

**DEPARTMENT OF INTERCOLLEGIATE ATHLETICS  
ASSISTANT COACH PERFORMANCE**

**NAME AND TITLE OF  
EMPLOYEE:**

**PERIOD OF  
EVALUATION:**

**TO:**

**FROM:**

**NAME AND TITLE OF  
EVALUATOR:**

**DATE OF LAST EVALUATION:**

**SELF EVALUATION**

**SECTION I: TO BE COMPLETED BY THE COACH PRIOR TO THE EVALUATION.**

1) What were your professional goals for this past year?

2) How successful were you at reaching your goals? Give examples.

3) What was your biggest challenge and how did you handle this challenge?

4) What three work related accomplishments are you the most proud and why?

5) What did you do for yourself for professional development this past year?

6) What are your goals for next year?

General overview/comments of your performance from the past academic year

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**SECTION II: TO BE COMPLETED BY EVALUATOR**

**EVALUATION RATINGS**

**TO DETERMINE AN OVERALL RATING FOR EACH COMPETENCY, USE THE FOLLOWING SCALE:**

*1 = Exceeds Expectations*

*2 = Meets Expectations*

*3 = Needs Improvement*

*4 = Unsatisfactory*

Personal & Professional Attributes	Asst. Coach	Evaluator	Comments
Acts as a positive role model for student-athletes			
Behaves in an ethical and moral way			
Presents positive public image			
Represents department and program in a loyal manner			
Attends professional development opportunities as available			
Follows NCAA/MAC/Institutional/Dept. policies			
<i>Performance Level Rating</i>			

Coaching Attributes	Asst. Coach	Evaluator	Comments
Communicate effectively with administration and support staff			
Communicates effectively with student-athletes			
Demonstrates ability to teach fundamentals			
Conducts well-planned practices			
Maintains discipline within team			
Develops good team morale/spirit			
<i>Performance Level Rating</i>			

Financial Attributes	Asst. Coach	Evaluator	Comments
Involves him/herself fundraising for program and/or department			
Documents all expenditures/team travel			
Manages and controls expenditures/operating budget			
<i>Performance Level Rating</i>			

Recruitment Attributes	Asst. Coach	Evaluator	Comments
Adheres to NCAA recruiting rules			
Recruits academically and athletically sound student-athletes			

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**GENERAL COMMENTS AND RECOMMENDATIONS FOR FUTURE GOALS**

OVERALL SCORE/PERFORMANCE LEVEL RATING

**COMMENT AREA FOR ASSISTANT/ASSOCIATE COACH (attach additional page if necessary)**

Assistant Coach

Date

Head Coach/Evaluator

Date

Sport Administrator

Date

Athletics Director

Date