

**DEPARTMENT OF INTERCOLLEGIATE ATHLETICS
HEAD COACH PERFORMANCE EVALUATION**

**NAME AND TITLE OF
EMPLOYEE:**

**PERIOD OF
EVALUATION:**

TO:

FROM:

**NAME AND TITLE OF
EVALUATOR:**

DATE OF LAST EVALUATION:

SELF EVALUATION

SECTION I: TO BE COMPLETED BY THE COACH PRIOR TO THE EVALUATION.

1) What were your professional goals for this past year?

2) What were your team goals for this past year?

3) How successful were you at reaching both your profession and team goals? Give examples.

4) What was your biggest challenge and how did you handle this challenge?

5) What three work related accomplishments are you the most proud and why?

6) What did you do for yourself for professional development this past year?

7) What are your professional and team goals for next year? Please list at least three of each.

8) How can I be of assistance to you to help you reach these goals?

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General overview/comments of your program from the past academic year

SECTION II: TO BE COMPLETED BY EVALUATOR

ACADEMICS

Graduation Rate:		Team GPA:	
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# of Student-Athlete Transfers:	To BGSU:	Out of Program:
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Reasons for Transfers?

Other Academic Issues?

COACHING PERFORMANCE (Include Conference Records)

Overall Record:		Years as Head Coach:	
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Current Year's Record:		Last Year's Record:	
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Special Achievements (i.e. conference championship, specialty awards, etc..)

Specific community outreach completed by coaching staff and or student-athletes

EVALUATION RATINGS

TO DETERMINE AN OVERALL RATING FOR EACH COMPETENCY, USE THE FOLLOWING SCALE:

1 = Exceeds Expectations

2 = Meets Expectations

3 = Needs Improvement

4 = Unsatisfactory

Planning, Organization, and Management	Head Coach	Evaluator	Comments
Sets and meets goals and objectives			
Prioritizes and plans work activities to meet objectives			
Develops and implements strategies for program improvement (motivational/educational etc...)			
Demonstrates accuracy and thoroughness in performing tasks/good organizational skills			
Works to improve own weaknesses/limitations (refer to self-evaluation question #1)			
<i>Performance Level Rating</i>			

Communication	Head Coach	Evaluator	Comments
Communicates effectively with administration and support staff			
Communicates effectively with student-athletes			
Responds in a timely manner to student-athlete inquiries			
Responds in a timely manner to telephone and electronic correspondence			

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HEAD COACH PERFORMANCE EVALUATION

Manages relationships with parents effectively			
Demonstrates good listening skills			
<i>Performance Level Rating</i>			

Leadership	Head Coach	Evaluator	Comments
Represents the University and the department in an honest manner			
Sets tone, style, and competitive spirit			
Serves as positive role model			
Balances academic and athletic demands on student-athletes appropriately			
Develops and implements appropriate team rules			
Maintains discipline within team			
Student-athletes exhibit good behavior during competitions and outside of competitions			
Presents positive public image			
<i>Performance Level Rating</i>			

Appropriate Budget Management	Head Coach	Evaluator	Comments
Institutional/dept. purchasing procedures followed			
Institutional travel policies followed			
Appropriate use of enhancement funds			
Successfully secures guarantee games (if applicable)			
<i>Performance Level Rating</i>			

Department, MAC and NCAA Compliance	Head Coach	Evaluator	Comments
Knowledge of NCAA and MAC Rules			
Completion of recruiting logs and official visit/travel records, and other compliance paperwork in a timely manner			
Communication of NCAA rules and regulations to student-athletes and coaching staff			
Self-reporting of any/all NCAA violations			
<i>Performance Level Rating</i>			

Team Success	Head Coach	Evaluator	Comments
Team Academic Progress Rate			
Retention of student-athletes			
Graduates student-athletes			
Competitive success relative to the MAC			
Competitive success in region			
<i>Overall Performance Level Rating</i>			

Recruiting	Head Coach	Evaluator	Comments
Creates plan for recruiting that fits within team needs and within the budget			
Demonstrates clear recruiting procedures within program			

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HEAD COACH PERFORMANCE EVALUATION

Recruits individuals with the abilities to be successful academically and athletically			
Employs ethical principles while recruiting			
<i>Performance Level Rating</i>			

Donor/Public Relations	Head Coach	Evaluator	Comments
Involves coaching staff and team in community			
Develops and maintains relationship with media			
Maintains and cultivates alumni relationships			
Demonstrates leadership in developing Falcon Club support			
Promotes sport within community/state through public speaking engagements and appearances			
<i>Performance Level Rating</i>			
<i>Overall Performance Level Rating</i>			

GENERAL COMMENTS and RECOMMENDATIONS FOR FUTURE GOALS

OVERALL SCORE/PERFORMANCE LEVEL RATING

COMMENT AREA FOR HEAD COACH (attach additional page if necessary)

Head Coach		Date		Sport Administrator		Date
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Director of Athletics		Date	