

Bowen-Thompson Student Union

WINDOW SPLASH POLICY

The west entrance (mezzanine) windows and Pub windows have been designated as possible locations for window splash events. Only registered student clubs and organizations are permitted to conduct window splash events in the Student Union. Requests for a window splash event should be directed to the Director of the Bowen-Thompson Student Union or the Director's designee. Requests will only be considered for window splashes held in conjunction with campus-wide events.

- If approved, the window splash may be scheduled for up to seven (7) days.
- A meeting with the Director of the Bowen-Thompson Student Union must be scheduled. Times will be designated for painting the windows, and for cleaning the windows.
- The sponsoring organization will provide all the paint, brushes, drop cloths, and other materials needed. Only water-based paint may be used. The Student Union will provide materials needed for cleaning the windows for use by the sponsoring organization.
- The Student Union must approve all plans for painting the windows, including supplies to be used, and for cleaning the windows at the conclusion of the window splash.
- The window splash must list the sponsoring organization, time, date, name, and place of event (when appropriate), and event must be open to the entire campus.

Any damages to Student Union property or equipment, or any additional cleaning required, will be billed to the sponsoring organization.