

# BGSU Firelands

Note: When viewing on-line, click any underlined course prefix to display current course descriptions (may not be available in some browsers).

## 2009 - 2010 Management and Supervision

### One-Year Certificate Program

Students are responsible for adhering to all college and university requirements and policies as stated in the BGSU Undergraduate Catalog. Pre-requisites shown below are for reference only.

**DRAFT**

Student name \_\_\_\_\_

PID # \_\_\_\_\_

Student e-mail \_\_\_\_\_

Adviser **Dr. Cynthia Miglietti**

e-mail **cmiglie@bgsu.edu**

office **320e West**

Communication		Pre-Req	Cr	T	G
English 112 is required. Based on placement scores, ENG 110 or ENG 111 may also be required. No more than 6 hours of ENG 110/111/112 count toward graduation. IPC 102 OR 201 OR 306 is also required.					
ENG 110	Developmental Writing	placement	5		
ENG 111	Introductory Writing	placement	3		
ENG 112	Varieties of Writing	placement	3		
IPC 102 or IPC 201 or IPC 306	Speech Communication Human Communication Interpersonal Communication		3		

Basic Courses (9 hour min)					
BUSE 101 is required. Based on placement tests, MATH 090 and/or MATH 095 may be advised. MATH 090 and MATH 095 do not count toward graduation.					
MATH 090	Elementary Algebra	placement	3		
MATH 095	Intermediate Algebra	placement	3		
BUSE 101	Business Mathematics		3		
MIS 200	Intro to Management Information Systems		3		
Elective			3		
Choose from Social & Behavioral Sciences (S or SI), Natural Sciences (N), Humanities & Arts (H or HI), Cultural Diversity (C). Choose courses from the BG Perspective Curriculum found in the BGSU Undergraduate Catalog.					

Technical Courses (18 hour min)			Cr	T	G
ACCT 221	Accounting and Business Concepts I	soph standing*	3		
BA 203	Business Communication	ENG 112	3		
BAT 201	Human Resource Management		3		
BAT 205 or QS 265	Total Quality Leadership Intro to Lean Processes/Systems		3		
BAT 209	Management and Supervision		3		
BAT 290 or Technical Elective:	Studies in Business	soph standing*	3		
Choose from any ACCT, BAT, BUSE, CS, CST course; or LEGS 301, MGMT 300, ECON 203, ENVT 270, ENG 388, IPC 201, IPC 306.					

\*or permission of instructor

Upon successful completion of all the courses with a cumulative grade point average of 2.00 or higher AND formal admission to Bowling Green State University, the student will be awarded a one-year technical certificate. All coursework in the program may apply toward a future associate degree in a related area. If you are interested in continuing on to an associate degree and/or a bachelor degree program, please consult with your adviser.

<b>One-Year Certificate Program Management and Supervision</b>		
<i>Suggested Sequence of Courses</i>		
<b>FALL</b>	<b>SPRING</b>	<b>SUMMER</b>
ENG 112 (3)	BA 203 (3)	ACCT 221 (3)
IPC 102 (3)	MIS 200 (3)	
BAT 20X (3)	BAT 20X (3)	
BAT 20X (3)	BUSE 101 (3)	
Elective (3)	BAT 290 (3)	
<i>Total credits (15)</i>	<i>Total credits (15)</i>	<i>Total credits (3)</i>

***30 hours minimum AND a minimum cumulative GPA of 2.0 or higher required for graduation with a certificate.***

**Students are responsible for adhering to all college and university requirements and policies as stated in the on-line BGSU UNDERGRADUATE CATALOG at:  
[www.bgsu.edu/catalog](http://www.bgsu.edu/catalog)**

**ADVISER'S NOTES:**

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