

Community Service Hours Log

Chapter Name: _____

Community service is a key part of a person's development and an integral part in promoting one of the core values within Greek Life. There is an expectation that Greek members actively participate in service opportunities that will not only help themselves grow as a person in life but help the lives of others in their respective communities.

Below are the community service instructions/guidelines:

1. Completion of the community service log will be the hours used for the Greek Report and for Greek Award recognition.
2. The community service log needs to be completed and turned in at the last council meeting per semester to the Community Service Chair.
3. The community service activity is not limited to the Bowling Green area.
4. The organization(s) that you're providing service must be non-profit.
5. You may not count work where you are paid or are receiving college credits as community service hours.
6. The Greek community has set a standard that each chapter plan and participate in three service events each semester. Log your hours from those events under their respective event number given with the key you provide at the bottom of this cover sheet.
7. Other hours can be counted and filled in under the "Other" column heading. However if a member has over 10 hours accrued to his/her name a written explanation must be attached. The attachment just needs to say what he/she participated in to help us better understand where your members accumulated their hours.
8. Service hours for philanthropies and Dance Marathon only count during the actual event. Hours prior to the event such as attending committee meetings do not count as service hours

To fill out the forms you must first fill out the key below by stating what community service events you planned in the three slots allotted below. Then move on to fill out the grids with member's names and the number of hours under each event with the totals per page being added in the bottom boxes labeled totals. (See Example attached) If your members have other hours accumulated please put those hours in the "Other" box. However if the number of other hours is more than 10 hours for a single member a written explanation of how those hours were accumulated must be attached. After completion add the Grand Totals from each log page and put your Chapter Grand Total in the box below. The Chapter President and Service Chair's signatures are required on every log sheet to confirm that all information provided is correct.

If there are any questions please contact
Your Council Community Service Chair or
Greek Affairs Staff.

Chapter Grand Total: _____

Event 1: _____
Event 2: _____
Event 3: _____

President's Signature: _____

Date: _____

Greek Chapter Name: _____

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Member Name	Event 1	Event 2	Event 3	Other	
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
Totals:					Grand Total

President's Signature: _____

Service Chair's Signature _____