

Date

Landlord's Name
Landlord's Address
City, State, Zip

Dear Landlord's Name:

The undersigned tenants on a lease for the property at _____
Bowling Green, Ohio want to inform you of our decision **NOT** to live at the residence
where the lease starts on _____, 20____. Accordingly, you may treat this letter as formal
notice of our intention **NOT** to abide by the terms of this lease.

As required by law, please use all reasonable effort to re-let the premises and mitigate
your damages. Should you re-rent the property in a timely fashion, please return the
security deposit to: _____

Thank you for your cooperation in this matter.

Sincerely,

Tenant

Tenant

Tenant

Tenant