

2001-03 Undergraduate Catalog

Support Services

Counseling Center

320 Saddleire Student Services Building, 372-2081
www.bgsu.edu/offices/sa/counseling/

The Counseling Center provides personal individual/group counseling and crisis intervention to enrolled students, and consultation regarding student concerns to faculty and staff. National testing programs are also administered through this office. The staff includes licensed psychologists, a licensed social worker, graduate student assistants from the clinical psychology training program and a testing monitor.

In addition to tests that may be administered as adjuncts to counseling, the following testing programs are administered by the center: American College Test (ACT), College Level Examination Program (CLEP), Graduate Record Examination (GRE) subject tests, Professional Assessments for Beginning Teachers (PRAXIS), Medical College Admissions Test (MCAT), Law School Admissions Test (LSAT), Miller Analogies Test (MAT) and some occupational certification examinations.

Usual center hours are 8 a.m. to 5 p.m., Monday through Friday. During the summer the center is open from 7:30 a.m. to 5 p.m., Monday through Thursday and 7:30-11:30 a.m. on Fridays. Students are seen by appointment except for emergencies.

Disability Services for Students

413 South Hall, 372-8495
www.bgsu.edu/offices/sa/Disability

The Office of Disability Services for Students provides assistance to persons with disabilities in obtaining reasonable accommodation, counseling, assistance in overcoming architectural and attitudinal barriers, and acts as a liaison between rehabilitation agencies and various University offices.

Prospective students with disabilities are encouraged to arrange an interview when they visit the campus. This will allow the staff of D.S.S. to discuss any documentation the office may require and any other matters that may concern the student. A special parking

permit can be obtained from the Visitor Information Center, the Parking and Traffic Office or by contacting disability services, 372-8495.

Individuals living with physical, psychological and/or learning disabilities are encouraged to contact the office for consultation and assistance. Students with temporary difficulties may also contact the office for assistance.

For further information, consult the current Student Affairs Handbook and publications of the Office of Disability Services for Students.

Information Technology Services

209 Hayes Hall, 372-2911
www.bgsu.edu/offices/its

Information Technology Services (ITS) plays a key role in supporting the University's effort to establish an environment in which the application of technology enhances and improves teaching, learning, research and University operations.

ITS provides technical support for all institutionally-owned computer systems. This includes several large-scale minicomputers, campus servers, workstations and desktop computer equipment in public labs and department offices.

The department is also responsible for overseeing the installation and ongoing maintenance of the campus network and the campus phone system.

With the installation of the BGsupernet (campus network) the University has made possible communications that go beyond file sharing and Internet access to high-speed and reliable data, video and voice communications.

In order to provide customer service for all faculty, staff and students who use these technologies, ITS set up the Technology Support Center (TSC) as the primary point of contact for technical support. Problems can be reported to TSC in person at 129 Hayes Hall, by phone at 372-0999 or by using the TSC online submission form at: www.bgsu.edu/offices/its/tsc.

Documentation on these topics is located on the BGSU Web site.

Off-Campus Student Center

110 Moseley Hall (ground level), 372-2458
www.bgsu.edu/offices/student_affairs/osl/Offcamctr

The Hazel H. Smith Off-Campus Student Center provides a home base for off-campus and commuting students. Facilities include a study lounge, activity lounge, STAR registration telephones, snack area with vending machines, refrigerator, microwaves, free storage lockers, photocopier and FAX machine. The computer lab includes Macintosh and IBM computers, printer, MAC scanner and typewriter. Other services include a ride board for carpools and emergency weather assistance. Also housed in the center are the Nontraditional Student Association (NTSA) and the Off-Campus Connection group. Hours of operation are 7:30 a.m. to 10 p.m. Monday through Thursday and 7:30 a.m. to 5 p.m. Friday. Summer hours are 7:30 a.m. to 5 p.m., Monday through Thursday and Friday 7:30-11:30 a.m.

On-campus mailboxes

208 Moseley Hall

Mailboxes are assigned to undergraduate students living off campus at the beginning of fall semester, and students continue to use the same box for spring semester. (The mailroom is closed during the summer term.) A listing posted outside 208 Moseley Hall and in the Off-Campus Student Center main office indicates the mailbox numbers for students who have been assigned mailboxes. Students may request or cancel mailboxes through the Office of Registration and Records. The mailroom is used by University offices and organizations to make off-campus students aware of University information and events.

Parking and Traffic

Commons Building, 372-2776
www.bgsu.edu/offices/safety/parking/parking.html

The University requires that any motor vehicle be registered through the Parking and Traffic Office within 48 hours after the time it is initially parked on any property owned or controlled by the University.

Each automobile on campus must be registered and its decal displayed in accordance with regulations.

Psychological Services Center

Psychology Building, 372-2540

The Psychological Services Center provides services through its doctoral training program to University students on a limited basis. Services include diagnostic evaluations, treatment of behavior disorders through psychotherapy, behavior therapy, biofeedback, marriage counseling, and case and program consultation to University and community agencies.

