

**BGSU Recreation and Wellness
Student Employment Position Description**

Job Title: Custodian

A. Main purpose of the job: The Student Custodial staff member for Recreation and Wellness is responsible for the general upkeep and cleaning of the recreational facilities. Responsible for cleaning the facility(ies) primarily on weekends and/or weeknights, and available on an as-needed basis.

B. Primary responsibilities or key duties of the job (tasks performed regularly):

1. Clean restroom and locker room facilities (sinks, showers, toilets, floors...).
2. Sweep, vacuum, mop, and shampoo floors.
3. Empty trash and restock toilet paper and paper towel dispensers.
4. Provide excellent customer service to the staff and patrons of the facilities at which they work.

C. Additional duties (tasks performed occasionally):

1. Room set-up/take-down for programs and events.
2. Wash walls and windows.
3. Dust and clean furniture, including office and programming areas.
4. Strip floors.

D. Basic Qualifications:

1. Flexible hours for availability (including evenings and weekends). May include shifts when the facilities are not open.
2. Initiative and ability to work independently and also as part of team.
3. Ability to problem-solve and complete tasks reliably.