

INSTRUCTIONAL IMPROVEMENT GRANTS

PURPOSE

The proposal should show how the project will lead to a demonstrable improvement in pedagogical skills, curricular enhancements (e.g., inclusion of service learning or problem-based learning; pedagogies of engagement), and have a positive effect on learning for BGSU students. Preference will be given to projects that are innovative and/or experimental and where the proposed funding is for seed money to try a teaching or learning technique that later is expected to be funded as part of the college/department's regular budget.

Faculty members are encouraged to present proposals for teaching innovations in interdisciplinary fields, for the implementation of new technologies in teaching, and for development of methods to assess teaching excellence and achievement of student learning outcomes. Preference will be given to proposals that benefit more than one faculty member, one course, or one discipline.

FUNDING

Grants will be awarded in amounts up to \$1000.

Funding cannot be provided for expenditures that occurred before the approval date of the grant.

Projects must be completed by May of the calendar year following the receipt of the award.

ELIGIBILITY

Proposals will be accepted from any full-time tenured or probationary faculty member. Priority will be given to faculty members who have not recently received an Instructional Improvement Grant.

Instructional Improvement Grant funds may be used for:

- travel;
- honoraria for external speakers/consultants;
- registration fees;
- instructional materials including software.

If requests are made for materials, software, and/or equipment (equipment requests will receive a lower priority since in most cases such requests are supported through other university funding), the proposal must demonstrate how acquisition has a direct and continuing effect on improvement of instruction.

IIG funds will not be allocated for:

- honoraria, meals, or lodging (except for an external speaker);
- activities that should logically be handled by academic departments or colleges
- activities that normally fall under FDC Speed Grant or Faculty Development Grant funding. (in cases where this may not be clear, applicant must indicate why this project cannot be funded from other sources such as a department or college).

Applicants who previously have received FDC funding must have provided an adequate and timely report on the documented outcomes of the previous project before a new proposal can be considered.

INSTRUCTIONAL IMPROVEMENT GRANT
PROCEDURES/APPLICATION FORMAT

Proposals should follow the format below and should be ~2 - 3 pages in length.

Name_____Department_____Phone_____

Contract Status (Check One): ____Tenured ____Probationary

Project Title_____

Timetable of project (inclusive dates) _____

1. **Description of project** (250-500 words). Emphasize how the project will directly and concretely improve teaching (by yourself and/or others) and how student learning will be positively affected. Include a statement of explicit measurable project outcomes. Indicate why this project cannot be funded from other sources such as the department or college. If funding is sought for computing software, please provide evidence that the software is not already available on campus (e.g., by ITS on server).
2. **Describe comprehensive and specific plans for assessment of project outcomes and for reporting the outcomes.** How will the results be shared with others in the University community?
3. **Amount requested and purposes of funds. Provide a budget rationale for each item**
4. Indicate and describe the source and amount of other funding for this project as part of the budget.

REQUIRED REPORTING

Within three months of completion of any Instructional Improvement Grant project (i.e., not later than August of the year following funding), a recipient shall report to the Faculty Development Committee on the results of the project, specifically indicating progress toward improvement of classroom instruction and other benefits to student learning. Failure to provide a report in a timely fashion will preclude subsequent FDC funding.

If delivered in hard copy, twelve (12) copies of the proposal should be sent to the Administrative Assistant, Office of the Provost and Vice President for Academic Affairs, by the announced due date (normally early February). One copy is requested if submitted electronically (*preferred mode of submission*). The Faculty Development Committee will make its decisions no later than the end of March. Please check with the Office of the Provost for announcements of grant opportunities and submission deadlines.