

Monthly Meeting Agenda (via Zoom)**April 1, 2021**

In Attendance: Adam Arthur, Paul Bezdicek, Andrea Boehme, Becky Cogswell, Jordan Cravens, Gabe Dunbar, Todd Glick, Meghan Horn, Emily Hubbell-Staeble, Sophia Jackson, Jeremy Joseph, Cordula Mora, Stephanie Dalmacio, Jennifer Sayre, Victor Senn, Kari Storm, Kerrie Turner, Jennifer Twu, Shannon Tyler, Dennis Voss, Kaitlyn Kuch, Rebecca Lyons, Cyndie Roberts, Teresa Earl, Mark Fox, Jaci Calderon, Jenna Pollock, Stephanie Brinkman, Beth Ash, Kacee Ferrell Snyder, Jacquie Nelson, Katrina Heilmeier, Maite Hall, Taylor Jefferson, Cindy Valentine, Travis Sheaffer, Lona Leck

Sandie Smetzer (CSC)

Absent: Jamie Wlosowicz, Chris Frey (Faculty Senate)

Welcome/Get to know 2 new admin staff

- Substitutes-Please type in chat box
 - a. No substitutes

Guest Speaker- Sheri Stoll, Chief Financial Officer**Chair's Report**

- Meeting recap from University Council, Sheri Stoll, and President Rogers
- Upcoming meeting with HR
- Invited comment on return to work/telecommute policy feedback.

Open Forum (20 minutes)**Secretary's Report**

- 3/4/21 meeting minutes were sent out on 3/11/21 and there were no changes made.
- Elections are upon us – if you have received notice that your term is up, please feel free to [self-nominate](#) or share with colleagues who may be interested in joining ASC. Nominations will close on May 14, 2021.

Treasurer's Report

- The mystery credit of approximately \$1300 for last month was corrected.

Liaison Reports

- Classified Staff Council-Sandie Smetzer & Victor Senn-Liaison
 - o Grieving for colleagues and family of Anna Kelling; discussing ways to honor her life; recent meetings with HR, Sheri Stoll.
- Faculty Senate Representative-Chris Frey & Rebecca Lyons-Liaison
 - o No report.
- Retirees-Laura Arnold
 - o No report.
- Ombuds Update
 - o No contacts.

- ASC Historian
 - o No report.

ASC Committees

- Amendments & Policies
 - o We're working on drafting a change to the ASC Charter – Membership of Administrative Staff Council section to incorporate ASC's commitment to Diversity and Belonging. More updates to come in April ASC meeting.
- Awards & Recognitions
 - o Awarded April Spirit Award to Taylor Jefferson, Intercollegiate Athletics, Nominated by Kit Hughes
 - o Filmed portions of the Award Banquet Video at WBGU with President Rogers, ASC leaders (Jordan Cravens, Victor Senn, Jenna Pollock, Jamie Wlosowicz, and Van Wright - emcee.
 - o Received a total of 24 eligible nominations for annual awards. Several nominations were submitted for non-eligible individuals.
 - o Award "Banquet" Video launches April 30.
- Outreach & Activities
 - o Virtual Bingo – held our last event March 16 (14 participants)
 - o Monthly Meet & Greet with new ASC, held April 1 (11 in attendance)
 - o Committee meets week of April 5 to plan for final events of Spring 2021
- Personnel Welfare & Compensation
 - o We are planning to reconvene as a group to discuss the feedback received from the Compensation Report and figure out what our next steps are for this committee.
- Professional Development
 - o 34 people signed up for learning groups. Committee has divided them into their groups and shared the suggested trainings. Most groups have begun the process, a survey will be sent mid-April to get feedback.
- Student Scholarships
 - o The scholarship subcommittee has completed the review of almost 500 scholarship applications. Through our rubric and keeping in mind the goals of ASC, we have selected the following students.
 - Kathlyn Richmond
 - Anthony Rucci
 - Samantha Shoemaker
 - Viviana Robinson
 - Leah Dawson
 - Jimar Curry
 - o The ASC scholarship also has a fund through BGSU One Day. If you are interested in donating, here is the link. To select the ASC scholarship, you need

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to select "Additional Scholarships" under the first dropdown box and then ["Administrative Staff Council" in the second dropdown.](#)

- Diversity and Belonging Ad hoc Committee
 - o Next year we will have a member of the ad-hoc committee also join each of the other committees to bring a different perspective to the committee.
 - o Want to make your own Zoom meetings more accessible? Learn how to enable live captioning on zoom [here](#).

University Committee Reports**Old Business**

- None.

New Business

- Denim Day ASC Resolution – PASS unanimously

Upcoming ASC Dates

- April 1 @ 1:30 p.m.-CFO Sheri Stoll
- BGSU One Day is next week April 6-7
- May 6 @ 1:30pm – BOT Chair Betty Montgomery and Vice-Chair David O'Brien

Good of the Order**Adjourn**