Residential Computing Connection

126 Harshman Anderson, 372-0525
rcc.bgsu.edu
email: rcc@bgnnet.bgsu.edu

Residential Computing Connection, a unit of the Office of Residence Life, coordinates computing and information technology resources and services for students living on campus. Students living on campus can also access computer facilities operated by Information Technology Services. With funds from a residential technology fee and other University sources, information technology has been integrated throughout student residences, providing a computing environment that can be described as:

Extensive—BGSU provides in-room, high-speed Ethernet network connections for all student rooms, computer labs in every residence complex and computer resource rooms in every on-campus house. Ethernet connections can be provided for both PC-compatible and Macintosh computers. Ethernet connections have stability and speed advantages over a modem connection, leave the telephone line available for phone calls and do not incur separate monthly connection costs. 3Com is the brand of network card supported by BGSU.

Academically focused—Residence hall computer labs have a mix of Power Macintosh and PC-compatible computers that are capable of running software for instructional use, general word processing, email, browsing the World Wide Web and for connecting to BGSU's online library resources. Software is selected in consultation with the BGSU faculty with a goal of making classroom assignments easier. Students can easily communicate with faculty and each other through the campus-wide electronic mail network (BGNet), do library research without leaving their residence hall and search the Internet for information on everything from world news to weather. The labs and resource rooms also are equipped with laser printers to print term papers and other academic assignments.

Convenient—Students have access to a full array of electronic resources without having to leave their residence building. Computer labs are open an average of more than 120 hours a week on the condition that there is no theft, damage, tampering or abuse of equipment. The labs are staffed 30-40 hours per week with students who can provide general assistance with hardware and software questions. Usage of residential computing resources is governed by acceptable use policies outlined in the BGSU Student Handbook in a section on community living.

Cost effective—BGSU's on-campus residents have access to both high-speed Ethernet connections and to computer labs at about the price of a modem connection through an Internet Service Provider. Even students who have computers in their room use lab computers for printing academic work, for a more public area for working on a project, to be able to work late at night without bothering a roommate and to gain experience with other software and computing platforms.

Up-to-date—BGSU has been updating computer hardware and software in the residence hall labs on a planned basis. Many software programs are updated every year.

Helpful—BGSU provides assistance in the residential computing labs to help every student become comfortable with information technology. Labs are staffed with assistants who are knowledgeable about computer use and applications. Consultants are also conveniently available to help students install and test all software necessary to take advantage of the in-room Ethernet connections. The connection includes a free package of software, including programs that access the World Wide Web and email.

Residential Computing Connection recommends laptops, tower computers and iMac computers as most suitable for use in the residence hall rooms because they save desk space. More detailed information about what type of computer to bring and about the residential computing environment is available on the RCC Web site, by phone or email.

Speech and Hearing Clinic

200 Student Health Center, 372-2515
www.bgsu.edu/departments/cdis/clinic.html

The Speech and Hearing Clinic in the Department of Communication Disorders provides screening, diagnostic and treatment services for students with communication problems such as articulation, language, stuttering and voice disorders, foreign dialect and hearing loss. The clinic is open Monday through Friday, 8 a.m. to 5 p.m. Appointments and fee payments are arranged

through the clinic. Services are also extended to children and adults throughout northwest Ohio.

Student Health Service

Student Health Center, 372-2271
www.bgsu.edu/offices/healthservice

The Student Health Service provides outpatient care to all currently registered students and their spouses. The staff consists of more than 35 health professionals: physicians, nurse practitioners, registered nurses, pharmacists, laboratory and radiology technologists, and physical therapists. Services include health care for illnesses and accidents; sports, employment and school physicals; allergy injections; immunizations, and Women's Clinic.

Regular clinic hours are posted at the Health Center. Current hours are Monday, Tuesday, Wednesday and Friday, 8 a.m. to 4:30 p.m. and Thursday, 9:15 a.m. to 4:30 p.m. There is an appointment-only evening clinic until 7:30 p.m. on Wednesdays.

Students are charged for laboratory, radiology, pharmacy and physical therapy services, surgical procedures, and sports, school and job physicals. Some laboratory procedures and medical consultations are referred to outside sources at the student's expense.

Students who become ill or are injured at times when the Student Health Service is closed and who believe that immediate medical attention is required should go to the emergency room of Wood County Hospital. Students who use this service will be expected to pay for the cost of treatment.

Non-emergency transportation service to the Student Health Service or to Wood County Hospital may be obtained, without charge, by calling 372-2271 when the Health Service is open, or 372-2346 (Campus Security) at other times. Ambulance service is provided by the City of Bowling Green at the student's expense.

A student group insurance program is available to students at a reduced student rate. Students should check any hospitalization program under which they are covered (generally as a dependent) since insurance companies have varying reimbursement policies. Students are encouraged to carry some form of health care insurance.

UniGraphics

211 West Hall, 372-7418
www.bgsu.edu/offices/stupubl/unigraphics

Open 9 a.m. to 5 p.m., Monday through Friday, this department offers a full range of design and desktop publishing services, including some file conversion and photo/image scanning. Postscript files are accepted for output to a high resolution laser imagesetter. Professionally designed resumes are available for a nominal cost.