehme, Becky Cogswell, Jordan Cravens, Gabe Dunbar, Todd Glick, Meghan Horn, Emily Hubbell-Staebler, Sophia Jackson, Jeremy Joseph, Cordula Mora, Stephanie Dalmacio, Jennifer Sayre, Victor Senn, Kari Storm, Kerrie Turner, Jennifer Twu, Shannon Tyler, Dennis Voss, Jamie Wlosowicz, Kaitlyn Kuch, Rebecca Lyons, Cyndie Roberts, Teresa Earl, Mark Fox, Jaci Calderon, Jenna Pollock, Stephanie Brinkman, Beth Ash, Kacee Ferrell Snyder, Jacquie Nelson, Katrina Heilmeyer, Maite Hall, Taylor Jefferson

Sandie Smetzer (CSC), Chris Frey (Faculty Senate)

Absent: Lona Leck, Jamie Wlosowicz, Cindy Valentine, Travis Sheaffer

Welcome/Get to know 2 new admin staff

- Substitutes-Please type in chat box
 - a. No substitutes
- The Spirit of BG Award was presented to Maite Hall
 - o Taylor Jefferson from the Awards Committee took a group photo

Guest Speaker- None**Chair's Report**

- Victor and Jordan met with the President
- Victor and Jordan met with Viva
- Meeting to discuss compensation request is scheduled with CFO Stoll and CHRO McCarver
- Continuing to advocate ask questions around restructuring

Open Forum (20 minutes)

- Jeremy Joseph said that individuals continue to ask questions on whether the University will utilize a pass/fail, satisfactory/unsatisfactory model this semester
 - o Rebecca Lyons answered that Faculty Senate approved the use of these models for undergraduate students for the spring and summer
- Cynthia Roberts said she has been asked by several colleagues whether there is any thought to extending remote work arrangements.
 - o There was not an answer for this so Jordan will be asking this questions in upcoming meetings with leadership
- Jordan mentioned that this is the time of year that student employment looks for their award winners, the link is below to nominate individuals is below.
 - o <https://www.bgsu.edu/student-employment-services/services-events/Student-Employee-of-the-Year.html>

Secretary's Report

- The February 4 meeting minutes were sent on February 5
 - o Rebecca Lyons moved to accept the minutes
 - o Todd Glick seconded them

Treasurer's Report

- Jeremy Joseph reported that 9 Spirit of BG Awards have been awarded have been awarded and the 10th will be awarded soon
- All scholarship dollars allocated last year have been disbursed and for this year we are up \$250 on the amount raised this year over last

Liaison Reports

- Classified Staff Council-Sandie Smetzer & Victor Senn-Liaison
 - o Classified staff council continues to meet virtually on a regular monthly basis allowing the first 15 minutes as an "open Forum" format for questions and concerns from staff across campus. We consult with HR on questions from fellow classified staff to ensure accuracy of answers. Thanks to Viva and Sandy for our continued open lines of communication and monthly meetings.
 - o Meetings have started back up with Sherri Stoll. Deepest thanks to Sherri and her team for reimbursing accrued hours used during COVID-19 "shut down".
 - o CSC participated in the MLK Day food drive, and we collected over 200 cans of food to donate to area food banks.
 - o We will soon be asking staff for their Staff Outstanding Service Award, Classified Staff Team award and Spirit of BG Award nominations. Although we won't be hosting our regular CSC banquet we are brainstorming others way to acknowledge the winners while "socially distancing" but still coming together to celebrate staff across campus.
 - o Gretchen Avery and Chris Snyder are participating in the President's Strategic Plan committee, and are working to help develop the university's mission addressing diversity, and in turn how CSC are looking for ways to attract a more diverse council.
- Faculty Senate Representative-Chris Frey & Rebecca Lyons-Liaison
 - o Faculty Senate passed the S/U grading option for spring 21 and summer 21. Now waiting on Provost approval.
 - o Elected new secretary and Vice-Chair.
 - o Approved changes to the Physical Education Health Education program plans.
 - o Had a report from Jodi Webb on the uptick in academic honesty cases.
 - o Reviewed Chosen Name Policy.
 - o Discussed Falcon Media reporting lines and change announcement.
- Retirees-Laura Arnold
 - o No report
- Ombuds Update
 - o One case was brought forward last month.

- ASC Historian

ASC Committees

- Amendments & Policies
 - o New changes will be voted on later in the meeting
- Awards & Recognitions
 - o Spirit awards for February and March have been given out
 - o The committee is looking for nominations on year end awards and the deadline to do so is March 30
 - o The committee is working with Scholarships to create a video that will serve as the program for a typical Awards banquet
- Outreach & Activities
 - o The committee hosted their first virtual bingo and have another one on March 16, prizes will be available for pickup at the Huntington front desk
 - o There will be coffee meet and greats scheduled and there is an April new hires meet and great scheduled
- Personnel Welfare & Compensation
 - o The compensation request has been completed and submitted
 - o Feedback has come in and the group is continuing to accept feedback
- Professional Development
 - o An email was sent out yesterday to introduce new learning groups
 - o The deadline for grants has been extended to April 2
- Student Scholarships
 - o The committee received over 500 applications and will begin the process of reviewing them to finish this process before April 1
 - o The committee is working with Awards to create a video and an additional call for donations leading up to BGSU One Day
- Diversity and Belonging Ad hoc Committee
 - o The committee met yesterday to prepare a report for an upcoming meeting with exec to provide recommendations for the upcoming year
 - o The committee shared resources for planning accessible events and increasing accessibility in documents

University Committee Reports

- No reports

Old Business

- No old business

New Business

- Chosen Name Policy (feedback requested)
- Non-Discrimination in Employment Policy – updated (feedback requested)
 - o Time was given up until Friday at noon for individuals to provide feedback
- Policy and Amendment update (vote requested)

- Becky Cogswell presented the changes
- Gabriel Dunbar motioned to vote
- Rebecca Lyons second the motion
- The vote was approved 32-0

Upcoming ASC Dates

- April 1 @ 1:30 p.m.-CFO Sheri Stoll
- BGSU One Day April 6-7

Good of the Order

- The Learning Commons will be hosting their annual tutor fair at the end of the month
- The STEM department is hosting a symposium for high school students across Ohio with over 200 students involved
- The second round of HERF funding has passed and students will be awarded or be able to apply on Friday

Adjourn

- Rebecca Lyons moved
- Mark Fox seconded