

## Student Organization Contract

\_\_\_\_\_ as a registered student organization, and its members, agree to abide by all policies and procedures outlined in the current BGSU Student Handbook.

### **Kick-Off & Treasurer training workshop attendance**

The student organization will send a member of the leadership team to the annual Kick-Off event scheduled for August 2009. If the student organization holds a university account, the treasurer or president will attend a treasurer training workshop presented by the Office of Campus Activities in the Fall of 2009.

### **University funding**

Funds provided to the organization through the Student Budget Committee allocation process may be used only towards approved expenses. Organizations receiving funding are obligated to meet monthly with their financial consultant. At the end of the fiscal year, June 30, 2010, unused university funds may be returned to the Student Budget Committee for reallocation.

### **Insufficient funds**

If there are insufficient funds to cover bills accrued on the organization's behalf, the student(s) responsible for incurring the costs agrees to pay such expenses.

### **Organization advisor(s)**

Within the context of the broader mission and policies of the university, advisors shall share insights and directions that allow student organizations to further their objectives and enhance the meaningfulness of organization membership.

Specific responsibilities of the advisor shall be to: regularly attend general and executive board meetings; provide guidance to the officers; receive all financial statements and oversee all financial transactions of the organization; ensure that officers meet the minimum requirements for holding office as established by the university and the organization's constitution and bylaws; provide consultation concerning membership selection procedures, and responsibilities; and review and sign the organization's annual registration packet.

Officers and members of the registered student organization agree to abide by the above terms. Violation of this contract may result in freezing of university accounts, sanctions imposed upon the organization, suspension of registration and/or withdrawal of registration.

\_\_\_\_\_  
President Signature

\_\_\_\_\_  
Treasurer Signature

\_\_\_\_\_  
Primary Advisor Signature

\_\_\_\_\_  
Print: President Signature

\_\_\_\_\_  
Print: Treasurer Signature

\_\_\_\_\_  
Print: Primary Advisor Signature